

**Dr. S. VIDHYA, MCA, M.Phil., Ph.D. NET**

**PRINCIPAL**

**principal@kgcas.com**

## **Internal Quality Assurance Cell (IQAC)**

### **Code of Conduct for Teachers**

#### **Teachers**

A teacher is closely under the observation and a moral ideal of his students and society at large. Therefore, every teacher should see that there is no incompatibility between the precepts and practice. The national ideals of education that he/she should seek to inculcate among students must be his/her own ideals. Further, a teacher should be calm, patient and communicative by temperament and amiable in disposition.

#### **Teachers should:**

1. Clearly understand CMVO and execute duties accordingly
2. Stick to a responsible pattern of conduct and character expected of them by the community;
3. Manage their private affairs in a manner consistent with the dignity of the profession;
4. Seek to make professional growth continuous through study and research;
5. Express free and frank opinion through Continuous Learning by seminars, conferences, etc., towards the contribution of knowledge;
6. Through membership of professional organizations improvise teaching-learning skills
7. Perform their duties in the form of teaching, tutorials, practical, seminars and research work, conscientiously and with dedication;
8. Discourage plagiarism and other non-ethical behavior in teaching and research;
9. Abide by the Act, Statute and Ordinance of the University and to respect its ideals, vision, mission, cultural practices and tradition;
10. Co-operate and assist in carrying out the functions related to the educational responsibilities of the college and the university, such as assisting in appraising applications for admission, advising and counseling students as well as to assist the conduct of University and college examinations, including supervision, invigilation and evaluation.
11. Participate in extension, co-curricular and extra-curricular activities, including the community service.

### **Teachers and the students**

1. Respect the right and dignity of the student in expressing his/her opinion;
2. Just and impartial attitude towards students, regardless of their religion, caste, political, economic, social and physical characteristics;
3. Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare;
4. Inculcate scientific outlook and ideals of democracy, patriotism and peace among students;
5. Avoid verbal or physical violence towards any student for any reason;
6. Make themselves available to the students even beyond their class hours and help and guide students without any remuneration or reward;

### **Teachers and colleagues**

1. Treat colleagues in the same manner as they themselves wish to be treated;
2. Use academic and gentle language for professional betterment;
3. Respect the fundamental rights given by the Constitution of India on the basis of caste, creed, religion, race or gender in their professional endeavor.

### **Teachers and authorities**

1. Discharge their professional responsibilities according to the existing rules and stick to procedures of the Management.
2. Strictly prohibit the practice of private tuitions, coaching as well as other employment as a hindrance to their professional responsibilities;
3. Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession;
4. Avoid unreasonable leaves and take leaves with prior intimation, keeping the academic-administrative schedule intact.

### **Teachers and non-teaching staff**

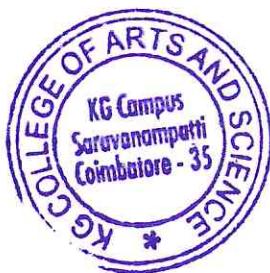
1. Treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking
2. Help the supportive staff as an innate part of the institutional mechanism.

### **Teachers and guardians**

Maintain contact with the guardians of their students and communicate the progress reports of the ward when necessary and meet the guardians during parents' meet as well as Mentor Program for effective Parents-student's feedbacks, mutual exchange of ideas and for the benefit of the institution and the ward.

### **Teachers and society**

1. Education is a Social Service and a teacher must strive to keep the society well-informed of the educational innovations.
2. Work to improve the moral and intellectual growth of the society.
3. Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole;
4. Restrict from Anti-Social Activities to save society from communal, caste or gender hatred or enmity.



  
PRINCIPAL

PRINCIPAL  
KG COLLEGE OF ARTS AND SCIENCE  
COIMBATORE - 641 035.