



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	KG College of Arts and Science
• Name of the Head of the institution	Dr. J. Rathinamala
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04224419999
• Mobile no	9677431784
• Registered e-mail	principal@kgcas.com
• Alternate e-mail	iqac@kgcas.com
• Address	KGiSL Campus, Saravanampatti
• City/Town	Coimbatore
• State/UT	Tamil Nadu
• Pin Code	641035
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Bharathiar University
• Name of the IQAC Coordinator	Dr.S.Vidhya
• Phone No.	04224419954
• Alternate phone No.	04224419999
• Mobile	9092923261
• IQAC e-mail address	iqac@kgcas.com
• Alternate Email address	vidhya.s@kgcas.com
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.kgcas.com/iqac/agar-2020-2021/
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.kgcas.com/wp-content/uploads/2022/10/Academic-Calendar-2021-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.78	2016	Nil	Nil

6.Date of Establishment of IQAC**10/08/2016****7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
IQAC	Financial assistance for organising seminars	National Assessment and Accreditation Council	2021 (2 Days)	30000
Biotechnology	Student project	Tamilnadu State Council for Science and Technology	2021 (6 months)	7500
Software Systems	Student project	Tamilnadu State Council for Science and Technology	2021 (6 months)	7500
8. Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File		
9.No. of IQAC meetings held during the year		3		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 		No File Uploaded		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?		Yes		
<ul style="list-style-type: none"> If yes, mention the amount 		30000		
11. Significant contributions made by IQAC during the current year (maximum five bullets)				

Implemented Experiential Learning through, field visits and internship for students. 82% of students benefited	
collected feedback on curriculum, ambience and quality of teaching analysed and action taken based on the finding	
Conducted NAAC sponsored a two day national seminar on Learning Outcome Course Framework (LOCF) and 313 are benefited	
Conducted green, energy, environment and hygiene audit and suggestion given were implemented	
Identified potential beneficiaries for financial support from alumni fund of Rs.5,25,000 based on selected criteria	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
To conduct quality audits like Green, Energy, Environment and Safety Audit	Energy, Eco, Environment and Hygiene audits were conducted on 3/2/2022
To increase the number of students undertaking project work/field work/ internships for experiential learning	3281 (84.04 %) students are undertaking project work, field work and internship.
To increase the number of MoUs and collaborative activities	46 MoUs were signed and 64 collaborative activities were carried out
To create a fund to support research activity	Fund to support - Seed money to the tune of faculty Rs 1,77,000 given for research b) Publication Rs18,000 c) FDP/Conference Rs. 64,400
To provide bouquet of Value Added Courses	Through coursera and IIT Bombay Spoken Tutorial, the students are provided with bouquet of courses
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College committee	09/05/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	30/01/2023

15. Multidisciplinary / interdisciplinary

KGCAS, affiliated to Bharathiar University, follows the curriculum offered by the University under CBCS. However we strive to enrich the curriculum with skill based certificate courses to groom industry ready graduates. Job oriented Value-Added Courses are offered for better employability. Internship for one semester is mandatory for post graduate programmes like M.Sc. Software Systems. Research in Interdisciplinary areas like Electronics and Communication Systems with Bio technology is encouraged very much. Multidisciplinary and interdisciplinary Conferences, seminars, and workshops are often conducted both at national and international level for the teachers and students to get better exposure for the expertise available from far and near. Hackathon, Ideathon, Botathon and Toykathon events conducted in campus and participation of students out of campus are not discipline specific. In fact they enhance problem-solving, coding and out of box thinking skills of the students beyond the boundaries of their discipline. The MoU's signed with industry partners like CISCO Netacad, AWS Academy and UI Path Academy enrich young minds in the emerging field of IoT, RPA with handson training in multiple technological platforms.

16. Academic bank of credits (ABC):

Both UG and PG students are encouraged to take up additional certificate and value-added courses during their course of study through Coursera, NSE, MSME, IIT Bombay and Bio Xplora. For enhancing their language skills. Besides, both teachers and the students are facilitated to register courses of their choice in COURSERA as well as online courses through SWAYAM & NPTEL, learning foreign languages etc. These courses are offered to enrich the curriculum offered by the parent University.

17. Skill development:

Value Added Skill Enhancement Courses are offered for a minimum of 30 hours duration for all UG & PG students. Industry Linked Job-oriented Certificate courses are proposed to enhance employability

skills in association with industries. Business English Certificate (BEC) helps in effective communication skills and leadership qualities. Placement Training is mandatory to all Undergraduate students. Mandatory Internship/Industrial Training and real time projects provide opportunities for understanding the industry needs. MoU s are signed with MSME, NSE, COURSEERA, Spoken Tutorial to offer courses that fill the skill gap. Institution Innovation Council (IIC), Product Development Centre enables start-up support with an enabling ecosystem for pre-incubation of ideas through developing cognitive abilities among students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

We have obtained funding from DST under the scheme SEED/TITE for an amount of Rs.20,69,000, for the project "Preservation of Todas Weaving Art applying Science and Technology". National Language (Hindi) is offered as an optional language under Part I in curriculum for undergraduates. Faculty and students are motivated to learn Hindi. Regional Language (Malayalam) is also offered as an optional language for Undergraduates. Basic Tamil and Advanced Tamil courses catered to other language students. Multicultural Ethnic Day is celebrated to showcase and appreciate the cultural differences. Classes on Yoga, Martial Arts are given to undergraduates.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Bharathiar University introduced Outcome Based Education (OBE) from the academic year 2020-21. The syllabus along with Programme and Course Outcomes are uploaded in the University as well as college website. KG College of Arts and Science has started to follow the OBE pattern for the internal assessment one year earlier than its introduction by the parent University. FDPs were organized by the IQAC to the members of faculty on OBE, Bloom's Taxonomy and measurement of COs attainment and mapping of COs &,POs through a series of workshops. The respective teacher prepares the lesson plan well in advance and discusses the same in the classroom before starting the course. Bloom's Taxonomy is applied for testing the knowledge levels in terms of attainment of course outcome. Marks are entered in the eCampus in the COs-Ks format. Method of Measuring: Attainment of COs is measured on the basis of the performance of students in CIA and modal exams and ESE. Under direct mode of assessment, two internal tests and one model exam along with assignment, seminars, and quiz are considered and mapping of COs with POs are done accordingly. The CO of each course is correlated with knowledge levels K1to K6 of Bloom's Taxonomy and assessment of

students at various knowledge levels is directly linked with the COs. A mapping matrix is prepared for every course in the program including the elective subjects. Attainment of COs is evaluated on the basis of the performance of students in CIA and ESE. Under direct mode of assessment, two internal tests and one model exam are conducted along with assignments, seminars and quiz at different knowledge levels to cover the COs. A correlation is established between COs and POs on a scale of 1 to 3, 1 being slight (low), 2 being moderate (medium) and 3 being substantial (high). Mapping the COs with POs is demonstrated through integration of COs with POs for the four semesters.

20.Distance education/online education:

Teaching Learning is facilitated by enhancing speed and bandwidth on internet connectivity. Remote Online learning during the pandemic is facilitated by providing audio and video lectures through platforms like Edmodo, Google meet, Google classroom, Moodle and Kahoot. Online Courses through platforms SWAYAM/ NPTEL (Active Local Chapter) / MOOC/ Spoken Tutorial, and Coursera are encouraged to upskill students. Amrita Virtual Lab (V- Lab) of Ministry of Education, Govt. of India (NMEICT) helps to remotely access the simulated science discipline labs. Online examination and assessments are done through online platforms during Covid-19 pandemic. Value Added Courses (VAC) are the special courses provided with industrial collaborators (Beta Technologies, KGISL, AWS, CISCO) mostly through online mode.

Extended Profile

1.Programme

1.1 466

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 3904

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

576

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

1319

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

163

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

163

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	466
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3904
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	576
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	1319
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	163
File Description	Documents
Data Template	View File

3.2	163
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	83
Total number of Classrooms and Seminar halls	
4.2	576.87
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	650
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

KG College of Arts and Science, being an affiliated college, follows the curriculum based on the CBCS offered by Bharathiar University. The Teaching Learning Process is made effective through a well-planned documented process starting from the preparation of academic calendar, course plan schedule, micro and macro plan with enhancement topics, online study materials, internal tests and assignments. Log Book is maintained by the course in-charge to record all the activities and submitted periodically to Deans and Principal. Through seminars, industrial visits, projects, industry interactions, internships and technical sessions experiential as well as participative learning is ensured. The review on effectiveness of curriculum delivery is done through class committee meetings.

eCampus

The academic calendar is prepared by IQAC and posted well in

advance on the college website. Faculty members of respective courses prepare question banks and upload in the e-campus. Questions for internal exams are randomly generated. The answer scripts are evaluated through central valuation; marks are entered in eCampus on time. eCampus served as an effective aid for the parents to check their ward's attendance, marks and study materials. Marks secured are intimated to the students within a week of the last exam and parents can have access the same.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar includes the

- Reopening of the College
- Dates for submission of Assignments
- Dates for CIA -I, CIA -II and Model Examination.
- Tentative Dates for University practical exams and theory examinations
- List of working days, holidays and vacation
- Date of last working day

For internal assessment, two assignments are mandatory. One assignment from concerned subject and another assignment from MOOC courses like coursera and IIT Bombay Spoken Tutorial. All Examination schedules are displayed in the notice board of the department. Question banks are prepared by the subject faculty and uploaded in the e-campus. Questions for internal exams are generated from the Question Bank by the exam cell to maintain confidentiality. Internal evaluation is completed within 10 days of the last day of the exam through central valuation by exchanging the papers among the teachers. Students can have access to their marks through e-campus. Process of identifying the slow and advanced learners starts with their performance in the first internal tests along with the marks secured in Higher Secondary Final Examination.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

53

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

3768

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The curriculum given by the University is ingrained with courses relevant to Gender, Environment, Human Values, Professional Ethics, Yoga for Human Excellence with due credits. The institution also undertakes initiatives through co-curricular activities, club activities and associations to integrate crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability.

The following are charted by the college to integrate the entire cross cutting issues.

1. All the departments celebrate special days in commemoration of birthday of freedom fighters, national leaders and epoch-making personalities.
2. The Eco club in order to educate the students about the necessity of keeping the environment green and.
3. International yoga day is celebrated by conducting webinars,

organizing yoga classes with the guidance of certified yoga teachers. Professional yoga trainers are appointed in the Center for Life Skill Education for conducting regular yoga classes to the teachers and the students.

4. Outreach programmes are conducted by each department with the personal participation of students and teachers in orphanages and old age homes.
5. Activities organized through, NSS, NCC, YRC and outreach programmes like orphanage visit, special children support, health camps, and Swachh Bharat activities, inequality, and promote social responsibility among students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3281

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.kgcas.com/wp-content/uploads/2023/05/1.4.1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.kgcas.com/wp-content/uploads/2023/05/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1293

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

496

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The academic year start with an induction programme and bridge course with basic maths.

The categorization of students as slow and advanced learners is done based on the marks scored in HSC as well as in Continuous Internal Assessment (CIA) - I.

Advanced Learners

I. Technology Training in Ui Path Academy

The Tech Genius is trained with the Robotic Process Automation (RPA) in Ui Path Academy. Trained students will become a mentor who is interested in learning.

II. Skill Development Course through Self Learning Platform

KGCAS signed a MoU with ICT Academy of Tamil Nadu to provide the skill based training to the students through Self Learning Platform.

a) Learnathon - 100 Hours Learning is offered by Microsoft, Celnos, Qlik, Automation Anywhere, VMWare and MathWorks.

b) SKILL-A-THON - It is a Bot building session with UiPath Instructor for technical and non-technical students.

III. SWAYAM-NPTEL - KGCAS is recognized as an active local chapter for registering and completing more courses by both students and teachers.

IV Coursera, Spoken Tutorial - IIT Bombay - An emerging technology was provided through coursera and IIT Bombay to the students for skill enhancement.

Slow Learners

I. Remedial Measures

II. Students Support Service - The Department of Mathematics and Commerce continuously conducts the classes for Non-maths and Non-Accounts students as well as by preparing glossary of terms used as concepts in vernacular language.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3904	163

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

KGCAS practices various student centric methods to enhance the learning experience to make the students to Know Their Genius.

Participative Learning

Active learning methods like interactive sessions, student seminars, group discussions, assignments, problem-solving exercises, quizzes, model building, chart preparation, animation, brainstorming sessions etc., help the students to gain participative learning. The group projects and Producers Classes handled by the students provide an opportunity for the students to increase self-confidence. Web and mobile-based applications such as interactive puzzles, Kahoot, Mind Mapping, Hot Potatoes, Edmodo, e-cards, Flashcards and Google Classrooms support learning through participation.

Problem - Solving

As a member of the Institution's Innovation Council, conducted a minimum of 10 programs each per year on Innovation, Start-up, Entrepreneurship and IPR for the benefit of the students. Boot camps are conducted to support students in converting their concepts to prototype. The Product Development Center offers training for skill enhancement to incubate prototypes to product.

Experiential Learning

In most of the core courses, learning are facilitated by hands-on laboratory experiments, fieldwork, activity based learning, exhibitions and projects. In addition, value added courses are the special courses provided with industrial collaborators to gain the knowledge for the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

KGCAS is an Industry Embedded Campus that integrates ICT tools into teaching and learning.

Teaching and Learning

Blended learning is used, and the campus has 83 ICT-enabled classrooms for 14 UG and 5 PG programs. There are 650 computers housed in 11 labs, including software for practical classes and support for visually challenged students. The student-to-computer ratio is 6:1. The campus has Wi-Fi with 100 Mbps bandwidth, facilitating 24/7 internet access. ECS lab and MATLAB encourage innovative thinking, while the language lab enhances communication skills. The library provides access to digital resources through memberships in N-list, DELNET, IEEE, and DLine. Teachers create PPTs, video lectures, and web sources for teaching, uploaded in the e-campus and virtual classroom. Collaborative contributions with students use, tools like Stack Overflow, Sticky notes, and GitHub.

Assessment

Assessment includes a question bank based on Blooms Taxonomy, enabling automated random selection for CIA. Assignments and scores are managed through the eCampus.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

163

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year	
163	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
19	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
658	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Academic Calendar with all details is posted on the website well in advance. Marks are disclosed to the students within a week for offline exams and for online exams the students and parents get access to the marks secured instantly. The centralized examination cell conducts Continuous Internal Assessment as per the regulations of Bharathiar University and the academic calendar. Questions are categorized based on the Bloom's Taxonomy to test the knowledge levels, measure the attainment levels and map COs and POs under OBE.

The CIA is given a weightage of 25% for core and electives, and for skill-based courses it is 20% (Upto 2020 Batch). The weightage has been revised as 50% for core and electives and 30% for skill based from 2021-22 Batch. All this information can be accessed by the students through the institutional website. After the completion of every 30 working days, internal exams are conducted and assessed through the Central Valuation System with Examiners and Chief Examiners. Analysis of CIA results is done and submitted to the HoD. Model exams are conducted in the University exam pattern. Students are allowed to verify the final CIA marks before forwarding the same to the University.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Redressal of Grievances at the Institution Level / The college has constituted Grievance Redressal Cell with teachers as members

Central valuation for CIA reduces the grievances from the students. Grievances of students related to the examinations are solved through Mentor and HoD. The Grievances represented to mentors gets rectified with intimation to HoD. Students are given training well in advance about the do's and don'ts during the end semester exam.

Redressal of Grievances Related to University Exams

Grievance regarding semester examinations viz questions from out of syllabus, change in question paper pattern, the improper split of marks are communicated to University through Principal. Other related queries like, corrections in mark sheets, and certificates issued by the University, change or absence of subject code in the student hall ticket and issues of withheld results due to technical issues are informed on time to University. Students are allowed to apply for revaluation, recounting and photocopy of the answer scripts by paying the necessary processing fee to the University within 15 days from the receipt of the mark sheet.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Bharathiar University introduced Outcome Based Education (OBE) from the academic year 2020-21. The syllabus along with Programme and Course Outcomes are uploaded in the University as well as in the college website. KGCAS has started to follow the OBE pattern for the internal assessment one year earlier (2019-20) than its introduction by the parent University. FDPs were organized by the IQAC on OBE, Bloom's Taxonomy, measurement of COs attainment and mapping of COs & POs through a series of workshops. The respective teacher prepares the lesson plan well in advance and discusses the same in the classroom before starting the course. Bloom's Taxonomy is applied for testing the knowledge levels and attainment of COs. Marks are entered in the e-campus in the COs-Ks format.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of COs is measured on the basis of the performance of students in CIA and model exams Under direct mode of assessment, two internal tests and one model exam are considered for measuring the levels of attainment of COs. Mapping of COs with POs is subsequently done. The COs of each course is correlated with knowledge levels K1 to K6 of Bloom's Taxonomy and assessment of students at various knowledge levels is directly linked with the COs. The threshold value is the minimum pass percentage for each CO in the subject is fixed. The rubrics employed are

Attainment Level Description Correlation Level

1 Upto 60% Slight(1)

2 61% - 70% Moderate(2)

3 More than 70% Substantial(3)

A correlation is established between COs and POs on a scale of 1 to 3. Mapping the COs with POs is demonstrated through integration of COs with POs for all the semesters.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1296

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.kgcas.com/wp-content/uploads/2022/09/Annual-Report-2021-2022.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.kgcas.com/wp-content/uploads/2023/05/2.7.1-SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4.705

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

12

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

10

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- With adequate physical and human infrastructure, we have promoted entrepreneurial and start-up culture by establishing the Institution Innovation Council (IIC) in 2018 under the Ministry of Education (MoE). 13 faculty members were trained as Innovation Ambassadors. A minimum of 10 programs each per year on Innovation, Start-up, Entrepreneurship and IPR were conducted.
- The Centre for Agri-Business Entrepreneurship Development (CAED) Cell Conducted 13 activities and has created an ecosystem of collaboration with agriculture-research institutions.
- Creative Ideas Club has conducted 02 activities, the Technical Club 01 activity besides three Entrepreneurship Awareness Camps funded by DST - NIMAT.
- In the national Toycathon, KGCAS team won the title in the Grand Finale conducted at Greater Noida with a cash award of Rs 25,000.

- In association with AWS academy we trained our students in AI and ML and launched the AWS DeepRacer, an autonomous car in physical track. Subsequently online course was given for registered participants across the state and conducted DeepRacer Grand Finale on 10.03.2022 & 11.03.2022.
- Our faculties published 03 patents and 13 copyrights.

Through ICT Academy, on an average 150 students received badges & certificates from global industry partners for completing self-study courses.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

70

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://www.kgcas.com/research-innovations/research-committee/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

62

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

279

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- KGCAS conducts extension activities to raise students' awareness of social issues and foster ethical, social and

moral responsibilities through community service.

- Four NSS units comprising 400 student volunteers distributed tree saplings to government schools/offices. Additionally six blood donation camps were organized, resulting in a total of 957 blood units donated. Sensitization programs and awareness rallies were held on various topics including Save Girl Child, Avoid Plastic, Plant Trees to targeting school students. Cleanliness campaigns, blackboard painting and whitewashing of corporation schools were also conducted.
- The National Cadet Corps aims to cultivate character, comradeship, discipline, leadership, a secular outlook and ideals of selfless service.
- Through outreach programs departmental associations and clubs engaged in various activities. Students and faculty members visited orphanages and old-age homes to raise awareness about COVID-19 precautionary measures, providing masks, sanitizers, and lunch. Orphanage children received food and stationary items.
- A cycle rally for the SAVE SOIL initiative was organized in collaboration with the Isha Foundation.
- KGCAS facilitated a special coaching camp, offering free accommodation, food, and venue for one month to prepare 70 government school children from the 2021-2022 batch for NEET exams.
- Psychological counselling services are provided to school students with the help of professional counsellors through centre for Life Skills Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

14

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

33

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2087

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
34	
File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
12	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The institution has adequate infrastructure both academic and physical to facilitate teaching learning. To accommodate 14 UG and 5 PG programmes offered, the institution has 83 classrooms. These	

classrooms are spacious, highly - ventilated to give all the comforts of a proper classroom to the students. The desks are arranged in such a way that it gives comfort of seating for longer duration. In terms of space and infrastructure, these classes are fully equipped. In addition to the blackboards, the classrooms are ICT enabled.

Totally there are 796 computers, 650 are housed in 11 computer labs with all necessary softwares to take care of the practical classes. Few systems in these labs are loaded with software to benefit the visually challenged students. In addition to the computer labs, there is a Biotechnology lab equipped with the most modern and sophisticated equipments to facilitate the practical classes.

- The electronic devices installed in ECS lab and MATLAB facilitates the students to think and learn out of box.
- Spacious Library adequately ventilated with good collection of books and journals support as a learning resource center.
- The library has membership in the N-list, DELNET, IEEE and DLine which gives access teachers and students to digital resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.kgcas.com/campus-life/amenities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- Open air auditorium with a capacity of 3500, facilitates the conduct of mega events like college day, graduation day etc.
- There is an air-conditioned auditorium and three seminar halls to conduct college level and department level activities like seminars/workshops.
- Gym for boys and girls.
- Ground for conducting Track Events, Field Events and Games.
- Facilities for indoor games.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.kgcas.com/campus-life/amenities/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

47

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

KGCAS library is spacious, with built-in area of 3,000 sq. mt. and

is adequately ventilated. Collection of 17,389 books and subscription of 88 periodicals including journals and magazines, scanner and printer for reprographic support facilities. Library is fully automated with the Integrated Library Management System (ILMS) - eCampus. It has Online Public Access System (OPAC) and Wi-Fi enabled.

Library has membership in the N-list with 1,37,809 e-books and 6522 e-journals, DELNET with 158330 e-books and 2700 e-journals as well as IEEE, IIT Bombay Spoken Tutorial and D - LINE which assists the teachers and the students to have access to digital learning resources. Library has adequate computers with appropriate software, making the system user friendly.

The Library uses a barcode reader for maintaining the issue and return of books. Dedicated systems are available with software installed for the use of visually challenged.

RFID entry using the barcode during entry and exit is ensured through the Barcode printed on the Identity cards of faculty and students. They can use it to access and borrow books from the library that helps to consolidate the usage statistics - Daily, Monthly, Category wise, and as required.

Key features of Integrated Library Management System

Acquisition System Cataloging System

Circulation System Serials Control System OPAC (Online Public Access Catalog)

Stock Verification

Online User Entry

Transaction Report

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-

B. Any 3 of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

415

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

KG College of Arts and Science has good IT facilities with state-of the art infrastructure and Wi-Fi facilities. All the computers

are connected through LAN and available to the students as per the requirements and need based.

Technology upgradation (overall): 2017 - 2018

Particulars Total Computers Computer Labs Internet Browsing
Centers Office Departments Others Existing 645 575

TATA-

leased 13 Mbps speed wired 6 14 17 33 Added 20 - - - - 20 Total
665 575 13Mbps 6 14 17 53

Technology upgradation (overall): 2018- 2019

Particulars Total Computers Computer Labs Internet Browsing
Centers Office Departments Others Existing 665 575

TATA-

leased 50 Mbps speed wired 6 14 17 53 Added 5 5 - - - - Total
670 580 50Mbps 6 14 17 53

Technology upgradation (overall): 2019- 2020

Particulars Total Computers Computer Labs Internet Browsing
Centers Office Departments Others Existing 670 580

TATA-

leased 50 Mbps speed wired 6 14 17 53 Added 16 10 50Mbps - 6 - -
Total 686 590 100Mbps 6 20 17 53

Technology upgradation (overall): 2020- 2021

Particulars Total Computers Computer Labs Internet Browsing
Centers Office Departments Others Existing 686 590

TATA-

leased 100 Mbps speed wired 6 20 17 53 Added 60 60 Wi-fi - - - -
Total 746 650 100Mbps 6 20 17 53

Technology upgradation (overall): 2021- 2022

Particulars Total Computers Computer Labs Internet Browsing
Centers Office Departments Others Existing 746 650

TATA-

leased 100 Mbps speed wired 6 20 17 53 Added - - Wi-fi - 50 - -
Total 746 650 100Mbps 6 50 17 53

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

650

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

337.4

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college optimizes financial resources by raising tickets to the facilities department for maintaining facilities.

Laboratory : Departments maintain stock registers for incoming and outgoing systems, equipment, and chemicals. Maintenance records are supervised by department heads, including calibration, repair, purchase and equipment disposal. The Biotechnology Department annually cleans and maintains microscopes. Waste is systematically disposed through recycling.

Library requirements are received from department heads and approved by the management. Purchase of books is done by calling quotation from the suppliers. Students are encouraged to use e-resources and return books promptly. Library dues must be cleared before exams. Visitor records are maintained, and the library committee resolves issues pertaining to books missing and untraceable.

Sports : The college has large ground with separate courts for various track events, sports and games. Bharathiar university conducts annual intercollegiate tournaments in KGCAS campus managed by the Physical Directors.

Classrooms :Facilities for classrooms are maintained by the facilities department. Furniture requirements are submitted by department heads and approved by the management for purchase. Cleanliness is ensured by housekeeping personnel, and a complaint register to maintained address to the problems. Students are educated about cleanliness and energy conservation. There are technicians, masons, plumbers, carpenters deputed by management who ensure the maintenance of classrooms and related infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.kgcas.com/wp-content/uploads/2022/10/2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

152

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3886

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	https://www.kgcas.com/wp-content/uploads/2022/10/5.1.2.-2021.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
2344	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
2344	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

862

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

139

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

58

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

48

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a vibrant student community. Every department of the institution has its own club and departmental associations which plan for the academic as well as co-curricular activities to add value to the curriculum. There are student representatives in all the clubs and associations and committees. The intercollegiate activities at the department level are systematically conducted by students having teachers as mentors.

Students participate in the activities of the following as members of committees, Department cells and Associations:

- 1) Placement Cell
- 2) Women Empowerment Cell
- 3) Research and Development Cell
- 4) Agri - Business Cell
- 5) Grievance Redressal Cell
- 6) Competitive Exam Cell
- 7) Discipline Committee
- 8) IIC
- 9) Equal opportunity cell
- 10) Department clubs and Associations

11) Class Committee Meeting

The college has 4 NSS units with 19 boys and 18 girls for NCC. In all departments, there are student representatives. Student representatives attend the class committee meeting. Student care leaders also serve as volunteers to connect the student community with professional student counsellors.

In addition, various cells namely Internal Quality Assurance Cell, Internal Complaints Committee (ICC) and Women Empowerment Cell, Institution's Innovation Council and Research & Development Cell, Anti-Ragging Cell, Grievance redressal cell and Internal Complaints Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

83

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of KGCAS is registered under TamilNadu Societies Registration Act 1978 (TN Act 27 of 1975 - SI. No. 310/2017). It is an active association with around 3,500 members on roll as good will ambassadors who contribute significantly to the overall growth and development of the college.

KGCAS feels proud to acknowledge the alumni is posted in coveted positions spread, beyond the national boundaries across the globe. They are the outstanding examples of the motto of our college "Know Your Genius". We are happy to register that many of our alumni have carved for themselves as successful entrepreneurs and some of them do provide internship opportunities to our students. Alumni of the institution volunteer themselves to share their winning experience with the students to motivate them for success. Alumni Association of the college aims to maintain a strong rapport between passed out and the present students which helps the growth of each other. Their contribution to alumni fund amounts Rs. 5,25,000 to provide financial support for 1151 needy students who are single parented / economically backward and first generation learners / Covid affected family, Besides photocopier to the library is also donated by the alumni.

File Description	Documents
Paste link for additional information	https://www.kgcas.com/alumni/gallery/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The core of the governance system Co-Kreate Your Genius is derived from its CMVO Statements.

Culture

Work is Worship Mission

To Facilitate More Learning and Help Students to

- be curious about interests
- gain cross disciplinary knowledge
- build skills that are relevant and employable
- generate ideas and solutions that tackle real-world/wicked problems

Vision

To be accepted as the #1 Arts and Science College by the stakeholders for delivering graduates with the maximum industry orientation.

Objectives

- To achieve better placement performance by strengthening the industry embedded education value proposition.
- To achieve a minimum of 90 per cent graduation rate .
- To achieve a minimum of 75 per cent student satisfaction and 80 per cent faculty satisfaction

In all of its decision-making processes, the college adopts a democratic and participatory method of governance, involving active participation from all of its stakeholders. College has a Perspective/Strategic Plan in place to help it develop in a systematic, well-thought-out in a phased manner. The IQAC plays a key role in fostering decentralisation in college administration and assuring the quality of academic programming. Teachers play an important role in the implementation of the vision and mission of the college and to play a proactive role in the decision-making process.

File Description	Documents
Paste link for additional information	https://www.kgcas.com/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

KGCAS, established by Dr. Ashok Bakthavathsalam under the KGiSL trust, follows an inclusive and participative governance system. The College Committee consists of stakeholders from the management, University, academia and industry as per regulations. The Managing Trustee, CEO, and Secretary are available daily. The Managing Trustee approves the college's mission, goals, objectives, and budget. The CEO manages finances, while the Secretary implements strategic plans. The Principal handles day-to-day academic administration. The Vice-Principal - Academics oversees academic processes, and the Vice-Principal - Administration manages exams and administration. Deans ensure compliance of co-curricular activities, and discipline. The IQAC focuses on quality enhancement.

Academic systems and processes are developed through the collective wisdom of HoDs, faculty, and feedback from alumni, parents, and students. The heads of the departments plan all the departmental activities, programs and events to be conducted, technical training to be provided for the students, the budget requirements, deputation of faculty to conferences/workshops/seminars with sponsorship, etc. Committees and teams with defined roles are formed for specific tasks. The institution adopts a top-down and bottom-up approach. Policy decisions, such as new programs, global certifications, infrastructure expansion, and position approvals, are made at the top level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic Plan: Increasing the use of ICT in teaching, learning and evaluation

Need: Recommended in the PTR of first cycle.

Purpose: ICTs as powerful enabling tools for educational changes have potential to expand access, strengthen the process and

enhance the quality of education by transforming the learning environment learner-centric.

Process

- FDPs through workshops/seminars/hands-on training on ICT Tools.
- Faculty Interaction Programmes (FIP) - Demonstration of ICT tools by the peers to bring the teachers to their comfort zone and remove hesitation.
- Increase in the bandwidth.

Implementation 2020 - 2022

- Implementation of FIP in Google classroom, Google Meet, Edmodo, Kami, Quizziz, Kahoot, Screen castify, Jam board, Microsoft teams, Educaplay, Quizwhizzer, Poll Everywhere etc.
- Dedicated Moodle server for Online Internal Assessment.
- Preparation of question bank based on Bloom's Taxonomy and uploaded in the Moodle platform.
- Generation of questions for online Internal Assessment and evaluation.

Review and refinement initiated through

- Class Committee meetings for student's feedback.
- Class observation by the Deans and HoDs.
- Sharing remarks to teachers.
- Preparation of video tutorials and materials for enhancing the usage of ICT.
- Increased use of projectors and interactive boards.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College Committee oversees policy and governance matters, while financial approvals are managed by the Chief Executive Officer. The Principal, in consultation with the college Secretary, handles daily affairs. Senior faculty members serve as Vice-Principals to support administration and academics. Admissions are conducted according to government, UGC, and University regulations. The office administration is computerized, covering accounts, student requirements, communication, scholarships, and related activities. Deans, Department Heads, and the Director of IQAC coordinate activities, while teachers and convenors of committees, cells, clubs, and associations manage curricular, co-curricular, and extracurricular tasks. Decision-making powers are decentralized, with frequent meetings held at all levels. Roles and responsibilities of various bodies are well-defined to ensure accountability.

Recruitment and promotion policies for faculty, staff, and student welfare measures are implemented systematically. Applicants undergo a selection process based on merit, including interviews conducted by a selection committee. Newly recruited faculty members undergo a one-year probationary period before confirmation. Service rules outline provisions for leave, welfare measures, and benefits for teaching and non-teaching staff. The Grievances Committee, Internal Complaints Committee, Anti-ragging Committee, and equal opportunity cell work towards maintaining harmony within the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.kgcas.com/wp-content/uploads/2023/05/6.2.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- 1.EPF is applicable from the date of joining the institution. Employees State Insurance to all eligible teachers and non-teaching staff. Mediclaim to all Gratuity benefits for those with five years and above experience is paid for those who leave college with due resignation at the time of relieving.
2. Faculty members who complete their Ph.D. Degree while in service are entitled for a special increment of Rs.5, 000/- per month, Rs.1000/ per month for qualifying NET/SETand Rs.1000/ per month for completingM.Phil.
3. Eligible project proposals submitted by the faculty members are granted with seed money.
- 4.Financial support is given to faculty members for publications and to attend conferences, workshops and FDP. 36.4% of teachers have benefited during last five years.
5. Faculty members are eligible for Casual leave, medical leave, maternity leave, vacation leave and on-duty leave. Counseling on stress management through Center for Life Skill Education (CLSE) for improving their physical and mental health. Covid-19 Antibody Test is provided at a discounted rate. Outbound training, yoga, Zumba dance. Eye Camp and Physiotherapy training are conducted at free of cost. Teaching and non-teaching staff who were affected by Covid while in service were sanctioned with medical leave with full salary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

114

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

125

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A comprehensive 360 degree Performance Appraisal System (PAS) is followed to assess the performance of teaching and non-teaching staff annually. Based on

- The content submitted through self-appraisal form
- Feedback received from the students, concerned HoDs, Deans, and the Principal

The self -appraisal is made based on the following metrics:

- Faculty Educational Qualification as well as additional qualification obtained.
- Teaching Experience and Research Experience
- Roles and Responsibilities in Department and College level
- Research Publication, proposals sent and papers presented.
- Completion of Online course like Swayam, NPTEL, Coursera, etc.,
- Membership in professional bodies
- Result analysis of the class handled
- Guideship and research guidance

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external audits regularly.

- Internal Audit
- External Audit

Monitoring financial management practices is a significant process in the internal audit. Internal audit is carried out by the finance officer who also reviews the budget and statement of expenses every quarter. External financial audit is executed by an audit firm. The institution's centralised audit system handles both internal and external audits. Annual financial statements / annual reports are checked internally by an external auditor at least annually. Internally audited financial statements are audited by an external auditor and may be recorded for reporting purposes. Regular internal audits are conducted within the department from time to time to ensure that all transactions are properly documented with receipts and records. The guidelines were

presented as well as the Companies Act and audit opinions. The external auditor's report was prepared during the Institute's annual meeting, proposing appropriate actions to management related to conformity, compliance, performance assessment, and cost-benefit analysis, for drawing conclusions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution follows a well-planned process to mobilize funds and resources.

Sources of Funds

- Sources of funds include contribution by the management, alumni, student tuition fees and external funds for conducting events like seminars and conferences.

Procedure

- The budget is prepared before the financial year, including recurring and planned expenses, and approved by top management, College Committee.

- A centralized facility department manages resource creation, purchase and maintenance.
- The facility department receives and approves departmental requirements, seeks quotations, and makes purchase decisions based on price, quality, and terms.
- Expenditures are monitored by the principal, finance head, facility head, and accounts department to ensure, that they stay within the budget.
- Management interventional support is sought if the budget is exceeded.

Strategy for Optimum Utilization of Resources

- To optimize resource utilization, the institution focuses on developing academic infrastructure, maintaining the campus, supporting research activities, and promoting effective use of facilities.
- Lab technicians and system administrators are appointed for infrastructure management.
- The institution also utilizes its physical infrastructure beyond regular hours for conduct remedial classes, co-curricular activities, and value-added courses, in the college tournament on behalf of Bharathiar University.
- The library and other facilities are allocated based on requests from department heads. Sports grounds and hostels are shared with engineering students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC was established on August, 2016. It has been constituted as per the format prescribe by the NAAC and meetings are held periodically. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives:

- Preparation of academic calendar
- Conduct of Academic audits
- Training programmes for Teaching and Non - teaching staff
- Collecting feedback from the stake holders and taking action taken based on the report
- Documentation of the various programmes/activities of the College, leading to quality improvement
- Timely submission of Annual Quality Assurance Report (AQAR)
- Appraising the performance of Teaching and Non-teaching staff
- Creating a formal structure for alumni association
- Conducting Capacity Buiding Programmes for the students
- Facilitating the teachers to get financial support from the Management for attending conferences and publish papers in the Jouranls

File Description	Documents
Paste link for additional information	https://www.kgcas.com/igac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC improve the teaching-learning process through standard academic practices, these academic practices include:

- Orientation programme on Teaching and Learning for the members of the faculty through which teachers are supported in the teaching profession, helping them to become confident and capable teachers.
- Academic calendar : Annual academic calendar is prepared by the IQAC and hosted on Institution website well in advance for benefit of students and teachers.
- Review on Macro and Micro plan : Based on the academic calendar the macro and micro plans are prepared and documented by the subject teachers in their log book. The macro and micro plans are periodically reviewed by the HoDs, Dean and Principal
- Integrating ICT tools in Teaching, Learning and Evaluation process : The use of ICT, e-learning, e-books on-line journals, software meant for teaching are the latest technologies in operation at the initiatives of IQAC.

- **Mentoring** :The college adopts mentor system to look after the learning capabilities of students individually.
- **Follow up on Class committee meeting**
- **Classroom observation by the HoD**
- **Academic audit**
- **360 degree feedback**
- **COs / POs attainment**
- **Annual performance appraisal**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.kgcas.com/wp-content/uploads/2022/09/Annual-Report-2021-2022.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

KGCAS has been providing an enabling environment to a diverse

young population to acquire knowledge, skills and attitude. with discipline, dignity, and devotion along with freedom of thought and action, to make every student a responsible global citizen.

67% of the students, 71% of the faculty, and over 70% of the administrative staff of KGCAS are women and the college provides a safe, conducive academic and work environment to students, faculty and staff.

Safety and Security

54 surveillance cameras strategically placed, 10 security personnel on duty provide round the clock security. Biometric attendance further ensures safety. Transport is provided for commuting with at most security. Training programmes on self-defence and premarital guidance is given to girl students. Training On usage of Kavalan - SoS mobile app, the Tamil Nadu State Police Master Control Room initiative for instantaneous police assistance proves beneficial for all. Sensitization programmes on safety and security, personal issues, health and hygiene, and nutrition needs are periodically organised. Role play and webinars on Gender equity, legal rights for women, cyber safety for women, digital literacy , women wellness are conducted regularly by Women Forum.

Physical and Mental Well Being

Counselling given by the professional psychologists ensures mental wellbeing of the students and teachers. Yoga training and regular health care programmes are offered by professionals. Common room and medical emergency room is allocated in case of ailment. For any medical emergency, the services of KG Hospital are availed. Facilities like napkin vending machine, gymnasium, ATM and cafeteria are available on campus

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.kgcas.com/wp-content/uploads/2023/05/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<p>Solid waste management</p> <p>Exclusive waste management system is followed by the institution to separate degradable and non- degradable waste. Food waste from college and hostel are collected and used to composite manure for trees and plants. At regular intervals, the waste papers are disposed to authorized vendors for recycling. Banners are displayed on the campus to give awareness about the Hazards of plastic toban plastics.</p> <p>Liquid waste management:</p> <p>The institution is maintaining the waste water recycle plant to water the plants and trees. Liquid waste from all over will be collected and recycled and reused by irrigating the plants.</p> <p>Biomedical waste and e-waste management:</p> <p>Biomedical waste from Biotechnology labs are collected separately and disposed in rightly planned way.Computers with fewer configurationspurchased earlier and were distributed to thenearby Government Schools.</p> <p>Hazardous chemicals and radioactive waste management:</p> <p>The Hazardous chemicals generated in the college are very minimal and the same is disposed. Radioactive waste is not generated in any department in the college. The degradable vegetable waste is decomposed and used as manure for plants through vermi composting</p>	

unit.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above										
<table border="1"> <thead> <tr> <th data-bbox="86 441 539 506">File Description</th> <th data-bbox="539 441 1445 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 539 647">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 506 1445 647" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 647 539 748">Certification by the auditing agency</td> <td data-bbox="539 647 1445 748" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 748 539 851">Certificates of the awards received</td> <td data-bbox="539 748 1445 851" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 851 539 920">Any other relevant information</td> <td data-bbox="539 851 1445 920" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	View File	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	A. Any 4 or all of the above
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Reports on environment and energy audits submitted by the auditing agency	View File										
Certification by the auditing agency	View File										
Certificates of the awards received	No File Uploaded										
Any other relevant information	No File Uploaded										
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above										
<table border="1"> <thead> <tr> <th data-bbox="86 1476 539 1541">File Description</th> <th data-bbox="539 1476 1445 1541">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1541 539 1641">Geo tagged photographs / videos of the facilities</td> <td data-bbox="539 1541 1445 1641" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1641 539 1783">Policy documents and information brochures on the support to be provided</td> <td data-bbox="539 1641 1445 1783" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1783 539 1883">Details of the Software procured for providing the assistance</td> <td data-bbox="539 1783 1445 1883" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1883 539 1955">Any other relevant information</td> <td data-bbox="539 1883 1445 1955" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	View File	Policy documents and information brochures on the support to be provided	No File Uploaded	Details of the Software procured for providing the assistance	No File Uploaded	Any other relevant information	No File Uploaded	A. Any 4 or all of the above
File Description	Documents										
Geo tagged photographs / videos of the facilities	View File										
Policy documents and information brochures on the support to be provided	No File Uploaded										
Details of the Software procured for providing the assistance	No File Uploaded										
Any other relevant information	No File Uploaded										
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other											

diversities (within 200 words).

We start the day with a prayer and thought for the day and values for the week in order to inculcate a strong value system in the students. The induction programme gives an opportunity to students to break the ice and overcome regional, social and cultural differences among them. Management and alumni association support students from socio-economically disadvantaged backgrounds with fee concessions, fee waivers and free ships besides the scholarships given by the Government.

Teachers and students celebrate all major festivals like Pongal, Deepavali, Onam, Christmas etc. Celebrations of World Environment Day, Constitution day, World Social Justice day and Senior Citizen Day are very regular in the campus

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution recognizes its critical role in shaping responsible citizens for the country. One of the institution's roles is in developing an integrated personality capable of contributing to nation building. Diverse activities and programmes are conducted in the college focusing on sensitizing students, faculty, and staff to constitutional obligations: values, rights, duties, and responsibilities.

Activities organized to sensitization on Constitutional Obligation to include the following:

- The human value, constitutional rights and duties were introduced to students through conference, workshop and seminar, besides giving credit courses (by the affiliating University).
- Expert lectures were conducted to sensitize the students on constitutional obligations.

- Voters Day commemoration and Voter's Awareness Campaigns have spread the electoral responsibility of the citizens.
- Every year, constitution day is celebrated to inculcate the sense of responsibility on rules and rights of the constitution of India.
- To instill values among students, the curriculum has two credit courses namely Human rights and Women's rights. This provides students with a thorough understanding of their rights and aids in the development of suitable interventions to eliminate discrimination and violations of rights. Integrating Human Rights and Gender Equality is critical in empowering women and making meaningful progress.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.kgcas.com/wp-content/uploads/2023/05/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- International Women's day is celebrated on 8th March to honour the political, cultural and socio economic achievements of women. Since 2019 we conduct International Women's Day by honoring outstanding women in different walks of life with awards in the name of our Founder, Smt. Divyalakshmi .
- 28th February is a day to mark the discovery of the Raman Effect by Indian physicist Sir C. V. Raman and the day is celebrated as National Science Day by conducting competitions and exhibitions.
- World Forest Day is celebrated on March 21st to show the importance of forests.
- To promote the habit of reading, writing and publishing, World Book Day on 23rd April is celebrated by donating books.
- To recognise the contribution of the chartered accountants in nation building, Chartered Accountants Day is celebrated on July 1st.
- On July 26, Kargil Victory Day is observed. As a mark of respect for the sacrifice made by our soldiers in Kargil war
- To honor the handloom-weaving community and their contribution, National Handlooms Day is celebrated on 7th August.
- KisanDiwas is solemnized on 23rd December in the honor of the farmers.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best_Practice_1_eCampus: ICT enabled teaching, learning and administration for paperless office

The Context:

21st century calls for blended learning beyond chalk and talk for which digital platform is important. Today educational institutions have become highly complex involving range of activities apart from delivery education. The student support and campus management have become very tedious and complex as well. It is high time to find solution to improve the overall system and maintain a competitive edge. eCampus is a comprehensive management system that operates in three verticles to ensure the academic and administrative excellence and monitor the student progress with less paper use but more efficient. In this direction the college has established a standardized automatic system across all verticles through eCampus.

Best_Practice_2_Fostering Community Responsibility and Social Bonding through Community Service

The Context:

Tolerance, cross-cultural outlook, and social awareness are corollaries of total personality development. There are many areas of community needs where the participation of students would develop leadership qualities among the youth. Women education and awareness campaigning on health and sanitary conditions are a few to mention. There is a need to design these activities in such a

way as to foster all-round development of students for empowerment and leadership.

File Description	Documents
Best practices in the Institutional website	https://www.kgcas.com/wp-content/uploads/2022/11/7.2.1-A.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. Training in Communication and Soft Skills:

The Soft Skills Academy (SSA) offers minimum thirty-hour sessions as certificate courses to enhance students' career and life skills. Alongside mandatory placement training, students are categorized into EPIC levels based on English proficiency. Approximately 10% of students aiming for global certification receive additional training for Cambridge Assessment English Examinations (KET, PET, and BEC).

2. Promoting Career Skills

KGCAS is a pioneering institution offering industry-relevant certificate courses of at least 30 hours duration. With professional memberships in CISCO Net Academy, AWS Academy, and Ui Path Academy, students can pursue global certification. Partnerships with AWS Academic Alliance and Ui Path Academic Alliance facilitate experiential learning in AI & ML and RPA.

3. Inculcating Entrepreneurism

The Institution's Innovation Council (IIC) organizes events on Entrepreneurship, IPR, Start-ups, Innovation, and Technical Skill Enhancement. The Product Development Centre (PDC) promotes entrepreneurship through design thinking. Workshops, coding challenges, and collaborations with Anna University and DST-NIMAT

support entrepreneurial activities. The AGILE Incubation Centre encourages start-ups in Business and Tech Enterprises.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Applying for Autonomy

2. Providing sports and merit scholarships for more number of students

3. Enhancing the physical infrastructure

4. Providing Outbound Training Programme for the members of the faculty

5. Introducing seed grant to stimulate competitive research in strategic areas of national or international importance

6. Introduce new programmes