



## **KG COLLEGE OF ARTS AND SCIENCE**

**Affiliated to Bharathiar University**

**Accredited by NAAC**





**ISO 9001:2015 Certified Institution**

**KGiSL Campus, Coimbatore – 641 035**

### **Criteria 5 - Student Support and Progression**

#### **Key Indicator – 5.1 - Student Support**

**5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

<b>Supporting documents</b>	<b>Link for supporting documents</b>
Policy for Grievance redressal	
Organization wide awareness	
Mechanisms for submission of online/offline students' grievances	
Timely redressal of the grievances through appropriate committees	

## **Organization wide awareness**

- ❖ **Awareness through students hand book**
- ❖ **Student induction program**
- ❖ **Anti-ragging Boards**
- ❖ **Programmes organized through women's forum**
- ❖ **Value education through curriculum**

## **Awareness through students hand book**

### **GENERAL DISCIPLINE**

#### **A. CLASS HOURS**

- A warning bell will be given 5 minutes before the commencement of the class at 9.25 a.m. / 12.55 p.m. and the second bell at 9.30 a.m. / 1.00 p.m. for the commencement of class. Students should stand for a one-minute prayer at 9.30a.m. A long bell is given at the end of the session at 12.20 / 3.35 p.m. Students should be in their respective class room before the second bell.

#### **B. ATTENDANCE**

- Attendance will be taken at the beginning of the hour. A student who is not in the class when attendance is taken will be marked absent.
- Late coming to the classes will not be entertained and students will be marked absent for the classes for which they are late. If the reason is not valid, regular late comers will be counselled.

#### **C. LEAVE OF ABSENCE**

- Students should submit the leave letter duly signed by parents / guardians / warden to the class tutor before going on leave.
- In case of emergency the students are instructed to inform the leave to the class tutor over phone and when they come back to college they should produce the leave letter before 9.25 a.m. The Leave letter should be duly signed by the parents.
- Students should come along with parents / local guardian when they take leave for more than 3 days on the day of their return to the college.
- A student who applies for long leave on grounds of illness must attach a medical certificate from a registered medical practitioner with his / her leave application form. The student should inform the HoD /Class Tutor on the day of their admission to the hospital. In any case the medical certificate must reach the college office within 5 days of the student return to the classes. Medical certificate submitted later will not be accepted. Production of the medical certificate will not automatically enable a student to get condonation of shortage of attendance.

- Students should not take leave during internal examination. In case of emergency they should inform HoD / Class Tutor over phone. If the leave is not valid and it is not acceptable, the HoD will impose severe action on the student and they have to bring their parent for proper explanation.
- Students officially participating in events outside the college and claiming attendance for those days should submit leave application to the class tutor before 3 days of participation, duly signed by the convener.
- Continued absence without leave for more than 10 working days may result in having his / her name struck off from the Rolls of the College.
- The students are eligible for attendance condonation to Bharathiar University only once during their course of study. If the students lack attendance for more than one semester, they will not be permitted to appear for the University examinations.

#### **D. GOOD MANNERS AND BEHAVIOR**

- Every student shall greet the members of the staff on his/her first meeting on the day. When the lecturer enters all students should rise and remain standing until they are instructed to sit down. No student is allowed to leave the lecture hall without the Lecturer's permission or until the class is dismissed. Students should not argue with the faculty members. They should maintain proper decorum inside the classroom and the campus.
- Students should not come to college without identity card. The card should be shown to any member of the staff or to the College Officials if required. If original ID card is lost, they have to get a duplicate card immediately from office after paying a fine of Rs.50/-
- Students attending classes, meeting or other gatherings within the college are expected to be presentably dressed in accordance with approved etiquette.
- The College does expect all students to keep in mind the basic norms of modesty and decency in regard to dress. The students should take up the task of monitoring the dress code. The student council representatives (Two) will be responsible to ensure that the dress code is maintained in their class. Tuck in Half sleeve shirts for Boys and Salwar / Churidar Kameez for Girls.

- Students are not to loiter about in the corridors or play games during class hours. Loitering, shouting, whistling and other such acts that cause nuisance in the premises are strictly prohibited. Strict silence should be maintained while moving from class room to laboratory and back.
- Students are not permitted to smoke on the campus or come to the college under the influence of alcohol. They are liable to disciplinary action if found smoking on the campus, or found under the influence of spirits or drugs.
- Students are requested to leave their two wheelers in the parking area where the space is allotted.
- After class hours no student is expected to remain on the campus unless there is a function/ Programme / rehearsal games practice etc., Prior information is needed for this. Outsiders are not to be encouraged to come to the College to meet students
- Students must cultivate the use of the Library. They are expected to spend their free time in the Library or in the reading room where they can refer books.

#### **E. DISCIPLINARY REGULATION**

Students should abstain from active participation in party or Communal politics.

- Ragging is a cognizable offence and those who indulge in it or encourage it will be handed over to the law as per the G.O rules and regulation. Criminal action will be initiated against student(s) found guilty of indulging in ragging inside and outside the College. In case, any criminal case is registered against a student by the law enforcing authorities, he/she should intimate the same within 24 hours to the Principal, failing which he/she is liable for disciplinary action leading to expulsion.
- The Principal shall have full power to inflict the following punishment in the interest of the students or the institution: Fine, loss of attendance, loss of term certificate, suspension or expulsion.
- Students should not indulge in any activity leading to the disruption of peace and discipline or dislocation of the normal functions or meetings.
- All fees payable by students shall be paid only at the Bank Counter on the college campus. The bank will issue a receipt (Challan) for every payment. Students must preserve these fees receipts carefully till the end of course.

- Students who do not pay the fees by the due dates shall pay the fee with a fine. Absence with or without leave is no grounds for exemption from this rule.
- Names of students who have not paid the whole fees before the last day for payment of the fees with fine are liable to be struck off the rolls. Such students will be re- admitted only on payment of the entire amount of the fees due with fine. They will also lose attendance from the date on which their names are struck off the rolls till the date of their re-admission.
- Fees due to the college and / or hostels will not be suspended in anticipation of an award of scholarship from any source. Belated payment of any fees or dues will necessarily attract a fine unless prior exemption has been obtained for it.

## Student induction program

 **KG** College of Arts and Science

# FRESHERS' DAY 2022



**PRESIDENTIAL ADDRESS**  
**Dr. Ashok Bakhavathsalam**  
Managing Director,  
KGSIL Educational Institutions,  
Coimbatore.

**SPECIAL ADDRESS**  
**Dr. B Vanitha,**  
Secretary, KG College of Arts & Science

**PRINCIPAL**  
**Dr. J Rathinamala**

**CONVENOR**  
**Dr. J K Bharath,**  
Head, Department of Commerce CA

**CO- CONVENOR**  
**Dr B Karthikeyan,**  
Head, Department of Commerce

**17<sup>th</sup> AUG 2022**  
**10:00 AM**

  
**Kgcasofficial**

 **kgcas.com**

 **KG Open Theatre**

*First step for The Greater Achievements*



**KG College of Arts and Science**

Saravanampatti, Coimbatore - 641035

Heartily welcomes you all for the

**Freshers' Day**  
**Welcome Ceremony 2022**

**17th August at 10:00 AM**  
**Open Auditorium, KGiSL Campus**

*Presidential Address*

**Dr.ASHOK BAKTHAVATHSALAM**

Founder & Managing Director  
KGiSL Educational Institutions

*Special Address*

**Dr.B.VANITHA**

Secretary, KGCAS

*Principal's Address*

**Dr.J.RATHNAMALA**

*Convener*

**Dr.J. K. BHARATH**

*Co- Convener*

**Dr.B. KARTHIKEYAN**





## KG College of Arts & Science

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ISO 9001:2015 certified Institution

KGiSL Campus, Saravanampatti, Coimbatore - 641 035, Tamil Nadu, INDIA

### FRESHERS' DAY '2022

#### AGENDA

DATE: 17/08/2022

TIMING: 10:00 AM

- ❖ PRAYER
- ❖ WELCOME DANCE
- ❖ LIGHTING THE LAMP
- ❖ WELCOME ADDRESS - Dr. P. Krishnapriya, Vice-Principal (Academics).
- ❖ PRESIDENTIAL ADDRESS - Dr. Ashok Bakthavathsalam, MD,  
KGiSL Educational Institutions.
- ❖ SPECIAL ADDRESS - Dr. B. Vanitha, Secretary.
- ❖ PRINCIPAL ADDRESS - Dr. J. Rathinamala, Principal.
- ❖ KGCAS CULTURE - Dr. L. Poovalingam, Dean, Student Affairs.
- ❖ COUNSELLOR - Ms. Anita Rose
- ❖ YOGA TRAINER - Ms. Kamalapriya
- ❖ FACILITY DETAILS - ACCOUNTS, HOSTEL & TRANSPORT
- ❖ VOTE OF THANKS - Dr. G. Jagadeeswari, Head, Department of Tamil.
- ❖ NATIONAL ANTHEM





### Anti-ragging Boards



**Programmes organized through women's forum**

KG COLLEGE OF ARTS AND SCIENCE			
CRITERIA - VII			
7.1.1 Number of gender equity promotion programs organized by the institution during the last five years			
Year	Title of the programme	Date and Duration (from-to)	Number of participants
2016-17	Guest Lecture on Positive Thinking an Negative Thinking	26/06/2016	150
	Women's Healthy weight day	18/01/17	320
	Working women's day	03/03/17	195
2017-18	Inaugural Address on Women Empowerment	03/07/2017	265
2018-19	Guest Lecture on Womens Rights and Laws	06/02/2019	154
	Guest Lecture on Womens Safety Measures and Protection	07/02/2019	150
	Women's Healthy weight day	18/01/2019	257
	Working women's day	26/02/2019	178
	Women's day	08/02/2019	268
2019-20	Guest Lecture on Fitness of Women	03/07/2019	156
	Women's Healthy weight day	18/01/2020	254
	Guest Lecture on " Health Issues of Women"	29/01/2020	256
	National Womens Day	13/02/2020	156
	ICSSR - Two Days Seminar	14/6/2019,15/6/2019	156
	Working women's day	26/02/2020	156
2020-21	National Womens Day	13/2/2021	100
	Guest Lecture for Women Empowerment Cell	19/01/2021	100
	Guest Lecture on Gender Ethics	30/10/2020	100

### Value education through curriculum

Human Rights	
Women's Rights	

## Mechanisms for submission of online/offline student's grievances



### ❖ Mechanisms for submission of online student's grievances

Students can submit their grievances through mail

[grc@kcas.com](mailto:grc@kcas.com)

### ❖ Mechanisms for submission of offline student's grievances

Students can submit their grievance form to Grievance Redressal Committee

 <p style="text-align: center;"><b>KG COLLEGE OF ARTS AND SCIENCE</b> Affiliated to Bharathiar University, Accredited by NAAC ISO 9001:2015 Certified Institution KGISL Campus, Saravanampatti, Coimbatore – 641 035</p>	
<b>ANNEXURE - I FORM FOR SUBMISSION OF GRIEVANCE AND REDRESSAL</b>	
Name of the Student / STAFF /	SURYA . K
Register Number	1822J0323
Email Id	1822j653@kcas.com
Mobile Number	
Department & Year	Computer Applications I
Grievance In Brief	The subject 'Business Accounting' with the subject code 4AC, was not printed in the marksheet issued by the Bharathiar university to the above mentioned student. This issue was reported to the Controller of Examinations of KG college of Arts and Science for taking further action.
Submitted To	The Controller of Examination, KG College of Arts and Science
Date	10/08/2021
Signature	<i>K. Surya</i>
 <b>PRINCIPAL</b> KG COLLEGE OF ARTS AND SCIENCE COIMBATORE - 641 035.	

## Timely redressal of the grievances through appropriate committees

Appropriate Committees	Reports
Anti-Ragging Committee	
SC / ST Cell	
Internal Complaints Committee	
Grievance and Redressal Mechanism	

## Anti-Ragging Committee 2021 - 2022



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 KGiSL Campus, Saravanampatti, Coimbatore – 641 035, Tamil Nadu, INDIA.

Ref. No. : KGCAS/ARC/01/06/2021

Date: 14/06/2021

**CIRCULAR**  
**ACADEMIC YEAR 2021 - 2022**  
**MEETING OF ANTI-RAGGING COMMITTEE**

**Dear Members,**

This is to inform you that the anti-ragging committee meeting will be held on 21/06/2021 at 2.30 pm at Board Room.

**AGENDA:**

1. To discuss about the measures to be taken to curb ragging in the institution.
2. Any other related issues.

**MEMBERS:**

S. No.	Name & Designation	Signature
1	Dr. J. Rathinamala, Principal	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com (IT)	
4	Dr. G. Jagadeswari, (Member), HoD, Tamil	
5	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com	
6	Mr. N. Arjunan, (Squad Member), Physical Director	
7	Ms. P. Nishanthi, III B.Com IT, Student Member	



**PRINCIPAL**  
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 KG COLLEGE OF ARTS AND SCIENCE  
 COIMBATORE - 641 035.





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 KGISL Campus, Saravanampatti, Coimbatore – 641 035, Tamil Nadu, INDIA.

Date: 21/06/2021

Venue: Board Room

**ACADEMIC YEAR 2021 – 2022**

**Minutes of the Meeting of Anti Ragging Committee**

Anti – Ragging Committee Meeting for the members was held on 21.06.2021 at 2.30 pm in the Board Room.

**The points discussed**

- The committee members were to check the banners regarding anti-ragging information.
- The heads of the departments were requested to inform to the senior students before the arrival of first year students about the severity of the punishment for ragging.
- Informing the first year students about the Anti ragging committee with their contact numbers, National level Toll Free number and the contact number of student counseling psychologists also to register any ragging issues without any hesitation.
- The faculty members should ensure that no student should indulge in any kind of ragging activities.

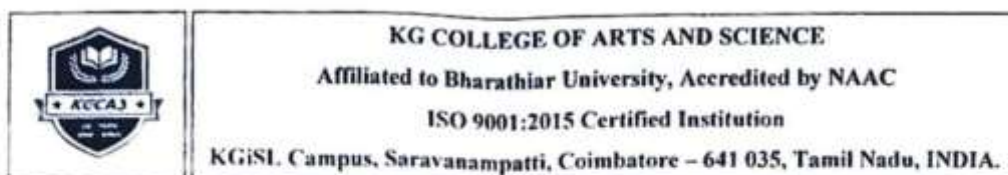
**Members Attended**

S. No.	Name & Designation	Signature
1	Dr. J. Rathinamala, Principal	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com (IT)	
4	Dr. G. Jagadeswari, (Member), HoD, Tamil	
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**PRINCIPAL**

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Ref. No. : KGCAS/ARC/02/05/2022

Date: 09/05/2022

**CIRCULAR**  
**ACADEMIC YEAR 2021 – 2022**  
**MEETING OF ANTI-RAGGING COMMITTEE**

Dear Members,

This is to inform you that the anti-ragging committee closing meeting will be held on 16/05/2022 at 2.30 pm at Board Room.

**AGENDA:**

- To review the activities of the anti-ragging committee.
- Any other related issues.

**MEMBERS:**

S. No.	Name & Designation	Signature
1	Dr. J. Rathinamala, Principal	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com (IT)	
4	Dr. G. Jagadeswari, (Member), HoD, Tamil	
5	Dr. B. Karthikeyan, (Squad Member), HoD. B.Com	
6	Mr. N. Arjunan, (Squad Member), Physical Director	
7	Ms. P. Nishanthi, III B.Com IT, Student Member	



**PRINCIPAL**  
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 KG COLLEGE OF ARTS AND SCIENCE  
 COIMBATORE - 641 035.



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 KGiSL Campus, Saravanampatti, Coimbatore – 641 035, Tamil Nadu, INDIA.

Date: 16/05/2022

Venue: Board Room

ACADEMIC YEAR 2021 – 2022

**Minutes of the Meeting of Anti Ragging Committee**

1. Action taken report for the previous meeting held on 21/06/2021.
  - The committee members placed the banner in the college premises.
  - The senior students were educated regarding the consequences of ragging.
  - The heads of the departments clearly instructed the first year students about the anti-ragging measures to curb ragging.
  - All the faculty members were engaged to ensure that there is no ragging related issues occurs in the campus and the students were instructed to register their genuine issues.
  - No complaint has been reported this year.
2. The Principal appreciated the committee members for their effort to prevent any ragging issues.

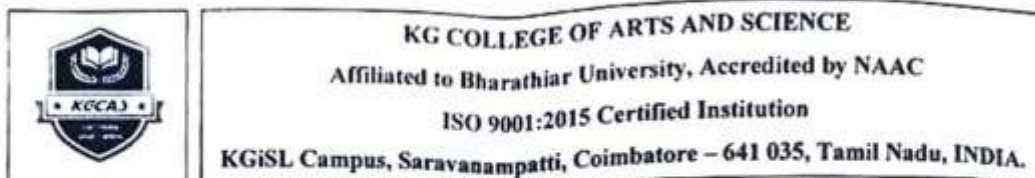
**Members Attended**

S. No.	Name & Designation	Signature
1	Dr. J. Rathinamala, Principal	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com. (IT)	
4	Dr. G. Jagadeswari, (Member), HoD, Tamil	
5	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com.	
6	Mr. N. Arjunan, (Squad Member), Physical Director	
7	Ms. P. Nishanthi, III B.Com IT, Student Member	



**PRINCIPAL**  
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 KG COLLEGE OF ARTS AND SCIENCE  
 COIMBATORE - 641 035.

## Anti-Ragging Committee: 2020 - 2021



Ref. No. : KGCAS/ARC/01/06/2020

Date: 17/06/2020

**CIRCULAR**  
**ACADEMIC YEAR 2020 - 2021**  
**MEETING OF ANTI-RAGGING COMMITTEE**

Dear Members,

This is to inform you that the anti-ragging committee meeting will be held on 24/06/2020 at 2.30 pm at Board Room.

**AGENDA:**

1. To discuss about the steps to be taken to curb ragging in the institution.
2. Any other related issues.

**MEMBERS:**

S. No.	Name & Designation	Signature
1	Dr. P. Krishnapriya, Principal (i/c)	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com (IT)	
4	Dr. G. Jagadeswari, (Member), HoD, Tamil	
5	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com	
6	Mr. N. Arjunan, (Squad Member), Physical Director	
7	Mr. M. Kavin, III B.Com. IT, Student Member	

PRINCIPAL (i/c)



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Date: 24/06/2020

Venue: Board Room

**ACADEMIC YEAR 2020 – 2021**

**Minutes of the Meeting of Anti Ragging Committee**

Anti – Ragging Committee Meeting for the members was held on 24.06.2020 at 2.30 pm in the Board Room.

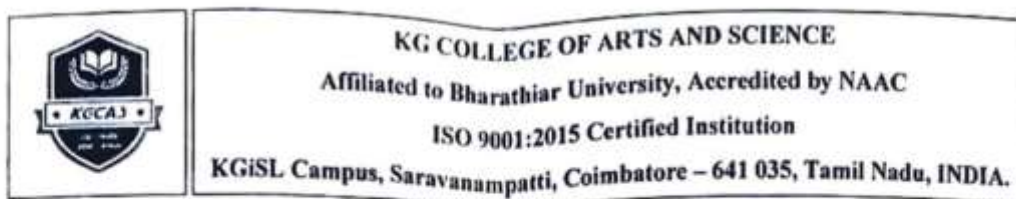
**The points discussed**

- The committee members were informed to place a banner with anti-ragging information.
- The HoD's of the departments were requested to inform their final year students about the severity of the punishment, if they found guilty on issues related to ragging.
- The first year students should also be made aware of the ragging measures taken by our institution to curb ragging.
- All the faculty members should ensure that no student should engage in any kind of ragging activities and the students should be educated about the provisions made to register their genuine complaints related to ragging.

**Members Attended**

S. No.	Name & Designation	Signature
1	Dr. P. Krishnapriya, Principal (i/c)	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com (IT)	
4	Dr. G. Jagadeswari, (Member), HoD, Tamil	
5	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com	
6	Mr. N. Arjunan, (Squad Member), Physical Director	
7	Mr. M. Kavin, III B.Com. IT, Student Member	

**PRINCIPAL (i/c)**



Ref. No. : KGCAS/ARC/02/03/2021

Date: 30/03/2021

**CIRCULAR**  
**ACADEMIC YEAR 2020 – 2021**  
**MEETING OF ANTI-RAGGING COMMITTEE**

Dear Members,

This is to inform you that the anti-ragging committee closing meeting will be held on 06/04/2021 at 2.30 pm at Board Room.

**AGENDA:**

- To review the activities of the anti-ragging committee.
- Any other related issues.

**MEMBERS:**

S. No.	Name & Designation	Signature
1	Dr. J. Rathinamala, Principal	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com (IT)	
4	Dr. G. Jagadeswari, (Member), HoD, Tamil	
5	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com	
6	Mr. N. Arjunan, (Squad Member), Physical Director	
7	Mr. M. Kavim, III B.Com. IT, Student Member	

**PRINCIPAL**



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Date: 06/04/2021

Venue: Board Room

ACADEMIC YEAR 2020 – 2021

**Minutes of the Meeting of Anti Ragging Committee**

1. Action taken report for the previous meeting held on 24/06/2020.
  - The members of the committee placed the banner in the college premises.
  - The senior students were informed regarding the consequences of ragging.
  - The heads of the departments created awareness among the first year students about the anti-ragging measures to curb ragging and to register genuine complaints.
  - All the faculty members were engaged to ensure that there is no ragging related issues occur in the campus.
  - No complaints received this year.
2. The Principal appreciated the members for their efforts to prevent any ragging issues in the campus.

**Members Attended**

S. No.	Name & Designation	Signature
1	Dr. J. Rathinamala, Principal	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com. (IT)	
4	Dr. G. Jagadeswari, (Member), HoD, Tamil	
5	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com.	
6	Mr. N. Arjunan, (Squad Member), Physical Director	
7	Mr. M. Kavin, III B.Com. IT, Student Member	

PRINCIPAL

## Anti-Ragging Committee: 2019 - 2020

KG COLLEGE OF ARTS AND SCIENCE  
Affiliated to Bharathiar University, Accredited by NAAC  
KGiSL Campus, Coimbatore - 35.

Ref. No. : KGCAS/ARC/01/06/2019

Date: 19/06/2019

**CIRCULAR**  
**ACADEMIC YEAR 2019 - 2020**  
**MEETING OF ANTI-RAGGING COMMITTEE**


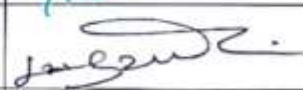
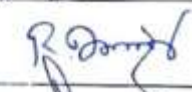



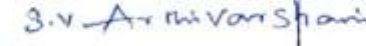
Dear Members,

This is to inform you that the anti-ragging committee meeting will be held on 26/06/2019 at 2.00 pm at Board Room.

**AGENDA:**

1. To discuss about the preventive measures to be taken to restraint ragging in the institution.
2. Any other issues related to ragging.

**MEMBERS:**

S. No.	Name & Designation	Signature
1	Dr. P. Krishnapriya, Principal i/c	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com (IT)	
4	Dr. G. Jagadeeswari, (Member), HoD, Tamil	
5	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com	
6	Mr. N. Arjunan, (Squad Member), Physical Director	
7	Ms. S. V. Arthivarshani, III B.Com, IT, Student Member	

  
PRINCIPAL i/c



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KGiSL Campus, Coimbatore - 35.

Date: 26/06/2019

Venue: Board Room

**ACADEMIC YEAR 2019 - 2020**

**Minutes of the Meeting of Anti Ragging Committee**

Anti - Ragging Committee Meeting for the members was held on 26.06.2020 at 2.00 pm in the Board Room.

**The points discussed**

- The committee members were informed that to come up with a banner regarding anti ragging information and the same will be placed in the college campus and hostels.
- The HoD's of the departments were requested to educate their wards before the arrival of first year students about the actions amounting ragging, and the punishment, if any one caught in the issues related to ragging.
- The first year students should also be made aware of the actions taken by our institution to restraint ragging.
- All the faculty members should ensure that no student should engage in any kind of ragging activities and the students should be educated about the provisions made to register their genuine complaints related to ragging.

**Members Attended**

S. No.	Name & Designation	Signature
1	Dr. P. Krishnapriya Principal (i/c)	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com (IT)	
4	Dr. G. Jagadeeswari, (Member), HoD, Tamil	
5	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com	
6	Mr. N. Arjunan, (Squad Member), Physical Director	
7	Ms. S. V. Arthivarshani, III B.Com. IT, Student Member	

\* (PRINCIPAL) i/c

**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGiSL Campus, Coimbatore - 35.

Ref. No. : KGCAS/ARC/02/04/2020

Date: 01/04/2020

**CIRCULAR**  
**ACADEMIC YEAR 2019 - 2020**  
**MEETING OF ANTI-RAGGING COMMITTEE**


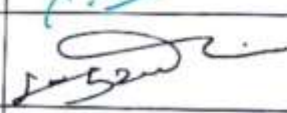




**Dear Members,**

This is to inform you that the anti-ragging committee closing meeting will be held on 08/04/2020 at 2.00 pm at Board Room.

**AGENDA:**

- To analyze the activities of the anti-ragging committee.
- Any other related issues.

**MEMBERS:**

S. No.	Name & Designation	Signature
1	Dr. P. Krishnapriya, Principal i/c	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com (IT)	
4	Dr. G. Jagadeeswari, (Member), HoD, Tamil	
5	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com	
6	Mr. N. Arjunan, (Squad Member), Physical Director	
7	Ms. S. V. Arthivarshani, III B.Com. IT, Student Member	S. V. Arthivarshani

  
PRINCIPAL i/c

KG COLLEGE OF ARTS AND SCIENCE  
Affiliated to Bharathiar University, Accredited by NAAC  
KGiSL Campus, Coimbatore - 35.

Date: 08/04/2020


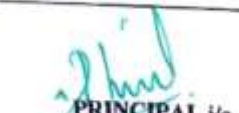
Venue: Board Room

ACADEMIC YEAR 2019 - 2020

Minutes of the Meeting of Anti Ragging Committee

1. Action taken report for the previous meeting held on 26/06/2019.
  - The committee members placed the banner in the college campus.
  - The second and third year students were educated regarding the consequences of ragging.
  - The heads of the departments clearly instructed the first year students about the anti-ragging measures to restraint ragging.
  - All the faculty members were engaged to ensure that there is no ragging related issues occurs in the campus and the students were instructed to register their genuine issues.
  - No complaints received this year.
2. The Principal congratulated the committee members for being vigilant throughout the year.

Members Attended

S. No.	Name & Designation	Signature
1	Dr. P. Krishnapriya, Principal i/c	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com. (IT)	
4	Dr. G. Jagadeeswari, (Member), HoD, Tamil	
5	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com.	
6	Mr. N. Arjunan. (Squad Member), Physical Director	
7	Ms. S. V. Arthivarshani, III B.Com. IT, Student Member	S.V. Arthivarshani

  
PRINCIPAL i/c

## Anti-Ragging Committee: 2018 - 2019

**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGiSL Campus, Coimbatore – 35.

Ref. No. : KGCAS/ARC/01/06/2018

Date: 18/06/2018

**CIRCULAR**  
**ACADEMIC YEAR 2018 - 2019**  
**MEETING OF ANTI-RAGGING COMMITTEE**

Dear Members,

This is to inform you that the anti-ragging committee meeting will be held on 25/06/2018 at 2.00 pm at Board Room.

**AGENDA:**

1. To discuss about the anti-ragging measures to be taken.
2. Any other ragging related issues.

**MEMBERS:**

S. No.	Name & Designation	Signature
1	Dr. R. Anuja, Principal	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com (IT)	
4	Dr. G. Jagadeeswari, (Member), HoD, Tamil	
5	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com	
6	Mr. N. Arjunan, (Squad Member), Physical Director	
7	Ms. M. Swathi, III B.Com. IT, Student Member	M.SWATHI



  
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**KG COLLEGE OF ARTS AND SCIENCE**  
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Date: 25/06/2018

Venue: Board Room

**ACADEMIC YEAR 2018 – 2019**



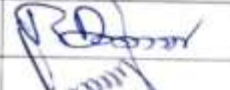
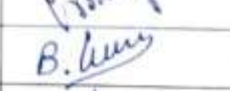


**Minutes of the Meeting of Anti Ragging Committee**

Anti – Ragging Committee Meeting for the members was held on 25.06.2018 at 2.00 pm in the Board Room.

**The points discussed**

- The committee members were instructed to check the banner with anti ragging information.
- The Heads of the various departments should educate the second year and third year students regarding the harmful effects of ragging.
- Educating the students of the first year to report any ragging related issues without any hesitation to the assigned authorities by providing their contact numbers.
- The faculty members should be conscious to prevent any ragging related issues.

**Members Attended**

S. No.	Name & Designation	Signature
1	Dr. R. Anuja, Principal	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com (IT)	
4	Dr. G. Jagadeeswari, (Member), HoD, Tamil	
5	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com	
6	Mr. N. Arjunan, (Squad Member), Physical Director	
7	Ms. M. Swathi, III B.Com. IT, Student Member	M.SWATHI



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KGiSL Campus, Coimbatore - 35.

Ref. No. : KGCAS/ARC/02/04/2019

Date: 22/04/2019

**CIRCULAR**  
**ACADEMIC YEAR 2018 - 2019**  
**MEETING OF ANTI-RAGGING COMMITTEE**

Dear Members,

This is to inform you that the anti-ragging committee closing meeting will be held on 29/04/2019 at 2.00 pm at Board Room.


**AGENDA:**

- To review the actions taken by the anti-ragging committee.
- Any other related issues.

**MEMBERS:**

S. No.	Name & Designation	Signature
1	Dr. R. Anuja, Principal	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com (IT)	
4	Dr. G. Jagadeeswari, (Member), HoD, Tamil	
5	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com	
6	Mr. N. Arjunan, (Squad Member), Physical Director	
7	Ms. M. Swathi, III B.Com. IT, Student Member	M-SWATHI



  
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COIMBATORE - 641 035.

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 KGiSL Campus, Coimbatore – 35.

Date: 29/04/2019

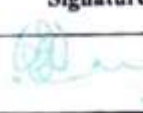

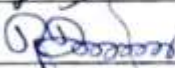

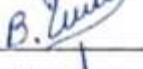

Venue: Board Room

ACADEMIC YEAR 2018 – 2019

**Minutes of the Meeting of Anti Ragging Committee**

1. Action taken report for the previous meeting held on 25/06/2018.
  - The banner containing ragging related awareness was verified.
  - The second and third year students were instructed about the ill effects of ragging.
  - The heads of the departments clearly instructed the first year students about the anti-ragging measures to restraint ragging.
  - All the faculty members worked well to prevent any ragging related activities and the students were instructed to register their genuine issues.
  - No incident of ragging has been reported.
2. The Principal congratulated the committee members for being vigilant throughout the year.

**Members Attended**

S. No.	Name & Designation	Signature
1	Dr. R. Anuja, Principal	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com. (IT)	
4	Dr. G. Jagadeeswari, (Member), HoD, Tamil	
5	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com.	
6	Mr. N. Arjunan, (Squad Member), Physical Director	
7	Ms. M. Swathi, III B.Com. IT, Student Member	M. SWATHI

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 COIMBATORE - 641 035.



## Anti Ragging Committee: 2017 - 2018

**KG COLLEGE OF ARTS AND SCIENCE**  
 Affiliated to Bharathiar University, Accredited by NAAC  
 KGISL Campus, Coimbatore - 35.

Ref. No. : KGCAS/ARC/01/06/2017 Date: 12/06/2017

**CIRCULAR**  
**ACADEMIC YEAR 2017 - 2018**  
**MEETING OF ANTI-RAGGING COMMITTEE**







Dear Members,


This is to inform you that the anti-ragging committee meeting will be held on 19/06/2017 at 2.00 pm at Board Room.


**AGENDA:**

1. To discuss about the measures to be taken to curb any ragging related activities in the institution.
2. Any other issues related to ragging.

**MEMBERS:**

S. No.	Name & Designation	Signature
1	Dr. R. Anuja, Principal	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. G. Jagadeeswari, (Member), HoD, Tamil	
4	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com	
5	Mr. N. Arjunan, (Squad Member), Physical Director	
6	Ms. V. Mahalakshmi, III B.Com. IT, Student Member	



  
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**COIMBATORE - 041 035.**



**KG COLLEGE OF ARTS AND SCIENCE**  
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 KGISL Campus, Coimbatore – 35.

Date: 19/06/2017

Venue: Board Room

**ACADEMIC YEAR 2017 – 2018**

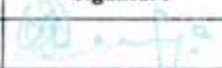

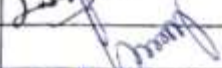



**Minutes of the Meeting of Anti Ragging Committee**

Anti – Ragging Committee Meeting for the members was held on 19.06.2017 at 2.00 pm in the Board Room.

**The points discussed**

- The committee members were instructed to place the banner regarding anti ragging information in the campus to create awareness.
- As a part of creating awareness the Heads of the various departments should educate senior students regarding the harmful effects of ragging.
- Educate the first year students to properly report any issues related to ragging to the assigned authorities by providing the contact information and the Toll Free numbers.
- The faculty members should be vigil throughout the year to prevent any ragging related issues.

**Members Attended**

S. No.	Name & Designation	Signature
1	Dr. R. Anuja, Principal	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. G. Jagadeeswari, (Member), HoD, Tamil	
4	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com	
5	Mr. N. Arjunan, (Squad Member), Physical Director	
6	Ms. V. Mahalakshmi, III B.Com. IT, Student Member	



  
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**KG COLLEGE OF ARTS AND SCIENCE**  
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 KGiSL Campus, Coimbatore - 35.

Ref. No. : KGCAS/ARC/02/04/2018

Date: 16/04/2018

**CIRCULAR**  
**ACADEMIC YEAR 2017 - 2018**  
**MEETING OF ANTI-RAGGING COMMITTEE**

Dear Members,

This is to inform you that the anti-ragging committee closing meeting will be held on 23/04/2018 at 2.00 pm at Board Room.

**AGENDA:**

- To review the activities done by the anti-ragging committee.
- Any other related issues.

**MEMBERS:**

S. No.	Name & Designation	Signature
1	Dr. R. Anuja, Principal	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com (IT)	
4	Dr. G. Jagadeeswari, (Member), HoD, Tamil	
5	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com	
6	Mr. N. Arjunan, (Squad Member), Physical Director	
7	Ms. V. Mahalakshmi, III B.Com. IT, Student Member	v.mahalakshmi



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**KG COLLEGE OF ARTS AND SCIENCE**  
**Affiliated to Bharathiar University, Accredited by NAAC**  
**KGiSL Campus, Coimbatore – 35.**

Date: 23/04/2018

Venue: Board Room

**ACADEMIC YEAR 2017 – 2018**

**Minutes of the Meeting of Anti Ragging Committee**

1. Action taken report for the previous meeting held on 19/06/2017.
  - The banner containing ragging related awareness was placed in the campus.
  - The senior students were instructed about the harmful effects of ragging.
  - The heads of the departments clearly instructed the first year students about the anti-ragging measures to restraint ragging.
  - All the faculty members were discharged their duty well to prevent any ragging related issues inside the campus and the students were instructed to register their genuine issues.
  - Till date no incident of ragging has been reported.
2. The Principal congratulated the members of the committee for their efforts throughout the year to prevent any ragging related issues.

**Members Attended**

S. No.	Name & Designation	Signature
1	Dr. R. Anuja, Principal	
2	Dr. L. Poovalingam, (Convener) Dean, Student Affairs	
3	Dr. R. Perumalsamy, (Member), HoD, B.Com. (IT)	
4	Dr. G. Jagadeeswari, (Member), HoD, Tamil	
5	Dr. B. Karthikeyan, (Squad Member), HoD, B.Com.	
6	Mr. N. Arjunan, (Squad Member), Physical Director	
7	Ms. V. Mahalakshmi, III B.Com. IT, Student Member	



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 COIMBATORE - 641 035.

## SC / ST Cell

2021 - 2022



**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
ISO 9001:2015 Certified Institution  
KGI SL Campus, Coimbatore - 35.

Ref. No. KGCAS/SC/ST/01/06/2021

Date: 18/06/2021

**CIRCULAR**  
**ACADEMIC YEAR 2021-2022**  
**MEETING OF SC/ST CELL**

Dear Members,

This is to inform you that the SC/ST CELL Meeting is to be held on 25/06/2021 in the Board Room at 2.30 p.m.

**AGENDA**

- To identify the SC/ST Students in all the Departments
- To facilitate for the Financial assistance from the Government
- To encourage them in the Co-Curricular and Extra Curricular Activities
- Any other issues

**MEMBERS**

S.No	Name	Designation	Signature
1	Dr.J. Rathinamala Principal	Chair Person	
2	Mr.N. Arjunan Physical Director	Member	
3	Mr. A. Balakrishnan Asst. Prof / Tamil	Member	
4	Ms. T.P. Nagapriya Asst Prof / B.Com IT	Member	
5	Mr. A. Marappan Asst. Prof / English	Member	
6	Mr. M. Santhosh Asst. Prof / English	Member	
7	Mr.M.Thavamanian Office Executive	Member	
8.	V.S.Subhiksha, III BA English	Student Member	

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**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
ISO 9001:2015 Certified Institution  
KGiSL Campus, Coimbatore – 35.

ACADEMIC YEAR 2021-2022

Minutes of the Meeting

SC/ST CELL

Date : 25/6/2021

Venue : Board Room

**POINTS DISCUSSED**

- The committee chairperson instructed the heads of the departments to identify the SC/ST students
- The Departments to support the concerned students to apply for the Post Matric Scholarship
- The Mentors to identify the innate talents of the students and encourage them to participate in all the Co-Curricular and Extra-Curricular activities
- The Class - Mentors shall identify the students who are interested in Sports and motivate them to participate in the Sports Events. Arrange for special coaching

**Members Attended :**

S.No	Name	Designation	Signature
1	Dr.J. Rathinamala Principal	Chair Person	
2	Mr. N. Arjunan Physical Director	Member	
3	Mr. A. Balakrishnan Asst. Prof / Tamil	Member	
4	Ms. T.P. Nagapriya Asst Prof / B.Com IT	Member	
5	Mr. A. Marappan Asst. Prof / English	Member	
6	Mr. M. Santhosh Asst. Prof / English	Member	
7	Mr.M.Thavamanian Office Executive	Member	
8	V.S.Subhiksha. III BA English	Student Member	

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**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
ISO 9001:2015 Certified Institution  
KGI SL Campus, Coimbatore – 35.

Ref. No. KGCAS/SC/ST/01/04/2022

Date: 22/04/2022

**CIRCULAR**  
**ACADEMIC YEAR 2021-2022**  
**MEETING OF SC/ST CELL**

Dear Members,

This is to inform you that the SC/ST CELL Closing Meet is to be held on 29/04/2022 in the Board Room at 2.30 p.m.

**AGENDA**

- To review the activities of the SC/ST CELL
- Any other issue

**MEMBERS**

S.No	Name	Designation	Signature
1	Dr.J. Rathinamala Principal	Chair Person	<i>[Signature]</i>
2	Mr. N. Arjunan, Physical Director	Member	<i>[Signature]</i>
3	Mr. A. Balakrishnan Asst. Prof / Tamil	Member	<i>[Signature]</i>
4	Ms. T.P. Nagapriya Asst Prof / B.Com IT	Member	<i>[Signature]</i>
5	Mr. A. Marappan Asst. Prof / English	Member	<i>[Signature]</i>
6	Mr. M. Santhosh Asst. Prof / English	Member	<i>[Signature]</i>
7	Mr.M.Thavamanian Office Executive	Member	<i>[Signature]</i>
8	V.S.Subhiksha. III BA English	Student Member	<i>[Signature]</i>

*[Signature]*  
**PRINCIPAL**



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 KGiSL Campus, Saravanampatti, Coimbatore – 641 035, Tamil

ACADEMIC YEAR 2021-2022

**Minutes of the Meeting  
 SC/ST CELL**

Date : 29 /04/2022  
 Venue : Board Room

**Action taken report for the previous meeting held on 25/06/2021**

- The Departments identified the SC/ST students
- The Students were guided to apply for the scholarship aid from Government
- The students who were interested in Sports Events were given Special Coaching
- The Principal appreciated the Committee members for their effective steps taken to render Moral support to the Students

**Members Attended :**

S.No	Name	Designation	Signature
1	Dr.J. Rathinamala Principal	Chair Person	<i>[Handwritten Signature]</i>
2	Mr. N. Arjunan Physical Director	Member	<i>[Handwritten Signature]</i>
3	Mr. A. Balakrishnan Asst. Prof / Tamil	Member	<i>[Handwritten Signature]</i>
4	Ms. T.P. Nagapriya Asst Prof / B.Com IT	Member	<i>[Handwritten Signature]</i>
5	Mr. A. Marappan Asst. Prof / English	Member	<i>[Handwritten Signature]</i>
6	Mr. M. Santhosh Asst. Prof / English	Member	<i>[Handwritten Signature]</i>
7	Mr.M.Thavamanian Office Executive	Member	<i>[Handwritten Signature]</i>
8	V.S.Subhiksha. III BA English	Student Member	<i>[Handwritten Signature]</i>

*[Handwritten Signature]*  
**PRINCIPAL**

## SC / ST Cell : 2020 - 2021

**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGiSL Campus, Coimbatore - 35.

Ref. No. KGCAS/SC/ST/01/06/2020

Date: 23/06/2020

**CIRCULAR**  
**ACADEMIC YEAR 2020-2021**  
**MEETING OF SC/ST CELL**



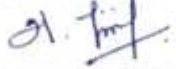

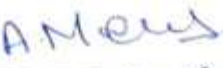
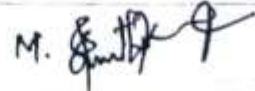

**Dear Members,**

This is to inform you that the SC/ST CELL Meeting is to be held on 30.06.2020 in the Board Room at 2.30 p.m.

**AGENDA**

- To identify the SC/ST Students in all the Departments
- To facilitate for the Financial assistance from the Government
- To encourage their talents in Sports and Games
- To involve them in the Extra Curricular Activities
- Any other

**MEMBERS**

S.No	Name	Designation	Signature
1	Dr.P. Krishnapriya Principal i/c	Chair Person	
2	Mr.N. Arjunan Physical Director	Member	
3	Mr. A. Balakrishnan Asst. Prof / Tamil	Member	
4	Ms. T.P. Nagapriya Asst Prof / B.Com IT	Member	
5	Mr. A. Marappan Asst. Prof / English	Member	
6	Mr. M. Santhosh Asst. Prof / English	Member	
7	S. Dharineesh III BA English	Student Member	

  
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**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGISL Campus, Coimbatore – 35.

ACADEMIC YEAR 2020-2021

**Minutes of the Meeting**

**SC/ST CELL**

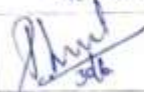

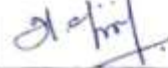


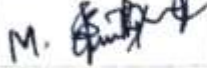
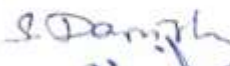
Date : 30.6.2020

Venue : Board Room

**POINTS DISCUSSED**

- The committee chairperson instructed the heads of the departments to identify the SC/SC students
- The HOD's to support the students to apply for the Government Scholarship and the Mentors of the respective classes can guide the students to apply for the scholarship
- The Class - Mentors shall identify the students who are interested in Sports and motivate them to participate in all the Sports Event
- The Mentors to identify the innate talents of the students and to bring to the limelight the Students' potential

**Members Attended :**

S.No	Name	Designation	Signature
1	Dr.P. Krishnapriya Principal i/c	Chair Person	
2	Mr. N. Arjunan Physical Director	Member	
3	Mr. A. Balakrishnan Asst. Prof / Tamil	Member	
4	Ms. T.P. Nagapriya Asst Prof / B.Com IT	Member	
5	Mr. A. Marappan Asst. Prof / English	Member	
6	Mr. M. Santhosh Asst. Prof / English	Member	
7	S. Dharineesh III BA English	Student Member	

  
PRINCIPAL



**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
ISO 9001:2015 Certified Institution  
KGiSL Campus, Coimbatore – 35.

Ref. No. KGCAS/SC/ST/02/04/2021

Date: 06/04/2021

**CIRCULAR**  
**ACADEMIC YEAR 2020-2021**  
**MEETING OF SC/ST CELL**

**Dear Members,**

This is to inform you that the SC/ST CELL Closing Meet is to be held on 13/04/2021 in the Board Room at 2.30 p.m.

**AGENDA**

- To review the activities of the SC/SC CELL.
- Any other issue

**MEMBERS**

S.No	Name	Designation	Signature
1	Dr.J. Rathinamala Principal	Chair Person	
2	Mr. N. Arjunan, Physical Director	Member	
3	Mr. A. Balakrishnan Asst. Prof / Tamil	Member	
4	Ms. T.P. Nagapriya Asst Prof / B.Com IT	Member	
5	Mr. A. Marappan Asst. Prof / English	Member	
6	Mr. M. Santhosh Asst. Prof / English	Member	
7	S. Dharineesh III BA English	Student Member	

PRINCIPAL



**KG COLLEGE OF ARTS AND SCIENCE**  
 Affiliated to Bharathiar University & Accredited by NAAC  
 ISO 9001:2015 Certified Institution  
 KGiSL Campus, Saravanampatti, Coimbatore - 641 035, Tamil  
 ACADEMIC YEAR 2020-2021

Minutes of the Meeting  
 SC/ST CELL

Date : 13 /04/2021  
 Venue : Board Room

- Action taken report for the previous meeting held on 30/06/2020
- The SC/ST Students of the Departments were identified by the Heads of the department
- Students were helped to procure scholarship aid from Government
- Sixty-three Students received Scholarship from the government
- The students who were interested in Sports Events were given Special Coaching
- The Principal congratulated the Committee members for their effective steps taken to render Moral support to the Students

Members Attended :

S.No	Name	Designation	Signature
1	Dr.J. Rathinamala Principal	Chair Person	
2	Mr. N. Arjunan Physical Director	Member	
3	Mr. A. Balakrishnan Asst. Prof / Tamil	Member	
4	Ms. T.P. Nagapriya Asst Prof / B.Com IT	Member	
5	Mr. A. Marappan Asst. Prof / English	Member	
6	Mr. M. Santhosh Asst. Prof / English	Member	
7	S. Dharineesh III BA English	Student Member	

PRINCIPAL

**SC / ST Cell : 2019 - 2020**

KG COLLEGE OF ARTS AND SCIENCE  
Affiliated to Bharathiar University, Accredited by NAAC  
KGISL Campus, Coimbatore - 35.

Ref. No. KGCAS/SC/ST/01/06/2019

Date: 14/06/2019

**CIRCULAR**  
**ACADEMIC YEAR 2019-2020**  
**MEETING OF SC/ST CELL.**

**Dear Members,**

This is to inform you that the SC/ST CELL Meeting is to be held on 21/06/2019 in the Board Room at 2.30 p.m.

**AGENDA**

- SC/ST Scholarships
- Any other issues

**MEMBERS**

S.No	Name	Designation	Signature
1	Dr.P. Krishnapriya Principal i/c	Chair Person	<i>[Signature]</i>
2	Ms.M.Sasikala Asst. Prof / B.Sc.CS	Member	<i>[Signature]</i>
3	Ms.J.Nirmala Asst. Prof / B.Sc.Maths	Member	<i>[Signature]</i>
4	Mr.A.Balakrishnan Asst. Prof / Tamil	Member	<i>[Signature]</i>
5	Mr.N.Arjunan Physical Director	Member	<i>[Signature]</i>
6	Mr.M.Thavamanian Office Executive	Member	<i>[Signature]</i>
7	Ms.P.M.Narmadha Devi / Computer Applications	Student Member	<i>[Signature]</i>



*[Signature]*  
**PRINCIPAL**  
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KG COLLEGE OF ARTS AND SCIENCE  
COIMBATORE - 841 035.

**KG COLLEGE OF ARTS AND SCIENCE**  
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 KGiSL Campus, Coimbatore - 35.

**ACADEMIC YEAR 2019-2020**  
**Minutes of the Meeting**  
**SC/ST CELL.**

**Date :** 21/6/2019  
**Venue :** Board Room

**POINTS DISCUSSED**

- It is decided that the heads of the departments need to identify the SC/ST students
- The HOD's must guide the students to apply for the PostMatric Scholarship and the Mentors to direct the students of the respective classes to apply for the scholarship
- The Mentors are requested to identify the hidden talents of the students and encourage them to participate in the Co-Curricular and Extra-Curricular activities
- It is resolved that the HOD's and the Mentors must attend to the complaints or any issues brought by the student and sort them out at the earliest

**Members Attended :**

S.No	Name	Designation	Signature
1	Dr.P. Krishnapriya Principal i/c	Chair Person	
2	Ms.M.Sasikala Asst. Prof / B.Sc.CS	Member	
3	Ms.J.Nirmala Asst. Prof / B.Sc.Maths	Member	
4	Mr.A.Balakrishnan Asst. Prof / Tamil	Member	
5	Mr.N.Arjunan Physical Director	Member	
6	Mr.M.Thavamanian Office Executive	Member	
7	Ms.P.M.Narmadha Devi / Computer Applications	Student Member	



  
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 KG COLLEGE OF ARTS AND SCIENCE  
 COIMBATORE - 641 035.

**KG COLLEGE OF ARTS AND SCIENCE**  
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 KGiSL Campus, Coimbatore - 35

Ref. No. KGCAS/SC/ST/02/03/2020

Date: 06/03/2020

**CIRCULAR**  
**ACADEMIC YEAR 2019-2020**  
**MEETING OF SC/ST CELL**

**Dear Members,**

This is to inform you that the SC/ST CELL Closing Meet is to be held on 13/03/2020 in the Board Room at 2.30 p.m.

**AGENDA**

- To review the updations
- Any other issues

**MEMBERS**

S.No	Name	Designation	Signature
1	Dr.P. Krishnapriya Principal i/c	Chair Person	<i>[Signature]</i>
2	Ms.M.Sasikala Asst. Prof / B.Sc.CS	Member	<i>[Signature]</i>
3	Ms.J.Nirmala Asst. Prof / B.Sc.Maths	Member	<i>[Signature]</i>
4	Mr.A.Balakrishnan Asst. Prof / Tamil	Member	<i>[Signature]</i>
5	Mr.N.Arjunan Physical Director	Member	<i>[Signature]</i>
6	Mr.M.Thavamanian Office Executive	Member	<i>[Signature]</i>
7	Ms.P.M.Narmadha Devi / Computer Applications	Student Member	<i>[Signature]</i>



*[Signature]*  
**PRINCIPAL**  
**PRINCIPAL**  
 KG COLLEGE OF ARTS AND SCIENCE  
 COIMBATORE - 641 035.

**KG COLLEGE OF ARTS AND SCIENCE**  
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**ACADEMIC YEAR 2019-2020**






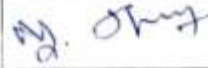

**Minutes of the Meeting  
 SC/ST CELL**

**Date : 13/03/2020  
 Venue : Board Room**

**Action taken report for the previous meeting held on 21/06/2019**

- The Departments identified the SC/ST Students
- The needy students were guided and helped to apply for the Post Matric Scholarship
- The students who were gifted for Sports and games were identified and given Special Coaching
- The Principal congratulated the Committee members for their efficient steps taken to support the Students

**Members Attended :**

S.No	Name	Designation	Signature
1	Dr.P. Krishnapriya Principal i/c	Chair Person	
2	Ms.M.Sasikala Asst. Prof / B.Sc.CS	Member	
3	Ms.J.Nirmala Asst. Prof / B.Sc.Maths	Member	
4	Mr.A.Balakrishnan Asst. Prof / Tamil	Member	
5	Mr.N.Arjunan Physical Director	Member	
6	Mr.M.Thavamanian Office Executive	Member	
7	Ms.P.M.Narmadha Devi / Computer Applications	Student Member	



  
 PRINCIPAL

**PRINCIPAL**  
 KG COLLEGE OF ARTS AND SCIENCE  
 COIMBATORE - 641 006.

## SC / ST Cell : 2018 - 2019

**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NVA  
KGISL Campus, Coimbatore - 35.

Ref. No. KGCAS/SC/ST/01/06/2018

Date: 22/06/2018

**CIRCULAR**  
**ACADEMIC YEAR 2018-2019**  
**MEETING OF SC/ST CELL**


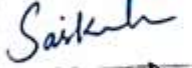
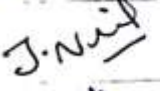
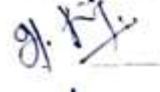

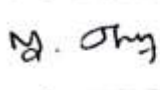
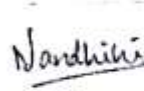
**Dear Members,**

This is to inform you that the SC/ST CELL Meeting is to be held on 29/06/2018 in the Board Room at 2.30 p.m.

**AGENDA**

- SC/ST Scholarships
- Any other issues

**MEMBERS**

S.No	Name	Designation	Signature
1	Dr.R.Anuja Principal	Chair Person	
2	Ms.M.Sasikala Asst. Prof / B.Sc.CS	Member	
3	Ms.J.Nirmala Asst. Prof / B.Sc.Maths	Member	
4	Mr.A.Balakrishnan Asst. Prof / Tamil	Member	
5	Mr.N.Arjunan Physical Director	Member	
6	Mr.M.Thavamanian Office Executive	Member	
7	Nandhini.S / III B.A. English	Student Member	

  
PRINCIPAL



**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGSIL Campus, Coimbatore - 35.

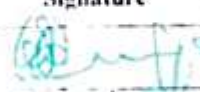
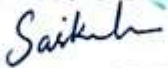
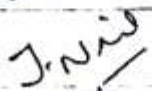
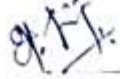

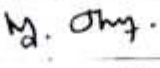
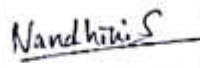
**ACADEMIC YEAR 2018-2019**  
**Minutes of the Meeting**  
**SC/ST CELL**

Date : 29/6/2018  
Venue : Board Room

**POINTS DISCUSSED**

- The committee chairperson instructed the heads of the departments to identify the SC/ST students
- The HOD's to support the students to apply for the Government Scholarship and the Mentors of the respective classes can guide the students to apply for the scholarship
- The Mentors to identify the innate talents of the students and motivate them to participate in the Co-Curricular and Extra-Curricular activities
- To resolve the issues /complaints if any from the student representative

**Members Attended :**

S.No	Name	Designation	Signature
1	Dr.R.Anuja Principal	Chair Person	
2	Ms.M.Sasikala Asst. Prof / B.Sc.CS	Member	
3	Ms.J.Nirmala Asst. Prof / B.Sc.Maths	Member	
4	Mr.A.Balakrishnan Asst. Prof / Tamil	Member	
5	Mr.N.Arjunan Physical Director	Member	
6	Mr.M.Thavamanian Office Executive	Member	
7	Nandhini.S / III B.A. English	Student Member	



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**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGiSL Campus, Coimbatore - 35

Ref. No. KGCAS/SC/ST/02/04/2019

Date: 08/04/2019

**CIRCULAR**  
**ACADEMIC YEAR 2018-2019**  
**MEETING OF SC/ST CELL**


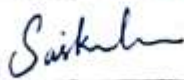
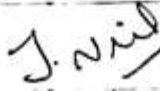
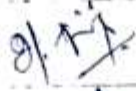

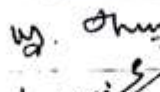

**Dear Members,**

This is to inform you that the SC/ST CELL. Closing Meeting is to be held on 15/04/2019 in the Board Room at 2.30 p.m.

**AGENDA**

- To review the updations of the Postmatric Scholarships
- Any other issues

**MEMBERS**

S.No	Name	Designation	Signature
1	Dr.R.Anuja Principal	Chair Person	
2	Ms.M.Sasikala Asst. Prof / B.Sc.CS	Member	
3	Ms.J.Nirmala Asst. Prof / B.Sc.Maths	Member	
4	Mr.A.Balakrishnan Asst. Prof / Tamil	Member	
5	Mr.N.Arjunan Physical Director	Member	
6	Mr.M.Thavamanian Office Executive	Member	
7	Nandhini.S / III B.A. English (student)	Student Member	

  
PRINCIPAL


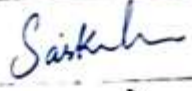
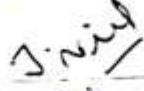


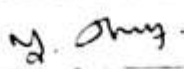
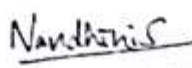
**KG COLLEGE OF ARTS AND SCIENCE**  
 Affiliated to Bharathiar University, Accredited by NAAC  
 KGISL Campus, Coimbatore - 35.

Date : 17/04/2019  
 Venue : Board Room

**Action taken report for the previous meeting held on 29/06/2018**

- The Departments identified the SC/ST Students
- The concerned students were helped to apply for the Post Graduate Scholarship
- The students who were interested in Sports Events were given Special Coaching
- The Principal praised the Committee members for their efficacious steps taken to render Moral support to the Students

**Members Attended :**

S.No	Name	Designation	Signature
1	Dr.R.Anuja Principal	Chair Person	
2	Ms.M.Sasikala Asst. Prof / B.Sc.CS	Member	
3	Ms.J.Nirmala Asst. Prof / B.Sc.Maths	Member	
4	Mr.A.Balakrishnan Asst. Prof / Tamil	Member	
5	Mr.N.Arjunan Physical Director	Member	
6	Mr.M.Thavamanian Office Executive	Member	
7	Nandhini.S / III B.A. English (student)	Student Member	

  
 PRINCIPAL

**SC / ST Cell : 2017 - 2018**

**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGSIL Campus, Coimbatore - 35.

Ref. No. KGCAS/SC/ST/01/06/2017

Date: 23/06/2017

**CIRCULAR**  
**ACADEMIC YEAR 2017-2018**  
**MEETING OF SC/ST CELL.**


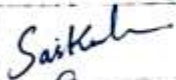



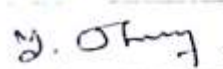

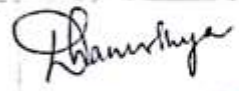
**Dear Members,**

This is to inform you that the SC/ST CELL Meeting is to be held on 30/06/2017 in the Board Room at 2.30 p.m.

**AGENDA**

- > Data Collection of SC/ST Students
- > Students Welfare

**MEMBERS**

S.No	Name	Designation	Signature
1	Dr. Anuja.R Principal	Chair Person	
2	Ms.M.Sasikala Asst. Prof / B.Sc. CS	Member	
3	Ms.S.Umamaheswari Asst. Prof / BBA	Member	
4	Mr.T.S.Prabhu Asst Prof / B.Sc. IT	Member	
5	Mr.Prakash Asst. Prof / English	Member	
6	Mr.M.Thavamanian Office Executive	Member	
7	Mr.N.Arjunan Physical Director	Member	
8	Ms.M.Dhanushya III B.Sc. CS (student)	Student Member	

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**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGiSL Campus, Coimbatore - 35.

ACADEMIC YEAR 2017-2018

Minutes of the Meeting

SC/ST CELL


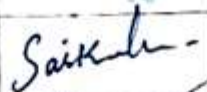



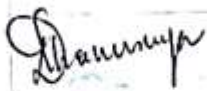
Date : 30/6/2017

Venue : Board Room

**POINTS DISCUSSED**

- Instructed the Departments to identify the SC/ST students in their classes
- Formulate questionnaire to collect the particulars about SC /ST students for scholarships
- Guide the students regarding the renewal process of the scholarship
- Helping the students to improve in their studies.
- Arrange part time jobs if they are in need of financial assistance
- Counsel the students to pass their exams without arrears.

**Members Attended :**

S.No	Name	Designation	Signature
1	Dr.Anuja.R Principal	Chair Person	
2	Ms.M.Sasikala Asst. Prof / B.Sc.CS	Member	
3	Ms.S.Umamaheswari Asst. Prof / BBA	Member	
4	Mr.T.S.Prabhu Asst Prof / B.Sc. IT	Member	
5	Mr.Prakash Asst. Prof / English	Member	
6	Mr.M.Thavamanian Office Executive	Member	
7	Mr.N.Arjunan Physical Director	Member	
8	Ms.M.Dhanushya III B.Sc. CS (student)	Student Member	

PRINCIPAL

**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGISL Campus, Coimbatore - 35.

Ref. No. KGCAS/SC/ST/02/04/2018 Date: 06/04/2018









**CIRCULAR**  
**ACADEMIC YEAR 2017-2018**  
**MEETING OF SC/ST CELL**


**Dear Members,**  
This is to inform you that the SC/ST CELL Closing Meet is to be held on 13/04/2018  
in the Board Room at 2.30 p.m.

**AGENDA**

- To review the SC/ST Scholarship updations
- Student Beneficiaries

**MEMBERS**

S.No	Name	Designation	Signature
1	Dr.R.Anuja Principal	Chair Person	
2	Ms.M.Sasikala Asst. Prof / B.Sc.CS	Member	
3	Ms.S.Umamaheswari Asst. Prof / BBA	Member	
4	Mr.T.S.Prabhu Asst Prof / B.Sc. IT	Member	
5	Mr.Prakash Asst. Prof / English	Member	
6	Mr.M.Thavamanian Office Executive	Member	
7	Mr.N.Arjunan Physical Director	Member	
8	Ms.M.Dhanushya III B.Sc. CS (student)	Student Member	

  
**PRINCIPAL.**

**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGSIL Campus, Coimbatore - 35.


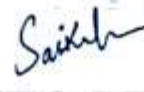
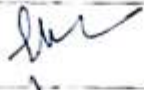

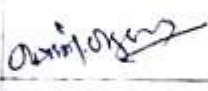
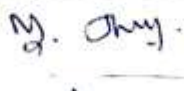
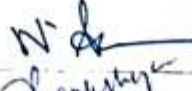

**ACADEMIC YEAR 2017-2018**  
**Minutes of the Meeting**  
**SC/ST CELL**

Date : 13/04/2018  
Venue : Board Room

**Action taken report for the previous meeting held on 30/06/2018**

- The SC/ST Students of the Departments were identified
- Students were guided to apply for the scholarship
- Slow-Learners were given Special Coaching
- The Principal lauded the Committee members for the effective steps taken for the betterment of the Students

**Members Attended :**

S.No	Name	Designation	Signature
1	Dr.R.Anuja Principal	Chair Person	
2	Ms.M.Sasikala Asst. Prof / B.Sc.CS	Member	
3	Ms.S.Umamaheswari Asst. Prof / BBA	Member	
4	Mr.T.S.Prabhu Asst Prof / B.Sc. IT	Member	
5	Mr.Prakash Asst. Prof / English	Member	
6	Mr.M.Thavamanian Office Executive	Member	
7	Mr.N.Arjunan Physical Director	Member	
8	Ms.M.Dhanushya III B.Sc. CS(student)	Student Member	

  
PRINCIPAL

## Internal Complaints Committee

**2021 - 2022**



**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
ISO 9001:2015 Certified Institution  
KGISL Campus, Saravanampatti, Coimbatore – 641 035, Tamil Nadu,

Ref. No. : KGCAS/ICC-01/05/07/2021

Date: 05/07/2021

**CIRCULAR**  
**ACADEMIC YEAR 2021 - 2022**  
**MEETING OF INTERNAL COMPLAINTS COMMITTEE**

Dear Members,

This is to inform you that the Internal Complaint committee meeting will be held on  
27/07/21 at 3:45 pm at Board Room.

**AGENDA**

- To plan the activities of the Internal Complaints committee.
- Any other related issues.

**MEMBERS:**

S.No	Name & Designation	Signature
1	Dr.J.Rathinamala, Principal	<i>Rathinamala</i>
2	Ms.M.Usha, (Convener), HoD, B.Sc.IT	<i>M.Usha</i>
3	Dr.N.Eswaran (Member), Vice Principal Admin	<i>N.Eswaran</i>
4	Mr.L.Poovalingam (Member), Dean – Student affairs.	<i>L.Poovalingam</i>
5	Ms.A.Nagarathinam, (Member), Assistant Professor, Commerce	<i>A.Nagarathinam</i>
6	Ms.J.Nirmala (member), Assistant Professor, Mathematics.	<i>J.Nirmala</i>
7	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	IN ABSENCE
8	Ms..R Muthumani, Research Scholar	<i>R.Muthumani</i>
9	K. Pooja, II B.Sc. IT 'B'- Student	<i>Poojaki</i>

*Rathinamala*  
**PRINCIPAL**





**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
ISO 9001:2015 Certified Institution  
KGISL Campus, Saravanampatti, Coimbatore – 641 035, Tamil Nadu, INDIA.

Date: 27/07/2021

Venue: Board Room

ACADEMIC YEAR 2021 – 2022

**Minutes of the Meeting of Internal Complaints Committee**

The Internal Complaints Committee Meeting for the members was held on 27.07.2021 at 3:45 pm in the Board Room.

**The points discussed**

- It is proposed to conduct a program on Safety for Women.
- It is proposed to celebrate International Women's Day.

**Members Attended**

S. No.	Name & Designation	Signature
1	Dr.J. Rathinamala, Principal	
2	Ms.M.Usha, (Convener), HoD, B.Sc.IT	
3	Dr.N.Eswaran (Member), Vice Principal Admin	
4	Mr.L.Poovalingam (Member), Dean – Student affairs.	
5	Ms. A. Nagarathinam, (Member), Assistant Professor, Commerce	
6	Ms.J.Nirmala (member), Assistant Professor, Mathematics	
7	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	IN ABSENCE
8	Ms..R Muthumani, Research Scholar	
9	K. Pooja, II B.Sc. IT 'B'- Student	

PRINCIPAL



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KGSIL Campus, Saravanampatti, Coimbatore – 641 035, Tamil Nadu,

Ref. No. : KGCAS/ICC-02/09/03/2022

Date: 09/03/2022

**CIRCULAR**  
**ACADEMIC YEAR 2021 - 2022**  
**MEETING OF INTERNAL COMPLAINTS COMMITTEE**

Dear Members,

This is to inform you that the Internal Complaint committee meeting will be held on  
28/03/22 at 3:45 pm at Board Room.

**AGENDA**

- To review the activities of the Internal Complaints committee.
- Any other related issues.

**MEMBERS:**

S. No.	Name & Designation	Signature
1	Dr.J. Rathinamala, Principal	
2	Ms.M.Usha, (Convener), HoD, B.Sc.IT	
3	Dr.N.Eswaran (Member), Vice Principal Admin	
4	Mr.L.Poovalingam (Member), Dean – Student affairs.	
5	Ms.A.Nagarathinam, (Member), Assistant Professor, Commerce	
6	Ms.J.Nirmala (member), Assistant Professor, Mathematics	
7	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	
8	Ms.R Muthumani, Research Scholar	
9	K. Pooja, II B.Sc. IT 'B'- Student	

PRINCIPAL



**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
ISO 9001:2015 Certified Institution  
KGiSL Campus, Saravanampatti, Coimbatore – 641 035, Tamil Nadu,

Date: 28/03/2022

Venue: Board Room

ACADEMIC YEAR 2021 – 2022

**MEETING OF INTERNAL COMPLAINTS COMMITTEE**

The Committee Meeting for the members was held on 28.03.2022 at 3:45 pm in the Board Room.

- Action taken report for the previous meeting held on 27/07/2021:
  - Nil Complaints were received related to Sexual Harassment by the committee for the academic year 2020-2021.
  - The Internal Complaints Committee and Women's Forum jointly organised a webinar on 'Legal Rights for women' on 3<sup>rd</sup> Week of September.
  - Internal Complaints Committee organised a Guest Lecture on "Cyber safety for women 'on 3<sup>rd</sup> week of November 2021 for all the girl students.
  - Department of Tamil and Internal Complaints Committee jointly celebrated 'International Women's Day' by conducting various competitions for girl students.
- The Principal congratulated the committee members for conducting various activities

**Members Attended**

S.No	Name & Designation	Signature
1	Dr.J. Rathinamala, Principal	
2	Ms.M.Usha, (Convener), HoD, B.Sc.IT	
3	Dr.N.Eswaran (Member), Vice Principal Admin	In Absence
4	Mr.L.Poovalingam (Member), Dean – Student affairs.	
5	Ms.A.Nagarathinam, (Member), Assistant Professor, Commerce	
6	Ms.J.Nirmala (member), Assistant Professor, Mathematics	
7	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	
8	Ms..R Muthumani, Research Scholar	
9	K. Pooja, II B.Sc. IT 'B'- Student	

PRINCIPAL

## Internal Complaints Committee: 2020 – 2021

**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGiSL Campus, Coimbatore – 35.

Ref. No. : KGCAS/ICC-01/06/2020

Date: 19/06/2020

**CIRCULAR**  
**ACADEMIC YEAR 2020 - 2021**  
**MEETING OF INTERNAL COMPLAINTS COMMITTEE**

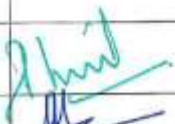

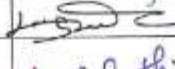
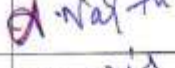
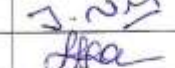
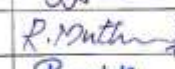
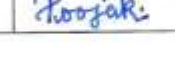


Dear Members,

This is to inform you that the Internal Complaint committee meeting will be held on  
26/06/2020 at 3:45 pm at Board Room.

**AGENDA:**

1. To discuss about the steps to be taken to examine all matters related to women in the institution.
2. Any other related issues.

**MEMBERS:**

S. No.	Name & Designation	Signature
1	Dr. P. Krishnapriya, Principal i/c.	
2	Ms.M.Usha, (Convener), HoD, B.Sc.IT	
3	Dr. N.Eswaran (Member), Vice Principal Admin	
4	Mr.L. Poovalingam (Member), Dean – Student affairs.	
5	Ms.N. Nagarathinam, (Member), Assistant Professor, Commerce	
6	Ms.J.Nirmala (Member), Assistant Professor, Mathematics	
7	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	
8	Ms.R Muthumani, Research Scholar	
9	K. Pooja, I B.Sc. IT 'B'- Student	

  
Principal

**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGiSL Campus, Coimbatore – 35.

**ACADEMIC YEAR 2020 – 2021**


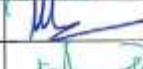
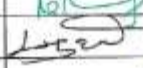

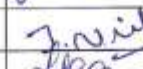
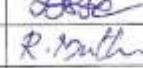


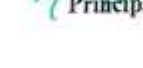
**Minutes of the Meeting of Internal Complaints Committee**

Anti – Ragging Committee Meeting for the members was held on 26.06.2020 at 3:45 pm in the Board Room.

**The points discussed**

- It is proposed to conduct orientation to the newly admitted students in the campus, about existence of the Internal Complaints Committee (ICC), and the members of the Committee, Students can approach the ICC Cell if they face any sexual harassment issues. They can contact Ms.M.Usha, Head, Information Technology. Mobile +91 9487790087
- It is suggested to conduct a program on 'Role of women in containing the spread of COVID-19' to girl students.
- It is proposed to conduct an interactive program with women entrepreneurs.
- It is planned to celebrate Women's Day on March 8<sup>th</sup>, 2021

**Members Attended**

S. No.	Name	Signature
1	Dr. P. Krishnapriya, Principal i/c.	
2	Ms.M.Usha, (Convener), HoD, B.Sc.IT	
3	Dr. N.Eswaran (Member), Vice Principal Admin	
4	Mr.L. Poovalingam (Member), Dean – Student affairs.	
5	Ms.N. Nagarathinam, (Member), Assistant Professor, Commerce	
6	Ms.J.Nirmala (Member), Assistant Professor, Mathematics	
7	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	
8	Ms..R Muthumani, Research Scholar	
9	K. Pooja, I B.Sc. IT 'B'- Student	

  
Principal

**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGISL Campus, Coimbatore – 35.

Ref. No. : KGCAS/ICC-02/04/2021

Date: 21/04/2021

**CIRCULAR**  
**ACADEMIC YEAR 2020 - 2021**  
**MEETING OF INTERNAL COMPLAINTS COMMITTEE**





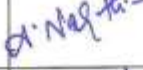
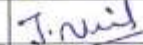

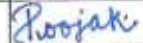
Dear Members,

This is to inform you that the Internal Complaint committee meeting will be held on  
23/04/21 at 3:45 pm at Board Room.

**AGENDA**

- To review the activities of the Internal Complaints committee.
- Any other related issues.

**MEMBERS:**

S. No.	Name & Designation	Signature
1	Dr. P. Krishnapriya, Principal i/c.	
2	Ms.M.Usha, (Convener), HoD, B.Sc.IT	
3	Dr. N.Eswaran (Member), Vice Principal Admin – KGCAS	
4	Mr.L. Poovalingam (Member), Dean – Student affairs.	
5	Ms.N. Nagarathinam, (Member), Assistant Professor, Commerce	
6	Ms.J.Nirmala (Member), Assistant Professor, Mathematics	
7	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	IN ABSENCE
8	Ms..R Muthumani, Research Scholar	
9	K. Pooja, I B.Sc. IT 'B' - Student	

  
Principal



**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
ISO 9001:2015 Certified Institution  
KGiSL Campus, Saravanampatti, Coimbatore – 641 035, Tamil Nadu, INDIA.

Date: 23/04/2021

Venue: Board Room

**ACADEMIC YEAR 2020 – 2021**

**Minutes of Meeting**

1. Action taken report for the previous meeting held on 26/06/2020:
  - Nil Complaints were received related to Sexual Harassment by the committee for the academic year 2020-2021.
  - Orientation programme given to newly admitted students and clearly explained about the existence of the Internal Complaints Committee (ICC)
  - Internal Complaints Committee organized International Women's Day Celebrations on 8<sup>th</sup> March 2021 and exhibited the handicraft products made by students.
  - On account of National Women's Day, Dr.Asha Rao, Rao Hospital, Coimbatore addressed the girl students.
2. The principal congratulated the committee members for being vigilant throughout the year

**Members Attended**

S. No.	Name & Designation	Signature
1	Dr. P. Krishnapriya, Principal i/c.	
2	Ms.M.Usha, (Convener), HoD, B.Sc.IT	
3	Dr. N.Eswaran (Member), Vice Principal Admin	
4	Mr.L. Poovalingam (Member), Dean – Student affairs.	
5	Ms.N. Nagarathinam, (Member), Assistant Professor, Commerce	
6	Ms.J.Nirmala (member), Assistant Professor, Mathematics	
7	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	IN ABSENCE
8	Ms..R Muthumani, Research Scholar	
9	K. Pooja, I B.Sc. IT 'B'- Student	

Principal

## Internal Complaints Committee: 2019 – 2020



**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGISL Campus, Coimbatore – 35.

Ref. No. : KGCAS/ICC-01/14/06/2019

Date: 14/06/2019

**CIRCULAR**

ACADEMIC YEAR 2019 - 2020

**MEETING OF INTERNAL COMPLAINTS COMMITTEE**

Dear Members,

This is to inform you that the Internal Complaint committee meeting will be held on 24/06/19 at 3:45 pm at Board Room.

**AGENDA**

- To plan the activities of the Internal Complaints committee.
- Any other related issues.

**MEMBERS:**

S.No.	Members	Signature
1	Dr.P.Krishnapriya, Principal i/c	
2	Ms.M.Usha, (Convener), HoD, B.Sc.IT	
3	Dr.N.Eswaran (Member), Vice Principal Admin	
4	Mr.L.Poovalingam (Member), Dean – Student affairs.	
5	Ms.N. Nagarathinam, (Member), Assistant Professor, Commerce	
6	Ms.J.Nirmala (member), Assistant Professor, Mathematics	
7	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	
8	Muthumani.R, Research Scholar	
9	Jothika.R, I B.Sc IT 'B'	

PRINCIPAL





**KG COLLEGE OF ARTS AND SCIENCE**  
 Affiliated to Bharathiar University, Accredited by NAAC  
 ISO 9001:2015 Certified Institution  
 KGiSL Campus, Saravanampatti, Coimbatore – 641 035, Tamil Nadu, INDIA.

Date: 24/06/2019

Venue: Board Room

ACADEMIC YEAR 2019 – 2020

**Minutes of the Meeting of Internal Complaints Committee**

Anti-Ragging Committee Meeting for the members was held on 24.06.2019 at 3:45 pm in the Board Room.

**The points discussed**

- It is proposed to conduct a program on Health Awareness and Fitness for Women.
- It is proposed to celebrate National Women's Day.

**Members Attended**

S. No.	Name & Designation	Signature
1	Dr.P.Krishnapriya, Principal i/c	
2	Ms.M.Usha, (Convener), HoD, B.Sc.IT	
3	Dr.N.Eswaran (Member), Vice Principal Admin	
4	Mr.L.Poovalingam (Member), Dean – Student affairs.	
5	Ms.N. Nagarathinam, (Member), Assistant Professor, Commerce	
6	Ms.J.Nirmala (member), Assistant Professor, Mathematics	
7	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	
8	Muthumani.R, Research Scholar	
9	Jothika.R, I B.Sc IT 'B'	

PRINCIPAL



**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGiSL Campus, Coimbatore – 35.

Ref. No. : KGCAS/ICC-02/12/02/2020

Date: 12/02/2020

**CIRCULAR**  
**ACADEMIC YEAR 2019 - 2020**  
**MEETING OF INTERNAL COMPLAINTS COMMITTEE**

Dear Members,

This is to inform you that the Internal Complaint committee meeting will be held on 27/02/20 at 3:45 pm at Board Room.

**AGENDA**

- To review the activities of the Internal Complaints committee.
- Any other related issues.

**MEMBERS:**

S. No.	Name & Designation	Signature
1	Dr.P.Krishnapriya, Principal i/c	
2	Ms.M.Usha, (Convener), HoD, B.Sc.IT	
3	Dr.N.Eswaran (Member), Vice Principal Admin	
4	Mr.L.Poovalingam (Member), Dean – Student affairs.	
5	Ms.N. Nagarathinam, (Member), Assistant Professor, Commerce	
6	Ms.J.Nirmala (member), Assistant Professor, Mathematics	
7	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	
8	Muthumani.R, Research Scholar	
9	Jothika.R, I B.Sc IT 'B'	

**PRINCIPAL**



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ISO 9001:2015 Certified Institution  
KGISL Campus, Saravanampatti, Coimbatore – 641 035, Tamil Nadu,

Date: 27/02/2020

Venue: Board Room

**ACADEMIC YEAR 2019 – 2020**

**MEETING OF INTERNAL COMPLAINTS COMMITTEE**

Anti-Ragging Committee Meeting for the members was held on 27.02.2020 at 3:45 pm in the Board Room.

- Action taken report for the previous meeting held on 24/06/2019:
  - The internal Complaints Committee and Women's Forum jointly organised a Guest Lecture on 'Fitness of Women' and Mrs. Shyama Kelath, Zumba Dancer acted as Resource Person.
  - Internal Complaints Committee organised a Guest Lecture on 'Health Issues of Women' on 29/01/2020 and Dr. V. Ponnimuralidharan, Psychiatrist, KG Hospital, Coimbatore addressed the girl students.
  - Department of Software Systems and Internal Complaints Committee jointly celebrated 'National Women's Day' on 13/02/2020 by conducting various competitions for girl students.
- The Principal congratulated the committee members for conducting various activities

**Members Attended**

S. No.	Name & Designation	Signature
1	Dr.P.Krishnapriya, Principal i/c	
2	Ms.M.Usha, (Convener), HoD, B.Sc.IT	
3	Dr.N.Eswaran (Member), Vice Principal Admin	
4	Mr.L.Poovalingam (Member), Dean – Student affairs.	
5	Ms.N. Nagarathinam, (Member), Assistant Professor, Commerce	
6	Ms.J.Nirmala (member), Assistant Professor, Mathematics	
7	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	
8	Muthumani.R, Research Scholar	
9	Jothika.R, I B.Sc IT 'B'	

**PRINCIPAL**

## Internal Complaints Committee: 2018 – 2019



**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGISL Campus, Coimbatore – 35.

Ref. No. : KGCAS/ICC-01/18/06/2018

Date: 18/06/2018

**CIRCULAR**  
**ACADEMIC YEAR 2018 - 2019**  
**MEETING OF INTERNAL COMPLAINTS COMMITTEE**

Dear Members,

This is to inform you that the Internal Complaint committee meeting will be held on 26/06/2018 at 3:45 pm at Board Room.

**AGENDA:**

1. To discuss about the measures to be taken to examine issues related to women in the institution.
2. Any other related issues.

**MEMBERS:**

S. No.	Name & Designation	Signature
1	Dr.R. Anuja, Principal	
2	Ms.M.Usha, (Convener), HoD, B.C.A.,	
3	Mr.L.Poovalingam (Member), Dean – Student affairs.	
4	Ms.J.Nirmala (Member), Assistant Professor, Mathematics	
5	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	In Absence
6	Saraniya.G, Research Scholar	
7	K.Sindhuja, II B.Sc IT 'A'	

PRINCIPAL



KG COLLEGE OF ARTS AND SCIENCE  
Affiliated to Bharathiar University, Accredited by NAAC  
KGiSL Campus, Coimbatore – 35.

Date: 26/06/2018

Venue: Board Room

ACADEMIC YEAR 2018 – 2019

**Minutes of the Meeting of Internal Complaints Committee**

Anti-Ragging Committee Meeting for the members was held on 26.06.2018 at 3:45 pm in the Board Room.

**The points discussed**

- It is proposed to conduct a program on 'Women Safety' to girl students
- It is proposed to conduct an interactive program with women entrepreneurs.

**Members Attended**

S. No.	Name & Designation	Signature
1	Dr.R. Anuja, Principal	
2	Ms.M.Usha, (Convener), HoD, B.C.A.,	
3	Mr.L.Poovalingam (Member), Dean – Student affairs.	
4	Ms.J.Nirmala (Member), Assistant Professor, Mathematics	
5	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	In Absence
6	Saraniya.G, Research Scholar	
7	K.Sindhuja, II B.Sc IT 'A'	

PRINCIPAL



**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGiSL Campus, Coimbatore – 35.

Ref. No. : KGCAS/ICC-02/18/02/2019

Date: 18/02/2019

**CIRCULAR**  
**ACADEMIC YEAR 2018 - 2019**  
**MEETING OF INTERNAL COMPLAINTS COMMITTEE**

Dear Members,

This is to inform you that the Internal Complaint committee meeting will be held on  
04/03/19 at 3:45 pm at Board Room.

**AGENDA**

- To review the activities of the Internal Complaints committee.
- Any other related issues.

**MEMBERS:**

S. No.	Name & Designation	Signature
1	Dr.R. Anuja, Principal	
2	Ms.M.Usha, (Convener), HoD, B.C.A.,	
3	Mr.L.Poovalingam (Member), Dean – Student affairs.	
4	Ms.J.Nirmala (Member), Assistant Professor, Mathematics	
5	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	
6	Saraniya.G, Research Scholar	
7	K.Sindhuja, II B.Sc IT 'A'	

**PRINCIPAL**



**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGiSL Campus, Coimbatore – 35.

Date: 04/03/2019

Venue: Board Room

ACADEMIC YEAR 2018 – 2019

**MEETING OF INTERNAL COMPLAINTS COMMITTEE**

Anti-Ragging Committee Meeting for the members was held on 04.03.2019 at 3:45 pm in the Board Room.

- Action taken report for the previous meeting held on 26/06/2018:
  - Nil Complaints were received related to Sexual Harassment by the committee for the academic year 2016-2017.
  - The second- and third-year students were educated about 'Women Safety measures and Protection' by Mrs. Chandra, Head Constable, Collectorate, Coimbatore.
  - Internal Complaints Committee and Women's Forum jointly organised an awareness programme on 'Women's' Rights & Law', Mrs. Elizabeth, Advocate, Coimbatore court gave awareness to the students.
- The Principal congratulated the committee members for conducting the activities as per schedule.

**Members Attended**

S. No.	Name & Designation	Signature
1	Dr.R. Anuja, Principal	
2	Ms.M.Usha, (Convener), HoD, B.C.A.,	
3	Mr.L.Poovalingam (Member), Dean – Student affairs.	
4	Ms.J.Nirmala (Member), Assistant Professor, Mathematics	
5	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	
6	Saraniya.G, Research Scholar	
7	K.Sindhuja, III B.Sc IT 'A'	

PRINCIPAL

## Internal Complaints Committee: 2017 – 2018

**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGIISL Campus, Coimbatore – 35.

Ref. No. : KGCAS/ICC-01/15/06/2017

Date: 15/06/2017

**CIRCULAR**

ACADEMIC YEAR 2017 - 2018

**MEETING OF INTERNAL COMPLAINTS COMMITTEE**




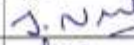

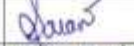

Dear Members,

This is to inform you that the Internal Complaint committee meeting will be held on  
23/06/17 at 3:45 pm at Board Room.

**AGENDA**

- To plan the activities of the Internal Complaints committee.
- Any other related issues.

**MEMBERS:**

S. No.	Name & Designation	Signature
1	Dr.R. Anuja, Principal	
2	Ms.M.Usha, (Convener), HoD, B.C.A.,	
3	Mr.L.Poovalingam (Member), Dean – Student affairs.	
4	Ms.J.Nirmala (Member), Assistant Professor, Mathematics	
5	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	
6	Saraniya.G, Research Scholar	
7	K.Sindhuja, I B.Sc IT 'A'	

  
**PRINCIPAL**





**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
ISO 9001:2015 Certified Institution  
KGISL Campus, Saravanampatti, Coimbatore – 641 035, Tamil Nadu,  
Date: 23/06/2017

Venue: Board Room

ACADEMIC YEAR 2017 – 2018

**MEETING OF INTERNAL COMPLAINTS COMMITTEE**

Anti-Ragging Committee Meeting for the members was held on 23.06.2017 at 3:45 pm in the Board Room.

**The points discussed**

- It is proposed to conduct orientation to the newly admitted students in the campus, about existence of the Internal Complaints Committee (ICC), and the members of the Committee, Students can approach the ICC Cell if they face any sexual harassment issues. They can contact Ms.M.Usha, Head, B.C.A.  
Mobile +91 9487790087
- It is proposed to conduct a program on Health Awareness for the students.

**Members Attended**

S. No.	Name & Designation	Signature
1	Dr.R. Anuja, Principal	
2	Ms.M.Usha, (Convener), HoD, B.C.A.,	
3	Mr.L.Poovalingam (Member), Dean – Student affairs.	
4	Ms.J.Nirmala (Member), Assistant Professor, Mathematics	
5	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	
6	Saraniya.G, Research Scholar	
7	K.Sindhuja, I B.Sc IT 'A'	

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**KG COLLEGE OF ARTS AND SCIENCE**  
Affiliated to Bharathiar University, Accredited by NAAC  
KGISL Campus, Coimbatore – 35.

Ref. No. : KGCAS/ICC-02/19/02/2018

Date: 19/02/2018

**CIRCULAR**  
**ACADEMIC YEAR 2017 - 2018**  
**MEETING OF INTERNAL COMPLAINTS COMMITTEE**

Dear Members,

This is to inform you that the Internal Complaint committee meeting will be held on 15/03/18 at 3:45 pm at Board Room.

**AGENDA**

- To review the activities of the Internal Complaints committee.
- Any other related issues.

**MEMBERS:**

S. No.	Name& Designation	Signature
1	Dr.R. Anuja, Principal	
2	Ms.M.Usha, (Convener), HoD, B.C.A.,	
3	Mr.L.Poovalingam (Member), Dean – Student affairs.	
4	Ms.J.Nirmala (Member), Assistant Professor, Mathematics	
5	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	IN ABSENCE
6	Saraniya.G, Research Scholar	
7	K.Sindhuja, I B.Sc IT 'A'	

PRINCIPAL



**KG COLLEGE OF ARTS AND SCIENCE**  
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 KGISL Campus, Coimbatore – 35.

Date: 15/03/2018

Venue: Board Room

**ACADEMIC YEAR 2017 – 2018**

**MEETING OF INTERNAL COMPLAINTS COMMITTEE**

Anti-Ragging Committee Meeting for the members was held on 15.03.2018 at 3:45 pm in the Board Room.

- Action taken report for the previous meeting held on 23/06/2017:
  - Nil Complaints were received related to Sexual Harassment by the committee for the academic year 2017-2018.
  - Orientation programme given to newly admitted students and clearly explained about the existence of the Internal Complaints Committee (ICC)
  - Internal Complaints Committee organized a programme on 'Cancer Awareness' on 01/08/2017.
- The Principal congratulated the committee members for conducting the activities.
- 

**Members Attended**

S. No.	Name & Designation	Signature
1	Dr.R. Anuja, Principal	
2	Ms.M.Usha, (Convener), HoD, B.C.A.,	
3	Mr.L.Poovalingam (Member), Dean – Student affairs.	
4	Ms.J.Nirmala (Member), Assistant Professor, Mathematics	
5	Mr.S.Soma Sundaram M.A.,B.L., Advocate Enl.No:1351/92	IN ABSENCE
6	Saraniya,G, Research Scholar	
7	K.Sindhuja, I B.Sc IT 'A'	

**PRINCIPAL**

**Grievance and Redressal - 2021 – 2022**



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KGISL Campus, Saravanampatti, Coimbatore – 641 035

**ANNEXURE – I FORM FOR SUBMISSION OF GRIEVANCE AND REDRESSAL**

Name of the Student / STAFF /	SURYA . K
Register Number	1822J0323
Email Id	1822j653@kgcas.com
Mobile Number	
Department & Year	Computer Applications II
Grievance In Brief	The subject 'Business Accounting' with the subject code 4AC, was not printed in the marksheet issued by the Bharathiar university to the above mentioned student. This issue was reported to the Controller of Examinations of KG college of Arts and science for taking further action.
Submitted To	The Controller of Examination, KG College of Arts and Science
Date	10/08/2021
Signature	<i>K. Surya</i>

*R. Sundar*  
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**ANNEXURE -2 FORM FOR SUBMISSION OF ACTION TAKEN REPORT BY THE COMMITTEE**

Grievance No	01
Received on	10/08/2021
Discussed on	10/08/2021
Details of Action taken (After discussion)	This issue has been taken to the notice of the Controller of the Examinations, Bharathiar University, on the same day itself. The corrected mark sheet has been issued by the university on 21/09/2021.
Date of Reply to aggrieved Student / Staff	21/09/2021
Additional information if any	-
Submitted to	Concerned student
Date	21/09/2021
Signature of the Forwarding Committee Member	

**PRINCIPAL**  
 KG COLLEGE OF ARTS AND SCIENCE  
 COIMBATORE - 641 035.

## Grievance and Redressal - 2020 - 2021



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KGiSL Campus, Saravanampatti, Coimbatore - 641 035

### ANNEXURE - I FORM FOR SUBMISSION OF GRIEVANCE AND REDRESSAL

Name of the Student / STAFF /	SHEHBAGAM, M
Register Number	1722A30163
Email Id	1720j48@kguas.com
Mobile Number	
Department & Year	Commerce with Information Technology
Grievance In Brief	The above mentioned student had an issue in the semester examination result. Instead of her mark for the subject Management Information System with subject code 63A, it was printed as # symbol. This issue was reported to the Controller of Examinations of KG college of Arts and Science, for taking necessary action.
Submitted To	The Controller of Examinations KG college of Arts and Science.
Date	02/03/2021
Signature	<i>Shehbagam M.</i>

*R. M. S.*  
**PRINCIPAL**  
KG COLLEGE OF ARTS AND SCIENCE  
COIMBATORE - 641 035.



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ANNEXURE -2 FORM FOR SUBMISSION OF ACTION TAKEN REPORT BY THE COMMITTEE

Grievance No	03
Received on	02/03/2021
Discussed on	02/03/2021
Details of Action taken (After discussion)	This issue was taken to the Controller of Examinations, of Bharathiar University through the controller of Examinations KG college of Arts and Science. The problem has been resolved on 08/03/2021. She secured marks in the subject of Management Information System and the same was informed to the student.
Date of Reply to aggrieved Student / Staff	08/03/2021
Additional information if any	-
Submitted to	Concerned Student
Date	08/03/2021
Signature of the Forwarding Committee Member	

PRINCIPAL  
KG COLLEGE OF ARTS AND SCIENCE  
COIMBATORE - 641 035.