

**KG COLLEGE OF ARTS AND SCIENCE**  
**COIMBATORE**  
**INTERNAL QUALITY ASSURANCE CELL**

**Academic Year 2021 - 2022**

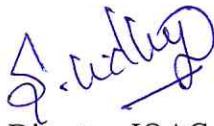
**IOAC MEETING – II**

10.12.2021,  
Coimbatore

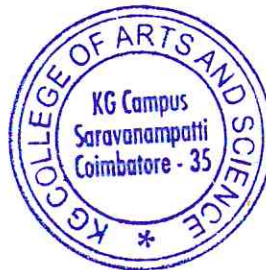
All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that, **IQAC Meeting-II** to be held on 17<sup>th</sup> December, 2021 at 3.00 pm in Board Room. Presence of all members of IQAC is solicited.

AGENDA

1. To confirm the minutes of the last IQAC meeting held on 16/07/2021
2. Presentation on activities conducted during the semester
3. Report on academic planning and implementation
4. Discussion on ISO surveillance audit
5. Discussion on how to work on the NAAC-Cycle 2 Self Study Report
6. Open forum for suggestions from IQAC members

  
Director, IQAC

**Director (IQAC)**  
**KG College of Arts and Science**  
**Saravanampatti,**  
**Coimbatore – 641035.**



  
Principal

**PRINCIPAL**  
**KG COLLEGE OF ARTS AND SCIENCE**  
**COIMBATORE - 641 035.**

CC to : All the members of the IQAC

## MINUTES OF THE MEETING

Minutes of the proceedings of the Second meeting of the IQAC held on 17<sup>th</sup> December, 2021 at 3.00 pm in Board Room

Members Present		
1	Chair person	Dr.J.Rathinamala, Principal
2	Teacher representative	Dr.N.Eswaran, Vice Principal (Administration)
3		Dr.P.Krishnapriya, Vice Principal (Academics)
4		Dr.P.Ajitha, Dean – Academics (Science)
5	Administrative Officer	Mr.M.Thavamanian, Administrative Officer
6	Member from Management	Dr.B.Vanitha, Secretary
7	Local Society	Dr.N.Rajeswari, Associate Professor, Department of Mathematics, Sri GVG Visalakshi College for Women, Udumalpet
9	Alumni	Mr.N.Eswar, Team Leader, NTT Data, Coimbatore
10	Students	Ms.K.R.Greeshma, III B.Com. PA
11		Mr.S.R.Basaveshwara, III BCA
12	Employer	Mr. God's Sheril A Manager Campus Talent Acquisition Mind Tree Limited, Chennai
13	Member Secretary	Dr.S.Vidhya, Director – IQAC

**The Matters discussed at the meeting were:**

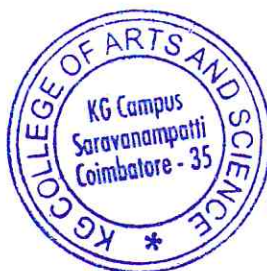
1. Confirmation of Minutes of last IQAC held on 16.07.2021. Minutes of the last IQAC meeting was presented and approved by the members

<b>S. No.</b>	<b>IQAC Suggestions</b>	<b>Action taken Status</b>
i.	Submission of Funding Proposals	Heads and faculty members of few departments submitted proposals to private organisations and received funds for implementing the projects.
ii.	Feedback on OBE	Feedback on OBE is collected from the stakeholders and it is consolidated by the IQAC. Hard copy of the consolidation report is submitted to the Bharathiar University.
iii.	Job Oriented Courses	Job oriented courses like Full Stack Development, Cyber Security, Robotic Process Automation, AWS , Data Analytics, Digital Marketing was offered to the students to increase the salary package for the students.
iv.	SoP for Add-on	Standard Operating Procedures for Add-on was prepared by the IQAC and shared to the respective departments.
v.	Global Certification Programme for students	Bouquet of the courses was provided to the students like Coursera, IIT Bombay Spoken tutorial, MSME and NSE. Students can choose any of the courses and they can pursue the same.
vi.	NAAC Seminar report submission	Report on the NAAC sponsored Two day National Seminar was discussed and submitted the same.
vii.	NIRF data submission	NIRF data was discussed and it was reviewed by the Secretary, Principal and approval of the same is provided.

2. **To enhance e-campus:** Dr.N.Rajeswari suggested to improve e-campus for incorporating OBE analysis and consolidated report of the same can be generated, as it reduces the paper work.
3. **Faculty Welfare Programmes:** Mr. God Sheril suggested to provide physical and mental fitness programme to the member of the faculty regularly.
4. **ISO surveillance audit:** The surveillance audit for ISO 9001:2015 standards is scheduled on 24/12/2021. Resolved to approve the internal audit reports and the minutes of Management Review Meeting
5. IQAC placed a request to conduct **Green, Energy and Environment audit** by certified bodies.
6. DrVidhya briefed members that NAAC-Cycle 1 report was submitted in 2016. Post that, every year IQAC summary reports were prepared and submitted. It was informed that the substantial work was Team has been formulated to work on “Quality Indicator Framework” section of the report that includes both qualitative and quantitative aspects for **Cycle 2 SSR**.
7. IQAC was instructed to consolidate the details of the MoUs and Collaborations and ensure the functionality of the same.

  
Director, IQAC

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