

KG COLLEGE OF ARTS AND SCIENCE
COIMBATORE
INTERNAL QUALITY ASSURANCE CELL

Academic Year 2021 - 22

IOAC MEETING – I

09.07.2021,
Coimbatore

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that, **IQAC meeting-I** to be held on 16th July, 2021 at 3.00 pm in Board Room. Presence of all members of IQAC is solicited.

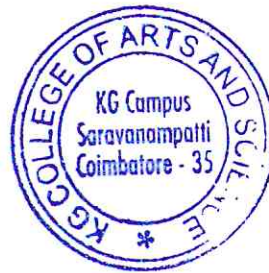
AGENDA

1. To confirm the minutes of the last IQAC meeting held on 16/03/2021
2. Presentation on activities conducted during last academic year
3. Review of academic planning and implementation
4. Students scholarship
5. Audited statements for SSR
6. Open forum for suggestions from IQAC members



Director, IQAC

Director (IQAC)
KG College of Arts and Science
Saravanampatti,
Coimbatore – 641035.




Principal

PRINCIPAL
KG COLLEGE OF ARTS AND SCIENC
COIMBATORE - 641 035.

CC to : All the members of the IQAC

MINUTES OF THE MEETING

Minutes of the proceedings of the first meeting of the IQAC held on 16th July, 2021 at 3.00 pm in Board Room

Members Present		
1	Chair person	Dr.J.Rathinamala, Principal
2	Teacher representative	Dr.N.Eswaran, Vice Principal (Administration)
3		Dr.P.Krishnapriya, Vice Principal (Academics)
4		Dr.P.Ajitha, Dean – Academics (Science)
5	Administrative Officer	Mr.M.Thavamanian, Administrative Officer
6	Member from Management	Dr.B.Vanitha, Secretary
7	Local Society	Dr.N.Rajeswari, Associate Professor, Department of Mathematics, Sri GVG Visalakshi College for Women, Udumalpet
9	Alumni	Mr.N.Eswar, Team Leader, NTT Data, Coimbatore
10	Students	Ms.K.R.Greeshma, III B.Com. PA
11		Mr.S.R.Basaveshwara, III BCA
12	Member Secretary	Dr.S.Vidhya, Director – IQAC

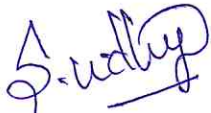
The Matters discussed at the meeting were:

1. Confirmation of Minutes of last IQAC held on 19.03.2021. Minutes of the last IQAC meeting was presented and approved by the members

S. No.	IQAC Suggestions	Action taken Status
i.	Workshop on Measuring Course Outcome attainment	Five day Faculty members Development Programme on "Outcome Based Education" is conducted from 03/05/2021 - 07/05/2021.
ii.	Workshop on ICT Tools for Teaching and Learning	Five day Faculty members Development Programme on "ICT Tools in Teaching and Learning" is conducted from 24/5/2021 - 28/5/2021. Orientation Programme on "Edmodo Classroom" by Mr.S.Boopalan, Head of Computer Applications department on 13/07/2021
iii.	Full time Professional counsellors inside the campus	Full time Professional counsellors are appointed inside the campus to support the students who are experiencing personal or academic challenges.
iv.	Guest Lectures of Alumni Entrepreneurs	Center for Agribusiness and Entrepreneurship development Cell along with IQAC conducted a Five Day Virtual Alumni Talk Series on the topic "Entrepreneurship" from 08/06/2021 - 12/06/2021 for the students.
v.	Enhancement of e-resources	Proposal for enhancement of e-resources is submitted to the management for approval.
vi.	Assessment of Capability Maturity Model	Final outcome of the assessment of Capability Maturity Model is reported to the secretary. Orientation is conducted to inform the assessment outcomes to the faculty members.

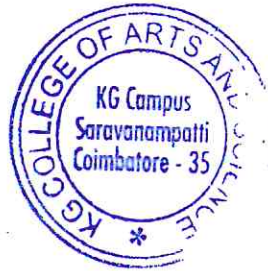
2. **Submission of Funding Proposals:** Dr.N.Rajeswari has encouraged the faculty members to submit the funding proposals to various agencies. She suggested the Commerce and Management departments to take small level surveys for Non-Government agencies on need basis.

3. **Feedback on OBE:** The secretary has instructed IQAC team to collect feedback on Outcome Based Education and to submit the same to Bharathiar University.
4. **Job Oriented Courses:** Mr.N.Eswar has requested to provide domain specific job oriented courses to the students
5. **SoP for Add-on:** The local society member Dr.N.Rajeswari has suggested to create the Standard Operating Programme (SoP) for Add-on courses provided in the college.
6. **Global Certification Programme for students:** The student member Mr.S.R.Basaveshwara, has requested to provide bouquet of Add-on courses based on student's interest.
7. IQAC requested to provide the exam fee concession for the Covid affected students. It is resolved and IQAC has given responsible to collect the eligible students namelist from all the departments.
8. IQAC was instructed to prepare the format and details of audited statements required for SSR and share the same to Accounts section.



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