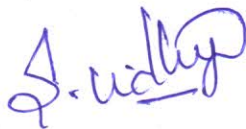<div align="right">10.01.2019
Coimbatore</div>

Dear Sir/Madam,

  It is my pleasure to invite you all to the second IQAC meeting for the academic year 2018-2019 which is scheduled to be held on 17th January 2019 at 10.00 am at Board Room of the College. The Agenda of the meeting is enclosed and you are requested to kindly make it convenient to attend the meeting.

<div align="center">AGENDA</div>

1. To confirm the minutes of the second meeting held on 09th October 2018.

2. To discuss about the Activities of Product Development Center.

3. To discuss about the Participation in Smart India Hackathon.

4. To discuss about the result of University examinations held during April 2018 and November 2018.

5. To discuss about the Alumni meet.

6. To discuss about the process of NIRF data collection.

7. To discuss about the standard of Students project.

IQAC Director   **Head of the Institution**
<div align="right">SECRETARY
KG COLLEGE OF ARTS AND SCIENCE
KGiSLCampus, Saravanampatty
Coimbatore - 641 035.</div>

Cc to : All the members of the IQAC.

MINUTES OF THE MEETING

Minutes of the proceedings of the first meeting of the IQAC held on 17th January, 2019 at 10.00 a.m. at the Board Room, KG College of Arts and Science, Coimbatore – 641 035.

Members

S. No.	Name and Address of the Member	Category
1.	Dr. Anuja R, Principal , KGCAS	Principal
2.	Dr. Ravichandran R, Secretary, KGCAS	Head of the Institution and Management Representative
3.	Dr. E. Chandra Professor and Head, Department of Computer Science, Bharathair University, Coimbatore.	Local Society
4.	Mr.Thiyagarajan KB, Assistant Manager – HR & Admin, Digital Nirvana, Coiimbatore	Employer
5.	Mr.P.Ayyappan, Director, Infinira Software Private Limited, R S Puram West, Coimbatore.	Industrialist
6.	Ms.Maruthaveni R, Assistant Professor, Department of Computer Applications, Dr.SNS Rajalakshmi College of Arts and Science, Coimbatore	Stake-Holder(Parent)
7.	Mr.Thavamanian M, KGCAS	Administrative Officer
8.	Dr.Krishnapriya P, Dean, Academics	Teacher Representatives
9.	Mr.Poovalingam L, Dean, Student Affairs	
10.	Dr.Jagadeeswari G, Head of the Department of Tamil	
11.	Prof.Usha M, Head of the Department of Computer Applications	
12.	Prof.Kanchana R, Head of the Department of Commerce PA	
13.	Prof.Karthikeyan B, Head of the Department of Commerce	
14.	Mr.DeepakKarthick S, Department of Mathematics	Student
15.	Ms. Saranya C, Application Developer, Next Techno Solutions, Coimbatore	Alumni

Dr. R. Ravichandran, the Secretary chaired the meeting and Dr. R. Anuja, Principal, KGCAS welcomed the members and introduced the members.

After the formal introduction the following items in the agenda were taken for discussion one by one.

Item 3.1 : To confirm the minutes of the previous meeting held on 09.10.2018.

Dr. R. Anuja, Principal placed on the table the minutes of the previous IQAC meeting held on 09.10.2018.

Resolution: Resolved to approve the minutes of previous IQAC meeting held on 09.10.2018.

Item 3.2 : To discuss about the Activities of Product Development Center.

Dr. P. Krishnapriya, Dean - Academics, Science presented the activities of the Product Development Center and explain how the learning process happened through experiential learning.

Resolution : Resolved to record the appreciation for the activities of the Product Development Center.

Item 3.3 : To discuss about the Participation in Smart India Hackathon.

Dr. P. Krishnapriya, Dean - Academics, Science presented the excitement among the students to participate in the Smart India Hackathon.

Resolution : Resolved to record the appreciation for the outcome of the experiential learning through the participation in Hackathon events.

Item 3.4 : To discuss about the result of University examinations held during April 2018 and November 2018.

Dr.S.Vidhya, IQAC Director presented the results of University examinations held during April 2018 and November 2019.

Resolution : Resolved to approve the results of University examinations held during April 2018 and November 2018.

Item 3.5 : To discuss about the Alumni meet.

Mr. L. Poovalingam, Dean - Student Affairs presented the status of the alumi meet planned to conduct during last week of January 2018.

Resolution : Resolved to record the appreciation of the committee.

Item 3.6 : To discuss about the process of ARIAA data collection.

Dr. P. Krishnapriya, Dean - Academics, presented the methodology to collect the data for ARIIA.

Resolution : Resolved to approve the process of collecting the data for ARIIA.

Item 3.6 : To discuss about the standard of Students project.

Dr.S.Vidhya, IQAC Director pointed out the role of Internal and External mentor for the Students project.

Resolution : Resolved to approve the Students project from KGiSL to maintain the standard of the project.

Dr. R. Ravichandran , Secretary, KG College of Arts and Science, sought the continued support of the members by sharing their rich knowledge and wide experience for furthering the mission of the Institute and proposed vote of thanks to all the members of the IQAC and expressed gratitude for their sustained involvement with the Institution and for making the meeting of the IQAC a grand success.

1. Dr. Anuja R

2. Dr. Ravichandran R

3. Mr. Thiyagarajan KB

4. Mr. P. Ayyappan

5. Mr. Thavamanian . M

6. Dr. P. Krishnapriya

7. Mr. Poovalingam L

8. Dr. Jagadeeswari G

9. Prof. Usha M

10. Prof. Kanchana R

11. Prof. Karthikeyan B

12. Mr. DeepakKarthick S

13. Dr. S. Vidhya

(Member Secretary)