

KG COLLEGE OF ARTS AND SCIENCE
ACADEMIC YEAR 2018- 19
IQAC MEETING - 1

04.05.2018
Coimbatore


Dear Sir/Madam,

It is my pleasure to invite you all to the first IQAC meeting for the academic year 2018-2019 which is scheduled to be held on 24th May 2018 at 3.00 pm at Board Room of the College. The Agenda of the meeting is enclosed and you are requested to kindly make it convenient to attend the meeting.

AGENDA

1. To confirm the minutes of the previous meeting held on 22.01.2018.
2. To report the Annual Quality Assurance Report for the academic year 2017-18.
3. To discuss about the process of upgrading the qualification of the faculty members.
4. To discuss about the result of University examinations held during November 2017 and review the status of the .University examination held during April 2018.
5. To discuss about the implementation of the proposed best practices.
6. To discuss about the NAAC Preliminary Audit.
7. Any other items with the approval of the Chairperson.


IQAC Director


Head of the Institution
SECRETARY
KG COLLEGE OF ARTS AND SCIENCE
KGiSL Campus, Saravanampatty
Coimbatore - 641 035.

Cc to : All the members of the IQAC.

MINUTES OF THE MEETING

Minutes of the proceedings of the first meeting of the IQAC held on 24th May, 2018 at 3.00 p.m. at the Board Room, KG College of Arts and Science, Coimbatore – 641 035.

Members

S. No.	Name and Address of the Member	Category
1.	Dr.Anuja R, Principal , KGCAS	Principal
2.	Dr.Ravichandran R, Secretary, KGCAS	Head of the Institution and Management Representative
3.	Dr. E. Chandra Professor and Head, Department of Computer Science, Bharathair University, Coimbatore.	Local Society
4.	Mr.Thiyagarajan KB, Assistant Manager – HR & Admin, Digital Nirvana, Coimbatore	Employer
5.	Mr.P.Ayyappan, Director, Infinira Software Private Limited, R S Puram West, Coimbatore.	Industrialist
6.	Ms.Maruthaveni R, Assistant Professor, Department of Computer Applications, Dr.SNS Rajalakshmi College of Arts and Science, Coimbatore	Stake-Holder(Parent)
7.	Mr.Thavamanian M, KGCAS	Administrative Officer
8.	Dr.Krishnapriya P, Dean, Academics	Teacher Representatives
9.	Mr.Poovalingam L, Dean, Student Affairs	
10.	Dr.Jagadeeswari G, Head of the Department of Tamil	
11.	Prof.Usha M, Head of the Department of Computer Applications	
12.	Prof.Kanchana R, Head of the Department of Commerce PA	
13.	Prof.Karthikeyan B, Head of the Department of Commerce	
14.	Mr.DeepakKarthick S, Department of Mathematics	Student
15.	Ms. Saranya C, Application Developer, Next Techno Solutions, Coimbatore	Alumni

Dr. R. Ravichandran, the Secretary chaired the meeting and Dr. R. Anuja, Principal, KGCAS welcomed the members and introduced the members. The absentees of the following members were recorded.

1. Dr. E. Chandra
Professor and Head,
Department of Computer Science,
Bharathair University, Coimbatore.
2. Ms. Maruthaveni R,
Assistant Professor, Department of Computer Applications,
Dr.SNS Rajalakshmi College of Arts and Science, Coimbatore
3. Ms. Saranya C, Application Developer,
Next Techno Solutions, Coimbatore

After the formal introduction the following items in the agenda were taken for discussion one by one.

Item 2.1 : To confirm the minutes of the previous meeting held on 22.01.2018.

Dr. R. Anuja, Principal placed on the table the minutes of the previous IQAC meeting held on 22.01.2018.

Resolution: Resolved to approve the minutes of previous IQAC meeting held on 22.01.2018.

Item 2.2 : To report the Annual Quality Assurance Report for the academic year 2017-18.

Dr. S. Vidhya, IQAC Director presented the AQAR for the academic year 2017-2018.

Resolution: Resolved to submit the AQAR for the academic year 2017-2018 to NAAC.

Item 2.3 : To discuss about the process of upgrading the qualification of the faculty members.

Dr. S. Vidhya, IQAC Director presented the faculty members those who are upgraded their qualification.

Resolution : Resolved to approve their qualification upgradation and suggested to motivate all the faculty members in the process of life time learning.

Item 2.4 : To discuss about the result of University examinations held during November 2017 and review the status of the University examination held during April 2018.

Dr.S.Vidhya, IQAC Director presented the results of University examinations held during November 2017 and the action plan to improve the results in the University examination held during April 2018.

Resolution : Resolved to approve the results of University examinations held during November 2017. Resolved to instruct the faculty members to identify the students who are slow learners and motivate them to attend the classes conducted by the department and Maths Support Centre.

Item 2.5 : To discuss about the implementation of the proposed best practices.

Dr. S. Vidhya, IQAC Director presented the best practices which has to be implement for the academic year 2017-2018.

Resolution : Resolved to approve the best practices like experiential learning through product development centre and enhancing the performance of slow learners through unitwise chart which is presented by the IQAC Director.

Item 2.6 : To discuss about the NAAC Preliminary Audit

Dr. S. Vidhya, IQAC Director proposed to conduct the preliminary NAAC audit in the month of October

Resolution : Resolved to conduct the preliminary NAAC audit in the month of October.

Dr. R. Ravichandran , Secretary, KG College of Arts and Science, sought the continued support of the members by sharing their rich knowledge and wide experience for furthering the mission of the Institute and proposed vote of thanks to all the members of the IQAC and expressed gratitude for their sustained involvement with the Institution and for making the meeting of the IQAC a grand success.

1. Dr. Anuja R

2. Dr. Ravichandran R

3. Mr. Thiyagarajan KB

4. Mr. P. Ayyappan

5. Mr. Thavamanian . M

6. Dr. P. Krishnapriya

7. Mr. Poovalingam L

8. Dr. Jagadeeswari G

9. Prof. Usha M

10. Prof. Kanchana R

11. Prof. Karthikeyan B

12. Mr. DeepakKarthick S

13. Dr. S. Vidhya

(Member Secretary)