MEETING - 1

Dear Sir/Madam,

It is my pleasure to invite you all to the inaugural meeting of the IQAC, scheduled to be held on 10th August, 2017 at 10.00 am at Board Room of the College. The Agenda of the meeting is enclosed and you are requested to kindly make it convenient to attend the meeting.

Dr.S.Vidhya&
Prof.G.Karthiyayini
IQAC Co-ordinators

AGENDA

1. Welcome and introduction of the members.

2. Minutes of previous meeting were confirmed.

3. To discuss the plan of action for the year 2017 – 2018.

4. Any other matter with the permission of the chair.

5. Vote of thanks.

Cc to : All the members of the IQAC.

MINUTES OF THE MEETING

Minutes of the proceedings of the first meeting of the IQAC held on Thursday the 10th Aug, 2017 at 10.00 a.m. at the Board Room, KG College of Arts and Science, Coimbatore – 641 035.

MEMBERS PRESENT

S.No.	Name	Designation
1.	Dr.Anuja R	Principal
2.	Dr.Ashok Bakthavathsalam	Managing Trustee
3.	Dr.Ravichandran R	Secretary
4.	Dr.Vanitha B	Registrar i/c, Bharathiar University
5.	Mr.Thavamanian M	Office Superintendent
6.	Dr.Jagadeeswari G	Head of the Department of Tamil
7.	Dr.Santhosh Kumar S	Head of the Department of Mathematics
8.	Prof.Sasikala M	Head of the Department of Computer Science
9.	Prof.Usha M	Head of the Department of Computer Applications
10.	Prof.Kanchana R	Head of the Department of Commerce with Information Technology
11.	Prof.Karthikeyan B	Head of the Department of Commerce
12.	Prof.Sathyavathy V	Head of the Department of Computer Technology
13.	Prof.Alwin Pinakas James J	Head of the Department of Software Systems
14.	Ms.Saranya C	Application Developer, Next Techno Solutions, Coimbatore
16.	Mr.Roshan Harikumar	Student Council Chairman
17.	Mr.Parthasarathi	Software Head, KGfSL
18.	Dr.Vidhya S	Head of the Department of Information Technology
19.	Prof.Karthiyayini G	Head of the Department of Commerce with Computer Applications

1. The inaugural meeting of IQAC started at 10.00 a.m, with welcome address by Dr.R.Anuja, Principal of the college.
2. The meeting was chaired by Dr.Ashok Batkavathsalam, Managing Trustee
3. IQAC Co-ordinator introduced the members and read out the agenda for the meeting to facilitate interaction. The agenda was taken one by one for discussion.
4. The following suggestions were made by the members towards quality enhancement.
5. All the faculty members are instructed to qualify themselves with Ph.D./NET/SLET. The faculty members should concentrate and work hard to clear NET/SLET examinations.
6. All faculty members should have a compulsory membership in any non-profit organization.
7. Faculty members are advised to thorough preparation for their classes and to teach the concepts with real time examples. They are strictly instructed not to carry any textbooks to the class to support their lecture.
8. The faculty members are instructed to identify the students who are slow learners in mathematics and motivate them to attend the classes conducted by Maths Support Centre.
9. The faculty members are encouraged to submit the project proposals to various funding agencies.
10. Faculty members and students should be encouraged to attend online courses to meet the diverse need of the industry.
11. The plans for achieving 100% result and graduation result are discussed.
12. The mentors are instructed to call each parent personally and build and rapport with them.
13. The criterias for evaluating the performance of the departments and faculty members are discussed.
14. The meeting ended with vote of thanks by theIQAC Co-ordinator.

IQAC COORDINATOR

PRINCIPAL