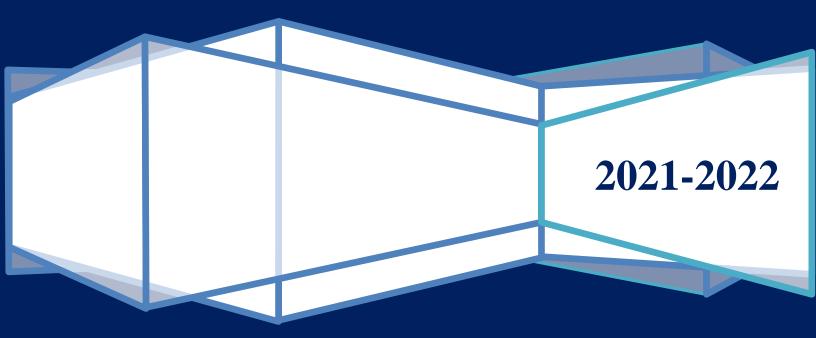# KG COLLEGE OF ARTS AND SCIENCE

Affiliated to Bharathiar University and Accredited by NAAC
ISO9001:2015 Certified Institution,
KGiSL Campus, Saravanampatti, Coimbatore-35.

ACADEMIC CALENDAR

2021-2022

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ABOUT THE COLLEGE

KG College of Arts and Science (KGCAS) was started in the year 2005 with the intent to provide quality education at the undergraduate level and post-graduate level, focusing primarily on meeting the talent requirements of the domestic and global IT and IT-enabled service providers. The College is an ISO 9001:2008 certified institution, accredited by NAAC in the academic year 2016-2017.

The infrastructure available in the institution for the pursuit of IT and ITES education is unparalleled. A very liberal scholarship provides for opportunities for economically challenged yet academically brilliant students to take up courses at the college.

Choosing the right institution for the future will depend on the proximity of such institutions with the industry. KG College of Arts and Science, an Institution sponsored by KG Information Systems Private Limited, is the perfect match to an Industry-Institute learning environment. We call it 'Campus Inside' where learning takes place within the precinct of Industry.

The KG College of Arts and Science is located on the KG Campus, a sprawling 40-acre campus, just 8 kms from city, which also houses the BPO, Software, Call Center operations of KGISL apart from co-location of its institute of higher learning. The Campus presents the perfect integration of Institute - Industry - Infrastructure in an environment of perfect learning - the foothills of the Western Ghats, Coimbatore.

The placement opportunities start from the time you join such future-thinking programme. What better then, will be an opportunity, than mentoring yourself at an institution sponsored by an Industry.

CMVO

Know your Genius (KyG)

Culture

Work is Worship

Mission

To Facilitate *More* Learning and Help Students to

- be curious about interests
- gain cross disciplinary knowledge
- build skills that are relevant and employable
- generate ideas and solutions that tackle real-world/wicked problems

Vision

To be accepted as the #1 Arts and Science College by the stakeholders for delivering graduates with the maximum industry orientation.

Objectives

- To achieve better placement performance by strengthening the industry embedded education value proposition.
- To achieve a minimum of 90 per cent graduation rate.
- To achieve a minimum of 75 per cent student satisfaction and 80 per cent faculty satisfaction.

COLLEGE COMMITTEE 2021 - 2024

S. No.	Name	Designation
1.	**Dr. Ashok Bakthavathsalam**	Managing Director KGiSL Educational Institutions
2.	**Dr. B. Vanitha** Secretary vanitha.b@kgcas.com	Management Representative
3.	**Mr. Aravindkumar Rajendran** CEO aravind@kgkite.ac.in	KGiSL Educational Institutions
4.	**Dr. J. Rathinamala** Principal principal@kgcas.com	Ex-officio
5.	**Dr. P. Nagaraj** Asso.Prof.& Head. i/c Dept.of English & Foreign Languages Bharathiar University Coimbatore – 641046.	University Nominee
6.	**Dr. S. Perumalsamy** Prof. Emeritus and Head (Rtd.), Department of Economics, Bharathiar University, No. 20, Ist street, Vellingiri Nagar North, Navavur pirivu, Coimbatore - 641046. sp_samy@yahoo.com	Educationist (Management Nominee)
7.	**Mr. Padmanabhan Srinivasan** CEO, Easy Design Systems Private Limited Senthel Towers, 2nd Floor,(North Wing), 1078, Avinashi Rd, Coimbatore, Coimbatore Racecourse, Tamil Nadu, 641018, India sp@easydesignsystems.com	Industrialist (Management Nominee)

S. No.	Name	Designation
8.	**Mr. Thirumalai Ilango** Senior Technical Director AT&T,NEW JERSEY, USA C 403, Dakshin Homes, Gandhiji road, Kannapa nagar, Rathinapuri Post, Coimbatore 641027 thiruilango03@gmail.com	Technical Expert (Management Nominee)
9.	**Dr. G. Jegadeeswari** Head of the Department Department of Tamil g.jagadeswari@kgcas.com	Teacher Representative
10.	**Mr. L. Poovalingam** Dean Student Affairs l.poovalingam@kgas.com	Teacher Representative
11.	**Mr. M. Thavamanian** m.thavamanian@kgcas.com	Administrative Officer

WORKING HOURS

HOURS	TIMINGS		
I HOUR	09.00 A.M	TO	09.55 A.M
II HOUR	09.55 A.M.	TO	10.50 A.M
BREAK TIME	10.50 A.M	TO	11.10 A.M
III HOUR	11.10 A.M	TO	12.05 P.M
IV HOUR	12.05 P.M	TO	01.00 P.M
LUNCH BREAK	01.00 P.M	TO	02.00 P.M
V HOUR	02.00 P.M	TO	02.55 P.M
VI HOUR	02.55 P.M	TO	03.50 P.M

COLLEGE RULES AND REGULATIONS

GENERAL DISCIPLINE

A. CLASS HOURS

▪ A warning bell will be given 5 minutes before the commencement of the class at 8.50 a.m. / 01.50 p.m. and the second bell at 9.00 a.m. / 2.00 p.m. for the commencement of class. Students should stand for a one-minute prayer at 9.00a.m. A long bell is givenat the end of the session at 1.00 / 3.50 p.m.

▪ Students should be in their respective class room before the second bell.

B. ATTENDANCE

▪ Attendance will be taken at the beginning of the hour. A student who is not in the classwhen attendance is taken will be marked absent.

▪ Late coming to the classes will not be entertained and students will be marked absent for the classes for which they are late. If the reason is not valid, regular late comers will be counseled.

C. LEAVE OF ABSENCE

▪ Students should submit the leave letter duly signed by parents / guardians / warden tothe class tutor before going on leave.

▪ In case of emergency the students are instructed to inform the leave to the class tutor over phone and when they come back to college they should produce the leave letter before 9.25 a.m. The Leave letter should be duly signed by the parents.

▪ Students should come along with parents / local guardian when they take leave for more than 3 days on the day of their return to the college.

▪ A student who applies for long leave on grounds of illness must attach a medical certificate from a registered medical practitioner with his / her leave application form. The student should inform the HoD /Class Tutor on the day of their admission to the hospital. In any case the medical certificate must reach the college office with in 5 days of the student return to the classes. Medical certificate submitted later will not be accepted. Production of the medical certificate will not automatically enable a student to get condonation of shortage of attendance.

▪ Students should not take leave during Internal examination. In case of emergency theyshould inform HoD / Class Tutor over phone. If the leave is not valid and it is not acceptable, the HoD will impose severe action on the student and they have to

bring their parent for proper explanation.

- Students officially participating in events outside the college and claiming attendance for those days should submit leave application to the class tutor before 3 days of participation, duly signed by the convener.

- Continued absence without leave for more than 10 working days may results in having his / her name struck off from the Rolls of the College.

- The students are eligible for attendance condonation to Bharathiar University only once during their course of study. If the students lack attendance for more than one semester, they will not be permitted to appear for the University examinations.

D. GOOD MANNERS AND BEHAVIOR

- Every student shall greet the members of the staff on his/her first meeting on the day. When the lecturer enters all students should rise and remain standing until they are instructed to sit down. No student is allowed to leave the lecture hall without the Lecturer's permission or until the class is dismissed. Students should not argue with the faculty members. They should maintain proper decorum inside the classroom and the campus.

- Students should not come to college without identity card. The card should be shown to any member of the staff or to the College Officials if required. If original ID card is lost, they have to get a duplicate card immediately from office after paying a fine of Rs.50/-

- Students attending classes, meeting or other gatherings within the college are expected to be presentably dressed in accordance with approved etiquette.

- The College does expect all students to keep in mind the basic norms of modesty and decency in regard to dress. The students should take up the task of monitoring the dress code. The student council representatives (Two) will be responsible to ensure that the dress code is maintained in their class. Tuck in Half sleeve shirts for Boys and Salwar / Churidhar Kameez for Girls.

- Students are not to loiter about in the corridors or play games during class hours. Loitering, shouting, whistling and other such acts that cause nuisance in the premises are strictly prohibited. Strict silence should be maintained while moving from class room to laboratory and back.

- Students are not permitted to smoke on the campus or come to the college under the influence of alcohol. They are liable to disciplinary action if found smoking on the campus, or found under the influence of spirits or drugs.

- Students are requested to leave their two wheelers in the parking area where the

spaceis allotted.

▪ After class hours no student is expected to remain on the campus unless there is a function/ Programme / rehearsal games practice etc., Prior information is needed for this. Outsiders are not to be encouraged to come to the College to meet students

▪ Students must cultivate the use of the Library. They are expected to spend their free time in the Library or in the reading room where they can refer books.

E. DISCIPLINARY REGULATION

Students should abstain from active participation in party or Communal politics.

▪ Ragging is a cognizable offence and those who indulge in it or encourage it will be handed over to the law as per the G.O rules and regulation. Criminal action will be initiated against student(s) found guilty of indulging in ragging inside and outside theCollege. In case, any criminal case is registered against a student by the law enforcing authorities, he/she should intimate the same within 24 hours to the Principal, failing which he/she is liable for disciplinary action leading to expulsion.

▪ The Principal shall have full power to inflict the following punishment in the interestof the students or the institution: Fine, loss of attendance, loss of term certificate, suspension or expulsion.

▪ Students should not indulge in any activity leading to the disruption of peace and discipline or dislocation of the normal functions or meetings.

▪ All fees payable by students shall be paid only at the Bank Counter on the college campus. The bank will issue a receipt (Challan) for every payment. Students must preserve these fees receipts carefully till the end of course.

▪ Students who do not pay the fees by the due dates shall pay the fee with a fine. Absence with or without leave is no grounds for exemption from this rule.

▪ Names of students who have not paid the whole fees before the last day for payment of the fees with fine are liable to be struck off the rolls. Such students will be re- admitted only on payment of the entire amount of the fees due with fine. They will also lose attendance from the date on which their names are struck off the rolls till the date of their re-admission.

▪ Fees due to the college and / or hostels will not be suspended in anticipation of an award of scholarship from any source. Belated payment of any fees or dues will necessarily attract a fine unless prior exemption has been obtained for it.

CODE OF PROFESSIONAL ETHICS

SECRETARY

1. The Secretary is a liaison between the institution and management. Thus the Secretary have overall responsibility for the efficient and smooth functioning of the institution.

2. The Power and functions of the secretary of the institution is to sanction On-duty leave, Medical leave and Maternity leave of the teaching and non-teaching faculty.

3. The Secretary shall review the functioning of the institution keeping in view the administrative problems and introduce the scientific measures for improving administration in the institution.

4. The Secretary may call any documents related to any department and report any lapses, indiscipline by the employees to the management.

PRINCIPAL

1. Provide inspirational and motivational value-based academic and executive leadership to the college through policy formation, operational management, optimization of human resourcesand concern for environment and sustainability

2. Conduct himself/ herself with transparency, fairness, honesty, highest degree of ethics and decision making that is in the best interest of the college

3. Act as warden of the College's assets in managing the resources responsively, optimally, effectively and efficiently for providing a conducive teaching and learning environment

4. Promote research and consultancy work culture in the college, paving way for innovative thinking and ideas

5. Endeavour to promote a work culture and ethics that brings out quality, professionalism, satisfaction and service to the nation and society

6. Avoid plagiarism and other non-ethical behaviour in teaching and research

7. Participate in extension, co-curricular and extra-curricular activities, including the community service.

8. Restrict from allowing considerations to caste, creed, religion, race or gender in their professional endeavour.

9. Provide inspirational and motivational value-based academic and executive leadership to the college through policy formation, operational management, optimization of human resourcesand concern for environment and sustainability

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13. Endeavour to promote a work culture and ethics that brings out quality, professionalism, satisfaction and service to the nation and society

14. Avoid plagiarism and other non-ethical behaviour in teaching and research Participate in extension, co-curricular and extra-curricular activities, including the community service.

15. Restrict from allowing considerations to caste, creed, religion, race or gender in their

professional endeavor.

16. Exercise such powers as are necessary to implement the policies and programmes of the management and the respective governmental department to which the institution is affiliated.

17. Issue general or specific directions from time to time to the teaching and non-teaching staff members to attend the matter relating to their department/sections in accordance with the administrative orders.

18. Call any documents related to any department /section and pass such orders as he deems fit.

19. Delegate administrative powers to staff members as he considers necessary after taking approval from the higher authority.

20. Call any documents related to any departments and report any lapses, indiscipline by the employees to the Correspondent / Administrator.

TEACHERS

A teacher is closely under the observation and a moral ideal of his students and the society at large. Therefore, every teacher should see that there is no incompatibility between the precepts and practice. The national ideals of education that he/she should seek to inculcate among students mustbe his/her own ideals. Further, a teacher should be calm, patient and communicative by temperament and amiable in disposition.

Teachers should:

1. Clearly understand CMVO and execute duties accordingly
2. Stick to a responsible pattern of conduct and character expected of them by the community;
3. Manage their private affairs in a manner consistent with the dignity of the profession;
4. Seek to make professional growth continuous through study and research;
5. Express free and frank opinion through Continuous Learning by seminars, conferences, etc.,towards the contribution of knowledge;
6. Through membership of professional organizations improvise teaching-learning skills
7. Perform their duties in the form of teaching, tutorials, practical, seminars and research work,conscientiously and with dedication;
8. Discourage plagiarism and other non-ethical behavior in teaching and research;
9. Abide by the Act, Statute and Ordinance of the University and to respect its ideals, vision, mission, cultural practices and tradition;
10. Co-operate and assist in carrying out the functions related to the educational responsibilities ofthe college and the university, such as: assisting in appraising applications for admission, advising and counselling students as well as to assist the conduct of University and college examinations, including supervision, invigilation and evaluation; and
11. Participate in extension, co-curricular and extra-curricular activities, including the communityservice.

Teachers and the students

1. Respect the right and dignity of the student in expressing his/her opinion;
2. Just and impartial attitude towards students, regardless of their religion, caste, political,economic, social and physical characteristics;
3. Encourage students to improve their attainments, develop their personalities

and at the sametime contribute to community welfare;

4. Inculcate scientific outlook and ideals of democracy, patriotism and peace among students;

5. Avoid verbal or physical violence towards any student for any reason;

6. Make themselves available to the students even beyond their class hours and help and guidestudents without any remuneration or reward;

Teachers and colleagues

1. Treat colleagues in the same manner as they themselves wish to be treated;

2. Use academic and gentle language for professional betterment;

3. Respect the fundamental rights given by the Constitution of India on the basis of caste, creed,religion, race or gender in their professional endeavor.

Teachers and authorities

Discharge their professional responsibilities according to the existing rules and stick toprocedures of the Management.

1. Strictly prohibit the practice of private tuitions, coaching as well as other employment as ahindrance to their professional responsibilities;

2. Co-operate with the authorities for the betterment of the institutions keeping in view the interestand in conformity with dignity of the profession;

3. Avoid unreasonable leaves and take leaves with prior intimation, keeping the academic-administrative schedule intact.

Teachers and non-teaching staff

1. Treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking

2. Help the supportive staff as an innate part of the institutional mechanism.

Teachers and guardians

Maintain contact with the guardians of their students and communicate the progress reports of the ward when necessary and meet the guardians during parents' meet as well as Mentor Program for effective Parents-student's feedbacks, mutual exchange of ideas and for the benefit of theinstitution and the ward.

Teachers and society

1. Education is a Social Service and a teacher must strive to keep the society well-informed ofthe educational innovations.

2. Work to improve the moral and intellectual growth of the society.

3. Be aware of social problems and take part in such activities as would be

conducive to theprogress of society and hence the country as a whole;

4. Restrict from Anti-Social Activites to save society from communal, caste or gender hatred orenmity.

DIRECTOR PHYSICAL EDUCATION / LIBRARIAN

1. Adhere to a responsible pattern of conduct and demeanour expected of them by the community;
2. Manage their private affairs in a manner consistent with the dignity of the profession;
3. Discourage and not indulge in plagiarism and other non-ethical behaviour in teaching andresearch;
4. Participate in extension, co-curricular and extra-curricular activities, including thecommunity service;
5. Respect the fundamental rights given by the Constitution of India on the basis of caste,creed, religion, race or gender in their professional endeavour.

OFFICIALS AND SUPPORT STAFF

1. Reflect professional behavior required in an educational institution
2. Co-operate with their teaching and non-teaching colleagues, providing support, help andguidance as required by them and Head of Department (HoD) / Principal
3. Ensure effective communication and fast disposal of the correspondences with variousstakeholders
4. Not use their position in the college for private advantage or gain.
5. Not indulge in activities that might bring disrepute to the college and tarnish its image
6. Not violate the policies and procedures prevailing in the college
7. Continuously strive for their professional growth and participate in various activities plannedin the college
8. Update their knowledge with developments relevant to the job; being familiar with communication channels and college procedures applicable to both students and staff

PROGRAMMES OFFERED

    KG College of Arts and Science was started during the academic year 2005-06 is yet another feather added to the glorious cap of KGiSL Trust. Since its, inception, KG College of Arts and Science has an enormous contribution of cultured and skilled professionals to this society. The college has taken successfully strides towards excellence in the field of Higher education, at present our College offers 14 UG courses, 5 PG programmes, M.Phil programme in (Computer Science, Tamil, Mathematics, Management Studies, Electronics) and Ph.D programme in (Computer Science, Mathematics)

UNDER GRADUATE PROGRAMMES

B. Sc.	Mathematics
B. C.A.	Computer Applications
B. Sc.	Computer Science
B. Sc.	Information Technology
B. Sc.	Computer Technology
B. Sc.	Electronics and Communication
B. Sc.	Bio Technology
B. Com.	Commerce
B. Com.	Commerce with Information Technology
B. Com.	Commerce with Computer Applications
B. Com.	Commerce with Professional Accounting
B. B. A	Business Administration
B. B. A	Business Administration with Computer Applications
B. A.	English Literature

POST GRADUATE PROGRAMMES

M. Sc.	Mathematics
M. Sc.	Computer Science
M. Sc.	Software Systems [5 Years Integrated]
M. Com.	International Business
M. A.	English Literature

RESEARCH PROGRAMMES

M. Phil.	Computer Science
M. Phil.	Tamil
M. Phil.	Mathematics
M. Phil.	Management Studies
M. Phil.	Electronics
Ph. D	Computer Science
Ph. D	Mathematics

VALUE ADDED COURSES

Under the umbrella of the KGiSL Educational Institution of Career Development studies, the KGCAS has organized several need based Certificate programmes as enrichment / Value-added / Skill development courses in various areas. These value added courses help them to acquire the required skills that fetch them a job immediately after their graduation. Students can take one or two courses per semester. Exams will be conducted at the end of the course and certificates are provided to them based on their scores. The certificates are given by the concerned authorities who conduct these courses.

VALUE ADDED COURSES	
COURSE NAME	COURSE PROVIDER
• Medical coding	• Bio-xplora
• Joomla	• IIT Bombay – Spoken Tutorial
• Drupal	• IIT Bombay – Spoken Tutorial
• PHP and MYSQL	• IIT Bombay – Spoken Tutorial
• Android app using Kotlin	• IIT Bombay – Spoken Tutorial
• AWS Fundamentals Specialization	• Online
• Java for Android	• Online
• English for Science Technology Engineering and Mathematics	• Online
• Front-End JavaScript Frameworks: Angular	• Online
• Using Python to Interact with the Operating System	• Online
• Digital System : From Logic gates to Processors	• Online
• Financial Markets	• NSE & MSME
• Banking and Finance	• NSE & MSME
• Financial Derivatives	• NSE & MSME
• Applications of GEOGEBRA	• IIT Bombay – Spoken Tutorial
• Arudino	• IIT Bombay – Spoken Tutorial

FACULTY PROFILE

Our KGCAS family encompass of High qualified, self-disciplined, trained, experienced and committed members of faculty of our college work whole heartedly towards fulfilling the dream of the college without compromising its quality.

PRINCIPAL

Dr. RATHINAMALA J	M. Sc., M. Ed., M. Phil., Ph. D.	PRINCIPAL

VICE PRINCIPAL

Dr. ESWARAN N	M.A., M.B.A., M.Com., M.Phil., Ph.D.	VICE PRINCIPAL (ADMINISTRATION)
Dr. KRISHNAPRIYA P	M.C.A., M.Phil., Ph.D.	VICE PRINCIPAL (ACADEMICS)

DEAN & DIRECTOR

Mr. POOVALINGAM L	M.A., M.Phil., B.Ed., (Ph.D).	DEAN - STUDENT AFFAIRS
Dr. VIDHYA S	M.C.A., M.Phil., Ph.D., **NET.**	DIRECTOR - IQAC
Dr. AJITHA P	M.C.A., M.Phil., Ph.D., **SET.**	DEAN - SCIENCE
Dr. ADALARASU B	M.B.A., M.Phil., PGDPMIR, HDSE, Ph.D.	DEAN - RESEARCH
Dr. JAYANTHI G	M.B.A., M.Phil., Ph.D., **NET.**	DEAN - MANAGEMENT

DEPARTMENT OF TAMIL

Dr. JAGADESWARI G	M.A., M.Phil., B.Ed., Ph.D.	HEAD & ASSISTANT PROFESSOR
Dr. KAVITHA S	M.A., M.Phil., Ph.D.	ASSISTANT PROFESSOR
BALAKRISHNAN A	M.A., M.Phil., B.Ed., **SET.**	ASSISTANT PROFESSOR
KARTHIK A	M.A., M.Phil., **NET.**	ASSISTANT PROFESSOR
SANGEETHA G	M.A., M.Phil., **NET.**	ASSISTANT PROFESSOR

JEBACHRISTY A	M.A., M.Phil., **SET.**	ASSISTANT PROFESSOR
Mrs. GEETHA M	M.A.,B.Ed,M.Phil.,**NET.,SET.,** (Ph.D).	ASSISTANT PROFESSOR
Dr. A.PRASANTH	B.Sc.,M.A.,Ph.D.,**SET**.	ASSISTANT PROFESSOR

DEPARTMENT OF ENGLISH

Dr. RAJITHA K	M.A., M.Phil., Ph.D.	HEAD & ASSISTANT PROFESSOR
GOMATHY S	M.A., M.Phil.	ASSISTANT PROFESSOR
SUSILA VICTOR	M.A., M.Phil.	ASSISTANT PROFESSOR
VANITHA JEYAKUMARI V	M.A., M.C.A., M.Phil., B.Ed.	ASSISTANT PROFESSOR
SARAVANAN V	M.A., M.Phil., **SET.**	ASSISTANT PROFESSOR
MALATHI V P	M.A., M.Phil.	ASSISTANT PROFESSOR
MARAPPAN A	M.A., B.Ed.	ASSISTANT PROFESSOR
MERCY KIRUBA GLORY	M.A., B.Ed., M.Phil.	ASSISTANT PROFESSOR
SANTHOSH KUMAR M	M.A., B.Ed., (M.Phil).	ASSISTANT PROFESSOR
Dr. RAM MANOHAR PARI S	M.A., M.Phil., Ph.D.	ASSISTANT PROFESSOR
UMAMAGESHWARI R	M.A., M.Phil.	ASSISTANT PROFESSOR
GAYATHRI M	M.A., M.Phil.	ASSISTANT PROFESSOR
SARADHA R	M.A., B.Ed., M.Phil., M.A.	ASSISTANT PROFESSOR
Dr. RAJESWARI V	M.A., M.Phil., Ph.D.	ASSISTANT PROFESSOR

DEPARTMENT OF COMMERCE

Dr. KARTHIKEYAN B	M.Com., M.Phil., B.Ed., Ph.D.	HEAD & ASSISTANT PROFESSOR
Dr. ASHOK P	M.B.A., M.Phil., Ph.D.	ASSISTANT PROFESSOR
SHALINI S	M.Com.	ASSISTANT PROFESSOR

JEYAKUMAR V	M.Sc., M.Phil.	ASSISTANT PROFESSOR
MYTHILI D	M.B.A.	ASSISTANT PROFESSOR
Dr. SRIPOORNI R S	M.A., M.Phil., Ph.D.	ASSISTANT PROFESSOR
NAGARATHINAM A	M.Com., M.Phil., M.B.A., M.A.(Eco), DCP.,**SET.,** (Ph.D)., **NET.**	ASSISTANT PROFESSOR
SATHISH S	M.B.A., M.Phil., **SET.**	ASSISTANT PROFESSOR
Mrs. GAYATHRI A	M.Com., M.Phil., (Ph.D).	ASSISTANT PROFESSOR

DEPARTMENT OF COMMERCE WITH COMPUTER APPLICATIONS

Dr. BHARATH J K	M.Com., M.B.A., M.Phil., Ph.D.	HEAD & ASSISTANT PROFESSOR
MENAKA R	M.Com., M.Phil., PGDCA., (Ph.D).	ASSISTANT PROFESSOR
ARUN PRASAD M	M.B.A., M.Phil., (Ph.D).	ASSISTANT PROFESSOR
JENIFER V	M.Sc., M.Phil.	ASSISTANT PROFESSOR
ARCHANA K	M.B.A., M.Phil.	ASSISTANT PROFESSOR
SELVI S	M.Com., M.Phil.	ASSISTANT PROFESSOR
Dr. SHEEBA E	M.Com., M.Phil., Ph.D., M.B.A., **SET**.	ASSISTANT PROFESSOR

DEPARTMENT OF COMMERCE WITH INFORMATION TECHNOLOGY

Dr. PERUMALSAMY R	M.Com., M.Phil., Ph.D.	HEAD & ASSISTANT PROFESSOR
NAGAPRIYA T P	M.F.C., M.Phil.	ASSISTANT PROFESSOR
SARANIYA G	M.C.A., M.Phil.	ASSISTANT PROFESSOR
SRIRAM N	M.Sc., M.Phil., **NET.**	ASSISTANT PROFESSOR
Dr. MYILSAMY A	M.B.E., M.B.A., M.Phil., Ph.D.	ASSISTANT PROFESSOR

DEPARTMENT OF COMMERCE WITH PROFESSIONAL ACCOUNTING

Dr. KANCHANA R	M.Com., M.Phil., PGDCA., Ph.D.	HEAD & ASSISTANT PROFESSOR
SUGANYA V	M.Com., M.Phil., PGDCA.	ASSISTANT PROFESSOR
NAZIRABEGUM S	M.Sc., M.B.A., M.Phil.	ASSISTANT PROFESSOR
BALAKRISHNAN V	M.Sc (CS&IT), B.Ed., M.Phil.	ASSISTANT PROFESSOR
MANIKANDAN S	M.Com., M.Ed., M.Sc. (Psy)., PGDCA., PGDCM., **SET.,** (Ph.D).	ASSISTANT PROFESSOR
JAYANTHI M	D.Com., M.Com., M.Com. CA., M.Phil.	ASSISTANT PROFESSOR
KOWSALYA DEVI G	M.Com.CA., M.Phil.	ASSISTANT PROFESSOR
Dr. KARTHIYAYINI G	M.Com., M.Phil., Ph.D.	ASSISTANT PROFESSOR

DEPARTMENT OF MANAGEMENT

PARAMESSWARI N	M.B.A., M.Phil.	HEAD & ASSISTANT PROFESSOR
PRAVEN PRIYAA V C	M.B.A., M.Phil.	ASSISTANT PROFESSOR
Dr. VISHNUPRIYA K	M.B.A.,M.Phil., M.Com., Ph.D., Ph.D.	ASSISTANT PROFESSOR
SHOBANAPRIYA P	M.B.A., M.Phil.	ASSISTANT PROFESSOR
Mrs. JANANI R	M.B.A., M.Phil., (Ph.D).	ASSISTANT PROFESSOR
Mrs. MANONMANI P	M.B.A., M.Phil.,**NET.**	ASSISTANT PROFESSOR
Mrs. PRABHA D	M.B.A., M.Phil., PGDCA.,**SLET.,NET.**	ASSISTANT PROFESSOR

DEPARTMENT OF MATHEMATICS

Dr. SHARMILA S	M.Sc., M.Phil., Ph.D.	MATHS
MALA S K	M.Sc., M.Phil., (Ph.D).	ASSISTANT PROFESSOR
GEETHARAMANI R	M.Sc., M.Phil.	ASSISTANT PROFESSOR
NIRMALA J	M.Sc., M.Phil., (Ph.D).	ASSISTANT PROFESSOR

PREETHI CEON Y	M.Sc., M.Phil.	ASSISTANT PROFESSOR
JAGAN T	M.Sc., M.Phil.	ASSISTANT PROFESSOR
MUTHUMANI R	M.Sc.,B.Ed., (M.Phil).	ASSISTANT PROFESSOR
VINITHA R	M.Sc, M.Phil., PGDCA.	ASSISTANT PROFESSOR
KALAISELVI D	M.Sc.,B.Ed., M.Phil.	ASSISTANT PROFESSOR
PADMAVATHY C	M.Sc, M.Phil., PGDCA., B.Ed.	ASSISTANT PROFESSOR
Dr. KRISHNAVENI V	M.Sc, M.Phil., Ph.D., PGDCA.	ASSISTANT PROFESSOR
HEMA G	M.Sc., M.Phil.	ASSISTANT PROFESSOR
Dr. POONGODI P	M.Sc., M.Phil., Ph.D.	ASSISTANT PROFESSOR
Dr. KAVITHA P R	M.Sc., M.Phil., Ph.D.	ASSISTANT PROFESSOR
Dr. MAHALAKSHMI T	M.Sc., M.Phil., Ph.D.	ASSISTANT PROFESSOR

DEPARTMENT OF COMPUTER SCIENCE (UG)

Dr. GOKILA VANI A	M.C.A., M.Phil., Ph.D.	HEAD & ASSISTANT PROFESSOR
SASIREGA D	M.C.A., M.Phil., (Ph.D).	ASSISTANT PROFESSOR
CHRISTOPHER AROKIARAJ A P	M.C.A., M.Phil., (Ph.D).	ASSISTANT PROFESSOR
GOWDER PRAVEENA HIRIYAN	M.C.A., M.Phil.	ASSISTANT PROFESSOR
Dr. SARALA R	M.C.A., M.Phil., Ph.D.	ASSISTANT PROFESSOR
ASWANANDINI S	M.Sc., M.Phil., (Ph.D).	ASSISTANT PROFESSOR
POORNIMHA J	M.Sc., M.Phil., (Ph.D).	ASSISTANT PROFESSOR
SELVI P	M.Sc., M.Phil., (Ph.D).	ASSISTANT PROFESSOR
Dr. PARAMASIVAM G	M.C.A., M.Phil., Ph.D.	ASSISTANT PROFESSOR
HEMALATHA K	M.C.A., M.Phil.	ASSISTANT PROFESSOR

Mr. SURESHKUMAR V	B.E.	ASSISTANT PROFESSOR

DEPARTMENT OF COMPUTER APPLICATIONS

Dr. KAVITHA D	M.Sc., M.Phil., (Ph.D).	HEAD & ASSISTANT PROFESSOR
PRIYADARSHINI G	M.Sc., M.Phil.	ASSISTANT PROFESSOR
VINODKUMAR M	M.Sc., M.Phil.	ASSISTANT PROFESSOR
JEYARANI D	M.Sc., M.Phil.	ASSISTANT PROFESSOR
NITHIYA G	M.Sc., M.Phil.	ASSISTANT PROFESSOR
GUNASEKARAN K	M.Sc.	ASSISTANT PROFESSOR
ROMELA R	M.Sc., M.Phil., (Ph.D).	ASSISTANT PROFESSOR
Dr. MAHARASAN K S	M.Sc., M.Phil., Ph.D.	ASSISTANT PROFESSOR
Mrs. PAVITHRA C B	M.Sc., M.Phil.	ASSISTANT PROFESSOR
Mrs. MATHILDA D	M.B.A(SEM).,M.Sc. CS,**NET**.,M.Phil.	ASSISTANT PROFESSOR
Mrs. KARTHIKA N	M.C.A.,M.Phil.	ASSISTANT PROFESSOR

DEPARTMENT OF INFORMATION TECHNOLOGY

USHA M	M.Sc., M.Phil.,(Ph.D).	HEAD & ASSISTANT PROFESSOR
SURESH KUMAR P	M.C.A., (Ph.D).	ASSISTANT PROFESSOR
PADMAVATHY L	M.Sc., M.Phil.	ASSISTANT PROFESSOR
LAVANYA P	M.C.A., M.Phil.	ASSISTANT PROFESSOR
MANEENDHAR R	M.C.A., M.Phil.	ASSISTANT PROFESSOR
Dr. VIJAYA S	M.Sc., M.Phil., Ph.D.	ASSISTANT PROFESSOR
DEVI GAYATHRI N	M.Sc., M.Phil.	ASSISTANT PROFESSOR
Mrs. GOKILAVANI G	MCA., M.Phil.	ASSISTANT PROFESSOR

DEPARTMENT OF COMPUTER TECHNOLOGY

Dr. SATHYAVATHY V	M.C.A., M.Phil., (Ph.D)., **SET.**	HEAD & ASSISTANT PROFESSOR
PAMEELA RANI P R	M.Sc., M.Phil.	ASSISTANT PROFESSOR
LAVANYA A	M.Sc., M.Phil.	ASSISTANT PROFESSOR
Dr. YASHODHA G	M.C.A., M.Phil., Ph.D.	ASSISTANT PROFESSOR
DEEPAN KUMAR S	M.C.A.	ASSISTANT PROFESSOR
Dr. APPATHURAI K	M.C.A., M.Phil., Ph.D.	ASSISTANT PROFESSOR
Mr. SAKTHIVEL D	M.Sc., M.Phil., (Ph.D).	ASSISTANT PROFESSOR

DEPARTMENT OF ELECTRONICS & COMMUNICATION SYSTEMS

ARUNPRASAD M	M.Sc., M.B.A., M.Phil., (Ph.D).	HEAD & ASSISTANT PROFESSOR
KARTHIKEYAN S	M.Sc., M.Phil., (Ph.D).	ASSISTANT PROFESSOR
SENTHIL KUMAR M	M.Sc., M.Phil., DCA.	ASSISTANT PROFESSOR
Dr. NANDAKUMAR N	M.Sc., M.Phil., (Ph.D).	ASSISTANT PROFESSOR
Mr.ANTONY PRADEESH A	M.Sc.,M.Tech (Ph.D).	ASSISTANT PROFESSOR

DEPARTMENT OF BIOTECHNOLOGY

Dr. JAYASHREE S	M. Sc., M. Ed., M. Phil., Ph. D.	BIOTECH
Dr. SANGEETHA B	M.Sc., M.Phil., Ph.D.	HEAD & ASSISTANT PROFESSOR
Dr. SHALINI D	M.Sc., Ph.D.	ASSISTANT PROFESSOR
Dr. M. SHANMUGAVADIVU	M.Sc.,M.Phil.,Ph.D.,**SET.**	ASSISTANT PROFESSOR

DEPARTMENT OF SOFTWARE SYSTEMS & COMPUTER SCIENCE (PG)

ALWIN PINAKAS J	M.Sc., M.Phil., (Ph.D).	HEAD & ASSISTANT PROFESSOR
KALAIKANNAN P	M.C.A., M.Phil., (Ph.D).	ASSISTANT PROFESSOR

KAVITHA M	M.Sc., M.Phil.	ASSISTANT PROFESSOR
VIBAMARY J	M.Sc., M.Phil.	ASSISTANT PROFESSOR
ARULSELVAN A	M.C.A., M.Phil., B.Ed., (Ph.D).	ASSISTANT PROFESSOR
GOMATHI K	M.C.A., M.Phil.	ASSISTANT PROFESSOR
Dr. KANAGALAKSHMI S	M.C.A., M.Phil., Ph.D.	ASSISTANT PROFESSOR
Dr. GOMATHI V V	M.C.A., M.Phil., Ph.D.	ASSISTANT PROFESSOR

DEPARTMENT OF LIBRARY

Mr. GANAPATHY K	B.Sc., M.A., B.Ed., MLIS., M.Phil., (Ph.D).	LIBRARY
Mrs. JAYASHREE R	M.L.I.S.	LIBRARY
Mrs. KAMALAKANNAN M	S.S.L.C	LIBRARY

DEPARTMENT OF PHYSICAL EDUCATION

Mr. ARJUNAN N	M.P.Ed., (Ph. D).	PHYSICAL EDUCATION

E-LEARNING

The pace of change in the institution has been brisk in teaching and learning system since 2010. The institution has moved from lean-based learning system to activity based learning system. The institution considers that the competition and collaboration in education are not opposite; instead both should go horizontally. Hence the institution has introduced e-campus (web-based learning).

An exciting curriculum was designed based on "evidence-based" approach (EBA), using proven ICT enabled educational methods – as supplemented to traditional chalk and duster system (CDS). The teaching pedagogy moved from static standards to smart teaching through edutainment programmes, customized standards as levied in "Peer to Peer" tutoring system (P2P). The new curriculum design integrates the industrial verticals with the academic learning system. The education technology of the institution offer far more stimulation and exciting education platform in higher education. The micro level teaching in the institution narrows down the gap between slow learners and fast learners. Spoken tutorial classes are conducted to all the programmes offered by MHRD project, IIT Bombay.

Amrita virtual labs- a revolutionary technology-enhanced educational tool, laboratory learning is being extended beyond the walls of the classroom. Virtual labs are immersive media-rich online learning environments, where users can perform physical laboratory experiments in a computer simulated environment - Anytime, Anywhere. Whereas traditional physical laboratories require tremendous resources, virtual labs are cost effective whilst providing near hands on experience of experimentation. Virtual labs provide an educational experience that helps broaden learner's perspective. Amrita's VALUE virtual labs apply new learning technologies that are exciting and fun for the new generation of students.

As a result, the faculty members are prepared to teach from the stake holders' knowledge base. The RTELS, EBA and P2P systems introduced by the institution fosters the creativity of the learners, increase the understandability of concepts and tweaks the skill of the students.

INFRASTRUCTURE

Classroom

Spacious, fully- furnished class rooms with neat desks and benches, light and fan facilities are being maintained in a proper manner, providing a clean and healthy environment conducive to study.

Laboratory

Computer Lab

The College provides world- class lab facilities for each department in a 6000 sq.ft area. Computing facilities for the students include 7 fully air conditioned well equipped computer laboratories with about 650 computers connected to the centralized servers. Every workplace on the campus has Wi-Fi connectivity with separate login IDs. The computing resources include advanced servers and powerful workstations. 8 Mbps Leased line Internet connection offers unlimited access to the Internet for the students and staff round the clock, for their educational and research needs. The students are motivated to employ their minds in research work for their advancement.

Electronics Lab

The digital lab has Micro-processor 8085 kits, Digital logic circuit kits, Digital Signal Processing Unit, Digital Oscilloscope, Interfacing Boards and Micro Controller for the students to understand the subjects practically

Biotechnology Lab

The biotechnology laboratory is equipped with the latest instruments and apparatus including Autoclave, Hot air oven, Incubator with Shaker, Laminar air flow chamber, Gel doc system, AGE, PAGE, Calorimeter, pH meter, Transillumintor and UV spectroscopy.

Library

"Knowledge is power and the library is the powerhouse". Books are the best teachers and counselors. To synchronize theory and practice, the journals, magazines and newspapers are very helpful. A Library is a collection of information, resources and services, organized for use, and maintained by a responsible body. Libraries inform the public of what materials are available in their collections and how to access that

information. A modern Library provides educational resources to students and teachers through publications and other electronic media. The library is spanned in a 3000 sq ft building with air-conditioning facility and it can accommodate 350 students for reading. The library is computerized and is well equipped with more than 7000 volumes of books in various disciplines, 55 magazines and periodicals. The college has invested more than Rs 35 lakhs for the library in the last 4 years for the purchase of the books. The college spends a minimum of Rs 5 lakhs each year on the books and Rs 2 lakhs for subscribing the journals and periodicals.

Air Conditioned Auditorium

Well-furnished Conference halls have been set up for conducting the recruitment process, Interviews, Personality Development Programmes, Seminars, Association meetings, etc. Conference halls are Air Conditioned and provided with the latest Multimedia Projector, Slide Projector and Over Head Projector.

Hostel

Hostels for students reflect corporate fitness in design and functionality, with separate infrastructure for men and women. The campus hostels are again an opportunity for cross integration of student learning with corporate life where the student is able to share knowledge and learn from his mentors the workplace competencies. We have separate hostels for men and women viz. KGiSL-Boys Hostel & KGiSL-Girls Hostel. The following Rules are applicable to all the inmates of the hostel:

- All the inmates of the hostel will be under the control of Hostel and warden
- The inmates are responsible for keeping their room clean and tidy
- Visitors are not allowed to stay inside the Hostel
- Visitors are not allowed to meet inmates after 6.30pm
- The inmates should obtain permission and an out pass from the warden for going out.
- Severe action will be taken on the inmates creating noise at the corridors
- Drinking and smoking inside the hostel is prohibited
- Hostel gate will be closed at 8.00pm everyday
- Inmates are not allowed to celebrate birthday at the Hostel
- Hostel meeting will be conducted periodically and all should attend the meeting and offer their valuable suggestion for better functioning of the hostel

Transportation

A fleet of 20 college buses are being operated for the convenience of students coming from different places. Subsidized fare is charged as a welfare measure for the students.

Amenities

Bank with ATM

Canara Bank and State Bank have been operating with 24-hour ATM facilities inside the college campus. All the students and staff members are utilizing these facilities. Hence, money transactions such as transfer, withdrawal and saving are carried out with ease. Hostel students are able to use the bank at any time. Parents can transfer money to their children's account. Students can also avail bank loan facilities for their studies.

Medical Facilities

K.G.Hospital, Coimbatore has an extension centre in our campus, which serves the students and faculties. The hostel students also utilize the services rendered by the hospital at any time.

Canteen

The Canteen is situated inside the college campus. Cool drinks, ice creams, pastry, lunch and hot snacks are available there at reasonable rates in a clean and pleasant ambience. Students, staff members and parents are benefited by this service.

General Store

A General Store is functioning inside the college campus. All the students can utilize it for their needs. It provides many kinds of stationery items, cosmetics, snacks, etc.,

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Internal Quality Assurance Cell (IQAC) has been established in the KGCAS since 2016 at the instance of the National Assessment and Accreditation Council (NAAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC has become a part of an Institution's system and work towards realizing the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in overall performance of the Institutions. The IQAC has made a significant and meaningful contribution in the post-accreditation phase of the Institution. During the post-accreditation period, the IQAC will channelize all efforts and measures of the Institution towards promoting its academic excellence.

Objectives of IQAC:

- To achieve academic and administrative excellence
- Creating a student-centric atmosphere for holistic learning
- To develop stronger Industry- Academia relation for benefit of staff and students
- To promote Interdisciplinary and collaborative research
- To enhance the quality of staff by promoting and encouraging overall faculty development
- To enhance Infrastructure for Teaching-Learning and Administration

The functions of the IQAC

- Preparation and strict implementation of the Academic Calendar
- Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC
- Organise IQAC meetings regularly and follow up actions
- Implementation of Central valuation for Internal Examinations
- Organising department level Internal Quality Audit and Academic audit
- Documentation of the various programs / activities of the Institute leading to quality improvement
- Collecting and analysing the feedback from Students, Parents, Alumni and stake holders
- Organization of workshops, seminars on quality related themes and promotion of quality circles

- Review of NAAC accreditation report
- Organizing NET coaching class for the faculty members

Strategies of IQAC

IQAC shall evolve mechanisms and procedures for:

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- Relevant and quality academic/ research programmes.
- Equitable access to and affordability of academic programmes for various sections of society.
- Optimization and integration of modern methods of teaching and learning.
- The credibility of assessment and evaluation process.
- Ensuring the adequacy, maintenance and proper allocation of support structure and services.
- Sharing of research findings and networking with other institutions.

INSTITUTION INNOVATION CELL (IIC)

Institution Innovation Cell Ministry of HRD has established Institutes Innovation Cell with the mandate to work closely with our Higher Education Institutions (HEIs) to encourage the creative energy of our student population to work on new ideas and innovation and promote them to create start-ups and entrepreneurial ventures.

Innovation Cell will focus on creating a complete ecosystem that will foster the culture of Innovation across all educational institutions from ideas generation to pre-incubation, incubation, and graduating from the incubator as successful start-ups. The primary mandate of MIC is to encourage, inspire, and nurture young students by supporting them to work with new ideas while they are in formative years. MIC has envisioned the creation of the Institutional Innovation Council (IICs) across selected HEIs. A network of these IICs will be established to promote innovation in the Institution through multitudinous modes leading to an innovation promotion ecosystem on these campuses.

Major Focus:

To create a vibrant local innovation ecosystem.

1. Start-up/ entrepreneurship supporting Mechanism in HEIs.

2. Prepare institute for Atal Ranking of Institutions on Innovation Achievements Framework (ARIIA).

3. Establish Function Ecosystem for Scouting Ideas and Pre-incubation of Ideas.

4. Develop better Cognitive Ability among Technology Students.

Functions of IIC

To conduct various innovation and entrepreneurship-related activities prescribed by Central MIC in time bound fashion.

1. Identify and reward innovations and share success stories.

2. Organize periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators.

3. Network with peers and national entrepreneurship development organizations.

4. Create an Institution's Innovation portal to highlight innovative projects carried out by institution's faculty and students.

5. Organize Hackathons, idea competition, mini-challenges etc. with the involvement of industries.

PLACEMENT

Vision

To enable the transformation of an individual to become competent in career as well as life skills. We believe in the organic development of skills rather than a crash course that is session based.

Placement Training

KGiSL – Soft Skills Academy (SSA) was founded in 2013 to cater to the career and life skills development needs of KGiSL – Software division and KGiSL group of educational institutions. Under the vision and leadership of our Managing Director Dr Ashok Bhakthavatsalam and the Secretary (educational institutions) (Late) Dr R Ravichandran, we have found the inspiration to tap our potential further and beyond.

To hone communication skills at SSA, we categorize our students based on four proficiency levels: Excellent, Proficient, Ideal and Capable, also known as EPIC. Students are trained with the objective of acquiring the Cambridge Business English Certificates (BEC): Preliminary & Vantage, depending on their proficiency levels.

We train our students to ace interviews and beyond with industry-specific campaign training that involves Quantitative aptitude, Verbal reasoning and Logical reasoning. Keeping pace with the ever evolving trends and requirements of the job industry, we focus on adapting to these trends and incorporating them into our training programs.

Cambridge Assessment (Authorized Exam Centre)

One of the primary goals of our Institution is to make the students industry -ready candidates. We assess the Students' proficiency in Communication Skills and develop the skills required for a job. The Cambridge English language assessments revolve around CEFR level descriptors allow us to encourage students to reflect on their current learning in the setting of objectives and track their progress using level aims, which are matched to the requirement of the industry.

The purpose of Cambridge Exam Preparation Centre is to imparting English language training to the students and corporate employees in line with Cambridge Assessment English Examinations such as: Key English Test (KET), Cambridge Preliminary English Test (PET) and Cambridge B1 Business English Preliminary & B2 Vantage (BEC) models.

A placement cell under the care of a placement officer is functioning effectively. 85% students are placed in several MNC companies and rest of the students are opting for higher studies. Eligible students on successfully getting selected and placed in prominent companies and industries across India, to name a few

INTERNAL COMPLAINTS COMMITTEE (ICC)

The composition of Internal Complaints Committee of the college is made with a view to provide safety and security to women in   college and workplace. To protect them from racial discrimination and sexual harassment by help them to redressal of complaints thereby to prevent them any consequences.

OBJECTIVES:

1. The Internal Complaints Committee will examine all matters relating to women in the Campus and will make suggestions and proposals to the institute administration regarding such matters.

2. Strict action will be taken after enquiry and proper solution will be provided in each case of any harassment towards female fraternity.

3. The committee would follow all the guidelines given by University/ Government and court orders applicable to the situation.

4. The Committee will make recommendations on actions to be taken on specific complaints to higher officials on time.

5. The committee will address all the matters related to women employees and will report to Principal/Management of the institution.

Members:

The Internal Complaints Committee has been formed with the following members with a term period of three years.

S.No.	Name of the person	Designation
1	Ms.M. Usha Head of the Department, Department of Information Technology	Presiding Officer
2	Dr.N. Eswaran Vice-Principal – Administration	Member

3	Ms.N. Nagarathinam Assistant Professor, Department of Commerce	Member
4	Ms.J. Nirmala Assistant Professor, Department of Mathematics	Member
5	Mr.L. Poovalingam, Dean – Student Affairs	Member
6	Ms.R. Jayashree, Assistant Librarian	Non-Teaching Staff
7	Mr.S.Soma Sundaram M.A. B.L, Enrolment No: 1351/92	Advocate
8	Ms.R.Muthumani Research Scholar	Research Scholar
9	A.Hemalekha, I M.Sc Mathematics	PG Student
10	K.Pooja, II B.Sc. IT 'B'	UG Student

GRIEVANCE REDRESSAL CELL

The Grievance Redressal Cell has been formed solely to provide solutions for the grievances of the students which arise then and there. The students are fully free to submit their grievances regarding academic or personal matters in college. On receipt of the grievances the Grievance Redressal Cell scrutinizes, analyzes carefully and discusses with the concerned person to find out on amicable solution without affecting the interests of both the parties. If the grievances are found to be not genuine, the students are explained about the reasons for not implementing them. In all cases maintaining strict confidentiality is ensured by the Grievance Redressal Cell.

Objectives

- To give the students a stress free surrounding and freeness to express their grievances.
- To ensure strict confidentiality so that students approach the Grievance Redressal Cell without the fear of any misunderstanding.
- To maintain a productive environment and relationship between the students and faculty without giving any chance to widen the gap between them that may arise because of certain simple misunderstandings.
- Depending upon the reality of the complaint given by the students, the management assures strict action against the same.
- To help all the students to complete their course without any issues and provide them to develop their skills in an unbiased campus.

Procedure

- Normally the Grievance Redressal Cell will meet two times in a semester. But if necessity arises because of the immediate actions to be taken depending on the nature of the grievance, the Grievance Redressal Cell will meet at once and take necessary steps to redress the grievances.
- The students drop their grievance letters in the suggestion boxes provided in our campus or can they send the complaint through online to the concerned committee members.
- The grievances dropped in the suggestion boxes are collected once in a week and they are analysed by the committee and forwarded to the concerned department for

remarks. After receiving the remarks, the committee discusses about them, takes suitable actions to solve the grievances if found genuine.

- If the grievances are pertaining to the decision of the management, the committee will submit a report to the management with its remarks or recommendations.
- If the grievances are found to be not reasonable, the students are explained about the impossibilities to implement them.
- The statement showing the details of the date of Grievance Redressal Cell meeting, grievances of students and the actions will be recorded for further reference.

Members:

S. No.	Name	Position in the Cell
1.	**Dr. J. Rathinamala** Principal,	Chair Person
2.	**Dr.L.Poovalingam** Dean, Student Affairs	Convener
3.	**Dr. N. Eswaran** Vice Principal, Administration	Co-Convener
4.	**Dr. P. Ajitha** Dean, Science	Member
5.	**Dr. S. Kavitha** Assitant Professor, Dept of Tamil	Member
6.	**Dr. A. Gokilavani** Head of the Department, B.Sc. CS (UG)	Member
7.	**Ms. M. Usha** Head of the Department, B.Sc. IT	Member
8.	**Dr. S. Sharmila** Head of the Department, B.Sc. Maths	Member
9.	**Ms. S. Gomathy** Assitant Professor, Dept of English	Member
10.	**Dr. B. Karthikeyan** Head of the Department, B.Com	Member

ANTI RAGGING CELL

Anti-Ragging Cell will be the Supervisory in preserving a Culture of Ragging Free Environment in the College Campus. The Anti-Ragging cell office bearers will work in the checking of places like Hostels, Buses, Canteens, Classrooms, and other places of student congregation. Anti-Ragging Committee will be involved in designing strategies and action plans for curbing the Menace of Ragging in the college by adopting an array of activities.

Responsibilities of Anti Ragging Cell

The functions of the Anti-Ragging cell will be to keep a vigil and stop the incidences of Ragging if any, happening/reported in the places of Student aggregation including, Classrooms, Canteens, Buses, Grounds, Hostels, etc. The cell will also educate the students at large by adopting various means about the menace of Ragging and related Punishments there. A gamut of positive reinforcement activities is adopted by Anti-Ragging Cell for orienting students and molding their personalities for a better cause.

S. No.	Name	Designation	Position in the Cell	Phone No.
1.	**Dr. J. Rathinamala** principal@kgcas.com	Principal	Chair Person	+91 96774 31784
2.	**Mr. L. Poovalingam** l.poovalingam@kgas.com	Dean, Student Affairs	Convener	+91 98947 10080
3.	**Dr. G. Jagadeswari** g.jagadeswari@kgcas.com	HoD, Tamil	Senior Representative Member	+91 90251 21207
4.	**Dr. R. Perumalsamy** perumalsamy.r@kgcas.com	HoD, B.Com (IT)	Member	+91 99528 42737
5.	**Dr. B. Karthikeyan** Karthikeyan.b@kgcas.com	HoD, B.Com	Member	+91 97903 36612
6.	**Mr. N. Arjunan** arjunan.n@kgcas.com	Physical Director	Member	+91 97897 93798

SPECIAL CELL FOR SC/ST

Scheduled Castes (SC) and Scheduled Tribes (ST) have been identified as the two most backward groups of Indian Society. They include all the castes, races or tribes, which have been socially, economically and educationally backward. The cell has been established to support and to bring students from such communities in the main stream.

The SC/ST cell of the college was established with the purpose to empower the SC/ST students in the college. The college takes special interest in facilitating financial support to students from these communities from government agencies and other sources. They are also encouraged to enroll for career orientation programs, which would equip them with the necessary skills to choose a career option.

Members:

S. No.	Name	Designation
1.	Dr. J. Rathinamala Principal	Chair Person
2.	Mr. N. Arjunan Physical Director	Member
3.	Mr. A. Balakrishnan Assistant Professor, Dept of Tamil	Member
4.	Ms. T. P. Nagapriya Assistant Professor, Dept of B.Com (IT)	Member
5.	Mr. A. Marappan Assistant Professor, Dept of English	Member
6.	Mr. M. Santhosh Kumar Assistant Professor, Dept of English	Member

NATIONAL CADET CORPS (NCC)

NCC is the National cadet corps wing of the Indian armed forces. NCC offers training to the students of schools and colleges. With this aim, NCC not only creates soldiers for the nation but it also develops the leader-ship skills in the youth. Here, KG Group of Institutions (KGCAS) took initiative to start NCC from this academic year (2020). KGCAS is functioning under the 2(TN) BTY NCC, Singanallur, Coimbatore, which is authorized to have a total strengthof 50 cadets including SD and SW cadets. The unit has an enrolled strengthof 25 cadets of which 11 are girls, from Open Quota. Cadets enrolled were given institutional training and can participate in adventurous activities, community development programmes, various camps, youth exchange programmes, sports and cultural activities.

NATIONAL SERVICE SCHEME (NSS)

KG College of Arts and Science started NSS in the year of 2006. It is functioning with 3 units and three faculty coordinators and 300 students. NSS team is organizing various programs like camps, celebrations, awareness programs throughout the year. Some of the programs are

- ❖ Blood Donation Camp
- ❖ Tree plantation Programme
- ❖ Guest Lectures for Day Celebrations
- ❖ Health Awareness Camps
- ❖ Public Awareness Programme
- ❖ Short film Day
- ❖ National Service Scheme Awareness to the students
- ❖ Enrichment Camp for management students
- ❖ Special Camp
- ❖ AIDS awareness Programme
- ❖ World Literacy Day
- ❖ Workshop on Swachh Bharat awareness
- ❖ COVID'19 Awareness programme
- ❖ CMIA (SARS- CoV-2 lgG) Test Camp for 130 Faculty
- ❖ Ethics Education Workshop
- ❖ National Child Labor Abolition Day
- ❖ Awareness Campaigns and Rallies on various important issues
- ❖ Disaster Management Programme

Many of the programs were conducted at our college by NSS unit. The important theme of our NSS is to strengthen self discipline, confidence and service motto among the students in addition to regular academic activities.

YOUTH RED CROSS (YRC) & RED RIBBON CLUB (RRC)

The Youth Red Cross (YRC) in KG College is one of the avenues among the students to undertake Personality and Character Development Programme.

OBJECTIVE OF YRC:

- ❖ To conduct social and health awareness programmes.
- ❖ Awareness on the care of their own health and that of others.
- ❖ To encourage the students to extend their humanitarian services to the society.
- ❖ To offer First Aid Training to all the YRC volunteers.
- ❖ To develop leadership qualities among the students.
- ❖ To understand and accept of civic responsibilities and acting accordingly with humanitarian concern, to fulfill the same.
- ❖ To inculcate in the Youth of our country.

ACTIVITIES OF YRC:

- ❖ Blood Donation Camp.
- ❖ Blood Grouping and Hemoglobin Estimation.
- ❖ Conduct guest lecture on healthy living
- ❖ Practice of Healthy habits.

CLUBS AND COMMITTEES

S. No.	COMMITTEE LIST 2020-21	
	Committee Name	Coordinator Name
1.	Discipline Committee	Dr. L. Poovalingam
2.	Examination Committee	Dr. N. Eswaran
3.	Grievance Redressal Cell	Dr. L. Poovalingam
4.	Alumni Association	Dr. T. S. Prabhu
5.	Parent Teachers' Association	Dr. P. Ajitha & Dr. J. K. Bharath
6.	E-Campus	Dr. P. Krishnapriya
7.	IQAC	Dr. S. Vidhya
8.	ISO	Dr. S. Vidhya
9.	Student Affairs	Dr. L. Poovalingam
10.	Anti Ragging Cell	Dr. R. Perumalsamy
11.	Research Committee	Dr. P. Krishnapriya
12.	Prayer Council Committee	Dr. S. Kavitha & Dr.K.Rajitha
13.	E-Magazine	Mr. J. Alwin pinakas
14.	Press and Liaison	Mr. P. Kalaikannan
15.	CAED Cell	Dr. P. Ashok
16.	Fine Arts Club	Ms. J. Viba Mary
18.	Library Committee	Mr. K .Ganapathy
19.	Journal Review	Dr. B. Adalarasu
20.	NSS	Dr. G. Jagadeswari
21.	NCC	Mr. T. Jagan
22.	RRC – Club	Dr. B. Sangeetha
23.	YRC – Club	Ms. N. Paramesswari
24.	Eco – Club	Dr. D. Shalini
25.	Women Empowerment	Ms. M. Usha

HOSTEL WARDENS

S. No.	Name	Phone Number
1.	Mr.Joyal Warden, Men's Hostel mens.hostel@kggroup.com	+91 93452 13896
2.	Ms.Arul Jansy Warden, Women's Hostel ladies.hostel@kggroup.com	+91 90425 77304

ACADEMIC CALENDAR 2021 - 2022

S. No.	II & III Year workingDay	I Year Working Day	Date	Day	Activity
1.			01.06.2021	Tuesday	
2.			02.06.2021	Wednesday	
3.			03.06.2021	Thursday	
4.			04.06.2021	Friday	
5.			05.06.2021	Saturday	
6.			06.06.2021	Sunday	
7.			07.06.2021	Monday	
8.			08.06.2021	Tuesday	
9.			09.06.2021	Wednesday	
10.			10.06.2021	Thursday	
11.			11.06.2021	Friday	
12.			12.06.2021	Saturday	
13.			13.06.2021	Sunday	
14.			14.06.2021	Monday	
15.			15.06.2021	Tuesday	
16.			16.06.2021	Wednesday	
17.			17.06.2021	Thursday	
18.			18.06.2021	Friday	
19.			19.06.2021	Saturday	
20.			20.06.2021	Sunday	
21.			21.06.2021	Monday	
22.			22.06.2021	Tuesday	
23.			23.06.2021	Wednesday	
24.			24.06.2021	Thursday	
25.			25.06.2021	Friday	
26.			26.06.2021	Saturday	
27.			27.06.2021	Sunday	
28.			28.06.2021	Monday	
29.			29.06.2021	Tuesday	
30.			30.06.2021	Wednesday	
31.			01.07.2021	Thursday	
32.			02.07.2021	Friday	
33.			03.07.2021	Saturday	
34.			04.07.2021	Sunday	
35.			05.07.2021	Monday	
36.			06.07.2021	Tuesday	
37.			07.07.2021	Wednesday	
38.			08.07.2021	Thursday	
39.			09.07.2021	Friday	

40.			10.07.2021	Saturday	
41.			11.07.2021	Sunday	
42.			12.07.2021	Monday	
43.			13.07.2021	Tuesday	
44.			14.07.2021	Wednesday	
45.			15.07.2021	Thursday	
46.			16.07.2021	Friday	
47.			17.07.2021	Saturday	
48.			18.07.2021	Sunday	
49.	1		19.07.2021	Monday	
50.	2		20.07.2021	Tuesday	
51.			21.07.2021	Wednesday	Bakrid Holiday
52.	3		22.07.2021	Thursday	
53.	4		23.07.2021	Friday	
54.	5		24.07.2021	Saturday	
55.			25.07.2021	Sunday	Holiday
56.	6		26.07.2021	Monday	
57.	7		27.07.2021	Tuesday	
58.	8		28.07.2021	Wednesday	
59.	9		29.07.2021	Thursday	
60.	10		30.07.2021	Friday	
61.	11		31.07.2021	Saturday	
62.			1.08.2021	Sunday	Holiday
63.	12		2.08.2021	Monday	
64.	13		3.08.2021	Tuesday	
65.	14		4.08.2021	Wednesday	
66.	15		5.08.2021	Thursday	
67.	16		6.08.2021	Friday	
68.	17		7.08.2021	Saturday	
69.			8.08.2021	Sunday	Holiday
70.	18		9.08.2021	Monday	
71.	19		10.08.2021	Tuesday	
72.	20		11.08.2021	Wednesday	
73.	21		12.08.2021	Thursday	
74.	22		13.08.2021	Friday	
75.	23		14.08.2021	Saturday	Assignment – I
76.			15.08.2021	Sunday	Assignment – I
77.	24		16.08.2021	Monday	Assignment – I
78.	25		17.08.2021	Tuesday	Assignment - I
79.	26		18.08.2021	Wednesday	Assignment – I
80.	27		19.08.2021	Thursday	Assignment - I
81.			20.08.2021	Friday	Muharam Holiday
82.			21.08.2021	Saturday	Holiday
83.			22.08.2021	Sunday	Holiday
84.	28		23.08.2021	Monday	CIA – 1

85.	29		24.08.2021	Tuesday	CIA – 1
86.	30		25.08.2021	Wednesday	CIA – 1
87.	31		26.08.2021	Thursday	CIA – 1
88.	32		27.08.2021	Friday	CIA – 1
89.	33		28.08.2021	Saturday	CIA – 1
90.			29.08.2021	Sunday	Holiday
91.			30.08.2021	Monday	Krishna Jayanthi
92.	34		31.08.2021	Tuesday	
93.	35		1.09.2021	Wednesday	
94.	36		2.09.2021	Thursday	
95.	37		3.09.2021	Friday	
96.	38		4.09.2021	Saturday	
97.			5.09.2021	Sunday	Holiday
98.	39		6.09.2021	Monday	
99.	40		7.09.2021	Tuesday	
100.	41		8.09.2021	Wednesday	
101.	42		9.09.2021	Thursday	
102.			10.09.2021	Friday	Vinayakar Chathurthi
103.			11.09.2021	Saturday	Holiday
104.			12.09.2021	Sunday	Holiday
105.	43		13.09.2021	Monday	
106.	44		14.09.2021	Tuesday	
107.	45		15.09.2021	Wednesday	
108.	46		16.09.2021	Thursday	
109.	47		17.09.2021	Friday	
110.	48		18.09.2021	Saturday	
111.			19.09.2021	Sunday	Holiday
112.	49		20.09.2021	Monday	Assignment – II
113.	50		21.09.2021	Tuesday	Assignment – II
114.	51		22.09.2021	Wednesday	Assignment – II
115.	52		23.09.2021	Thursday	Assignment – II
116.	53		24.09.2021	Friday	Assignment – II
117.	54		25.09.2021	Saturday	Assignment – II
118.			26.09.2021	Sunday	Holiday
119.	55		27.09.2021	Monday	CIA – II
120.	56		28.09.2021	Tuesday	CIA – II
121.	57		29.09.2021	Wednesday	CIA – II
122.	58		30.09.2021	Thursday	CIA – II
123.	59		1.10.2021	Friday	CIA – II
124.			2.10.2021	Saturday	Gandhi Jeyanthi
125.			3.10.2021	Sunday	Holiday
126.	60		4.10.2021	Monday	
127.	61		5.10.2021	Tuesday	
128.	62		6.10.2021	Wednesday	

129.	63		7.10.2021	Thursday	
130.	64		8.10.2021	Friday	
131.	65		9.10.2021	Saturday	
132.			10.10.2021	Sunday	Holiday
133.	66		11.10.2021	Monday	
134.	67		12.10.2021	Tuesday	
135.	68		13.10.2021	Wednesday	
136.			14.10.2021	Thursday	Saraswathi Pooja
137.			15.10.2021	Friday	
138.			16.10.2021	Saturday	
139.			17.10.2021	Sunday	
140.	69		18.10.2021	Monday	
141.			19.10.2021	Tuesday	Miladi Nabi
142.	70		20.10.2021	Wednesday	Model Practical Exam
143.	71		21.10.2021	Thursday	Model Practical Exam
144.	72		22.10.2021	Friday	Model Practical Exam
145.	73		23.10.2021	Saturday	Model Practical Exam
146.			24.10.2021	Sunday	Holiday
147.	74		25.10.2021	Monday	Model Theory Exam
148.	75		26.10.2021	Tuesday	Model Theory Exam
149.	76		27.10.2021	Wednesday	Model Theory Exam
150.	77		28.10.2021	Thursday	Model Theory Exam
151.	78		29.10.2021	Friday	Model Theory Exam
152.	79		30.10.2021	Saturday	Holiday

IMPORTANT DAYS OF THE ACADEMIC YEAR

#	Date	Day
1.	June 5	World Environment Day
2.	June 12	Anti Child Labor Day
3.	June 14	World Blood Donor Day
4.	June 21	International Day of Yoga
5.	June 27	World Diabetes Day
6.	July 1	Doctors Day
7.	July 11	World Population Day
8.	July 26	Kargil Victory Day
9.	July 28	World Nature Conservation Day
10	August 6	Hiroshima Day
11.	August 9	Quit India Day
12.	August 11	National Daughters Day
13.	August 12	International Youth Day
14.	August 13	Organ Donation Day
15.	August 15	Independence Day
16.	August 19	World Photographic Day
17.	August 20	Sadbhavana Diwas
18.	August 29	National Sports Day
19.	September 5	Teachers Day
20.	September 8	International Literacy Day
21.	September 16	World Ozone Day
22.	September 27	World Tourism Day
23.	September 29	World Heart Day
24.	October 1	International Day of Elderly People
25.	October 2	Gandhi Jayanthi
26.	October 4	World Animal Day
27.	October 8	World Postal Day
28.	October 9	UN International Day for National Disaster Reduction
29.	October 13	World Students Day
30.	October 15	Indian Air Force Day
31.	October 16	World Food Day
32.	November 5	World Tsunami Day
33.	November 7	National Awareness Day
34.	November 10	Transport Day
35.	November 11	National Education Day
36.	November 14	Children's Day
37.	November 30	Flag Day
38.	December 1	World Aids Day
39.	December 3	World Disability Day
40.	December 4	Navy Day
41.	December 10	Human Rights Day
42.	December 14	National Energy Conservation Day
43.	December 22	National Mathematics Day
44.	December 23	Farmers Day
45.	January 12	National Youth Day
46.	January 15	Army Day
47.	January 26	Republic Day
48.	January 30	World Leprosy Eradication Day
49.	February 2	World Wetlands Day
50.	February 4	World Cancer Day
51.	February 28	National Science Day
52.	March 8	International Women's Day
53.	March 15	World Consumer Day
54.	March 21	World Forestry Day
55.	March 22	World Day for Water
56.	March 24	World TB Day
57.	March 31	International Transgender Day of Visibility
58.	April 7	World Health Day
59.	April 13	Jallianwallah Bagh Massacre Day
60.	April 18	World Heritage Day
61.	April 22	Earth Day
62.	April 23	World Book Day
63.	May 1	International Labor Day
64.	May 8	International Red Cross Day
65.	May 15	International Family Day
66.	May 17	World Telecom Day
67.	May 22	International Bio Diversity Day
68.	May 31	Anti-Tobacco Day